

# Call for Candidates for AMA Nomination for the ACGME Review Committee for Plastic Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for a position with the **Accreditation Council for Graduate Medical Education Review Committee for Plastic Surgery** (ACGME RC-PS).

## TERM

The term of the position is 6 years, from July 1, 2024, through June 30, 2030.

## TIME REQUIREMENT

Nominees will need sufficient time to fulfill the responsibilities to the Committee. Annually, this includes: an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Review Committee meeting to review agenda items with related documents and travel/attendance to each Review Committee meeting.

Review Committee members must attend one observational meeting (prior to beginning their official term on the Review Committee), an ACGME orientation, and all Review Committee meetings. The Review Committee meets at least twice per year for program review (typically in-person in January and April/May). The duration of the meeting is 2 days when reviewing programs and, if applicable, 3 days when a retreat or business meeting is associated with the program review meeting.

Anticipated dates for ACGME new member orientation and Review Committee activities:

- ACGME new member orientation – January 24, 2024
- Review Committee observational meeting(s) – January 25-26, 2024; April 18-19, 2024
- Review Committee meetings per year – A minimum of 2 meetings per year; meeting held during the months of January and April/May

## CRITERIA FOR AMA NOMINATION TO ACGME RC-PS

### ACGME RC-PS Requirements for this Opportunity

1. Nominees must be currently certified by the American Board of Plastic Surgery, currently active in clinical practice, actively involved in graduate medical education

(GME), and demonstrate substantial experience in administration. Additionally, nominees should demonstrate a solid record of published scholarly activity.

2. Nominees with experience in **Hand Surgery/Microsurgery** are preferred.
3. The Review Committee seeks heterogeneous geographic representation and while the Review Committee may have up to two members from the same state, they may not be from the same institution or city/metropolitan area. Accordingly, individuals from the following institutions and areas are ineligible for nomination:
  - University of California San Diego – San Diego, CA
  - University of Michigan – Ann Arbor, MI
  - Icahn School of Medicine at Mount Sinai – New York, NY
  - Wake Forest School of Medicine – Winston-Salem, NC
  - State of Ohio (two current members)
  - State of Texas (two current members)
  - University of Washington – Seattle, WA
4. Nominees must participate in major specialty societies, program director associations, or other national professional organizations and/or societies.
5. The Review Committee for Plastic Surgery affirms its commitment to diversity and inclusion and encourages nominees from underrepresented groups.
6. Nominees must have at least 5 years' experience as a program director or in a senior leadership position with no more than 3 years since serving in that capacity. Additionally, nominees should have knowledge of the GME accreditation process. The nominee's current program must hold the status of continued accreditation.
7. Nominees must be skilled in the use of computers as Review Committee members use electronic systems for most accreditation activities (e.g., program reviews) and for the reimbursement of expenses.
8. Nominees must have knowledge and skills in analysis of data sets in addition to basic knowledge of interpreting statistics regarding resident experience and program performance for accreditation.
9. Nominees will need sufficient time to fulfill the responsibilities to the Committee. Annually, this includes: an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Review Committee meeting to review agenda items with related documents and travel/attendance to each Review Committee meeting.
10. Review Committee members must attend one observational meeting (prior to beginning their official term on the Review Committee), an ACGME orientation, and all Review Committee meetings. The Review Committee meets at least twice per year for program review (typically in-person in January and April/May). The duration of the meeting is 2 days when reviewing programs and, if applicable, 3 days when a retreat or business meeting is associated with the program review meeting.

## **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their

membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## TO APPLY FOR NOMINATION

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Monday, January 23, 2023**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-PS** (MS Word document preferred). This document is included on the AMA Medical Education Leadership Opportunities Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional:* Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
Ph: 312-464-4515  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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