



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Psychiatry

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for the **Accreditation Council for Graduate Medical Education Review Committee for Psychiatry (ACGME RC-PSYCH)**.

## **TERM**

The term of the position is 6 years, from July 1, 2025, through June 30, 2031.

## **TIME REQUIREMENT**

Nominees must be able to devote sufficient time to the Committee's work and attend all Review Committee meetings. The Review Committee for Psychiatry typically meets twice per year. The duration of meetings is 1.5 days.

Nominees will need sufficient time to fulfill the responsibilities to the Committee. This will include participation in: 1) new program reviews and other non-accreditation reviews; 2) annual data review for all accredited programs; 3) subcommittee work (as assigned); 4) prep time for each Review Committee meeting to review agenda items (and related documents); and 5) actual travel/attendance to each Review Committee meeting.

Prior to the start date, new members are expected to observe one Review Committee meeting and participate in New Member Orientation. Actual meeting dates will be communicated in a formal welcome letter to the appointee. The anticipated timing for meetings follows:

Review Committee meeting to observe – April 2025

Two Review Committee meetings per year – February and April

## **CRITERIA FOR AMA NOMINATION TO ACGME RC-PSYCH**

### **ACGME RC-PSYCH Requirements for this Opportunity**

1. Nominees must be board certified by the American Board of Psychiatry and Neurology (ABPN) with a background in education and expertise in graduate medical education.

2. Although a Review Committee can have up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Accordingly, individuals should not be nominated from the following institutions and areas:
  - State of California (two current members from the state)
  - Yale School of Medicine – West Haven, CT
  - University of Kentucky – Lexington, KY
  - State of Massachusetts (two current members from the state)
  - Central Michigan University – Saginaw, MI
  - Mayo Clinic – Rochester, MN
  - Drexel University College of Medicine – Philadelphia, PA
  - University of South Carolina School of Medicine – Columbia, SC
  - Avera Behavioral Health – Sioux Falls, SD
  - State of Texas (two current members from the state)
  - University of Wisconsin School of Medicine and Public Health – Madison, WI
  - West Virginia University School of Medicine – Morgantown, WV
  - University of Vermont Medical Center – Burlington, VT
3. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and accreditation activities, including program reviews.
4. Nominees must be able to devote sufficient time to the Committee's work and attend all Review Committee meetings. The Review Committee for Psychiatry typically meets twice per year. The duration of meetings is 1.5 days.
5. Nominees will need sufficient time to fulfill the responsibilities to the Committee. This will include participation in: 1) new program reviews and other non-accreditation reviews; 2) annual data review for all accredited programs; 3) subcommittee work (as assigned); 4) prep time for each Review Committee meeting to review agenda items (and related documents); and 5) actual travel/attendance to each Review Committee meeting.
6. Nominees must have at least 2 years of experience as a program director.
7. Nominees must participate in major specialty societies or have current or past association with graduate medical education.
8. Nominees' programs must have a status of Continued Accreditation.
9. Additional characteristics that are desired: ability to express views clearly and concisely; demonstrated ability to work collaboratively; and fairness.

### **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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**TO APPLY FOR NOMINATION (cont'd on next page)**

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Friday, September 13, 2024**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-PSYCH** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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