WPS Policymaking Process

1. Forming the WPS Policymaking Committee
   a. Policymaking Committee typically serves a 1-year term (Annual to Annual)
   b. The committee is comprised of WPS members who have an interest in writing resolutions that are relevant to the Section's policy priorities
   c. The WPS Policy Analyst takes the lead on pulling this group together
      i. Soliciting members from previous year and via GroupMe
2. Creating the policy timeline for the upcoming meeting
   a. Policy Analyst drafts policy timeline in accordance to the HOD resolution submission deadline, then works with Delegates to finalize deadlines
3. Host two Policymaking Committee meetings
   a. Delegates host these meetings, Policy Analyst is there for support and organizational knowledge
      i. First meeting: Introductions, overview of WPS policy process, expectations, deadlines, and assigning roles
      ii. Second meeting: Going over each draft resolution and get feedback from the group
4. Resolution deadline
   a. This is the deadline for both the Policymaking Committee members and general WPS members to submit resolutions
5. Online forum
   a. The online forum will mimic the HOD's ORC on the website, which will be created by Staff, and it will list the Resolve clauses from each submitted resolution.
   b. The purpose of this forum is to gather feedback and suggestions from all WPS members
6. Governing Council meeting
   a. This specific Governing Council meeting is solely focused on going through each resolution, the feedback given in the online forum, and deciding whether or not the resolution will go through to the online ratification survey.
   b. The Delegate leads this meeting with help from the Alternate Delegate and Policy Analyst
7. Online ratification
   a. The online ratification is a SurveyMonkey created by Staff, which allows WPS members to vote on which resolutions the WPS should submit to be considered by the HOD at the Annual/Interim meeting
   b. A resolution that receives 51% support from online forum respondents is considered ratified.