



Call for Candidates for AMA Nomination for the ACGME Review Committee for Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for a position for the **Accreditation Council for Graduate Medical Education Review Committee for Surgery (ACGME RC-S)**.

TERM

The term of these positions is 6 years, from July 1, 2024, through June 30, 2030.

TIME REQUIREMENT

Nominees will need sufficient time to fulfill the responsibilities of the Review Committee. Annually, this includes: an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Review Committee meeting to review agenda items with related documents and travel/attendance to each Review Committee meeting.

Review Committee members must attend one observational meeting (prior to beginning their official term on the Review Committee), an ACGME orientation, and all Review Committee meetings. The Review Committee meets at least three times per year for program review (typically in-person in January, April, and September). The duration of the meeting is 2 days when reviewing programs and, if applicable, 3 days when a retreat or business meeting is associated with the program review meeting.

Anticipated dates for ACGME new member orientation and Review Committee activities:

- Proposed ACGME new member orientation – January 3, 2024
- Review Committee observational meeting(s) – January 4-5, 2024; April 11-12, 2024
- Review Committee meetings – Three accreditation meetings during the months of January, April, and September

CRITERIA FOR AMA NOMINATION TO ACGME RC-S

ACGME RC-S Requirements for this Opportunity

1. Nominees must be currently certified by the American Board of Surgery or the American Osteopathic Board of Surgery, currently active in clinical practice, actively involved in

graduate medical education (GME), and demonstrate substantial experience in administration. Additionally, nominees should demonstrate a solid record of published scholarly activity.

2. Nominees specializing in **Surgical Critical Care** are preferred.
3. The Review Committee seeks heterogeneous geographic representation and while the Review Committee may have up to two members from the same state, they may not be from the same institution or city/metropolitan area. Accordingly, individuals from the following institutions and areas are ineligible for nomination:
 - University of Iowa Hospital and Clinics – Iowa City, IA
 - Massachusetts General Hospital – Boston, MA
 - McClaren Macomb Hospital – Macomb Township, MI
 - Washington University St. Louis – St. Louis, MO
 - University of Nebraska – Omaha, NE
 - Albany Medical Center – Albany, NY
 - Oregon Health and Science University – Portland, OR
 - University of Pittsburgh (UPMC) – Pittsburgh, PA
 - Texas Tech University Health Science Center – Lubbock, TX
 - Eastern Virginia Medical School – Norfolk, VA
 - University of Wisconsin – Madison, WI
4. Nominees must participate in major specialty societies, program director associations or other national professional organizations/societies.
5. The Review Committee for Surgery affirms its commitment to diversity and inclusion and encourages nominees from underrepresented groups.
6. Nominees must have at least 5 years' experience as a program director or in a senior leadership position with no more than 3 years since serving in that capacity. Additionally, nominees should have knowledge of the GME accreditation process. Each nominee's current program must hold the accreditation status of continued accreditation.
7. Nominees must be skilled in the use of computers as Review Committee members use electronic systems for most accreditation activities (e.g., program reviews) and for the reimbursement of expenses.
8. Nominees must have knowledge and skills in analysis of data sets in addition to basic knowledge of interpreting statistics regarding resident experience and program performance for accreditation.
9. Nominees will need sufficient time to fulfill the responsibilities of the Review Committee. Annually, this includes: an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Review Committee meeting to review agenda items with related documents and travel/attendance to each Review Committee meeting.
10. Review Committee members must attend one observational meeting (prior to beginning their official term on the Review Committee), an ACGME orientation, and all Review Committee meetings. The Review Committee meets at least three times per year for program review (typically in-person in January, April, and September). The duration of the meeting is 2 days when reviewing programs and, if applicable, 3 days when a retreat or business meeting is associated with the program review meeting.

AMA Requirements

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of

appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

TO APPLY FOR NOMINATION

To apply for nomination, complete and email the following documents to mary.grandau@ama-assn.org by **Tuesday, January 17, 2023**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-S** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities Web page](#).
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.grandau@ama-assn.org

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