



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Neurological Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for the **Accreditation Council for Graduate Medical Education Review Committee for Neurological Surgery (ACGME RC-NS)**.

## **TERM**

The term of the position is 6 years, from July 1, 2024, through June 30, 2030.

## **TIME REQUIREMENT**

Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee meets two times per year in person for program review during the months of January and April and one time in August or September, usually by web conference, for interim requests and other RC business. The duration of meetings are 1.5 to 2 days when reviewing programs or when a retreat or business meeting is associated with the program review meeting. Web conferences may be between 2 to 4 hours in length with the possibility that they may take place as an in-person meeting when needed. Members must attend all Review Committee meetings.

Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 30-40 hours for program review assignments (up to 10-15 full reviews per meeting), subcommittee work (as assigned), as well as prep time for each RC meeting to review agenda items (and related documents) and actual travel/attendance to each Review Committee meeting.

Anticipated dates for ACGME Review Committee Activities:

- One Review Committee meeting as an observer and orientation – April 2024
- Two Review Committee accreditation meetings per year – usually during January and April
- One additional virtual meeting – in August

# CRITERIA FOR AMA NOMINATION TO ACGME RC-NS

## ACGME RC-NS Requirements for this Opportunity

1. Nominees must be currently certified by the American Board of Neurological Surgery (ABNS) and have experience as a neurosurgery program director along with interest in competency assessment.
2. Individuals should not be nominated from the following states:
  - DC
  - Indiana
  - New York
  - Ohio
  - Virginia
  - Washington
3. The Review Committee seeks to recruit members who represent the broader specialty with respect to race, ethnicity, gender, geography, and training facility type.
4. The nominees' programs must possess a current status of continued accreditation.
5. The nominee must demonstrate evidence of scholarly activity and academic leadership in the specialty commensurate with their academic rank.
6. Nominees must have at least 5 years' experience as a neurological surgery program director.
7. Additional characteristics that are desired, but not required:
  - Past experience as a director of the ABNS (may not be a current director any time during the 6-year term)
  - Experience in a leadership role in a major national neurosurgical organization (AANS, Academy, CNS, NSA, SNS)
  - Letters of support from one or more major national neurosurgical organizations (AANS, CNS, ABNS)
8. Nominees must be skilled in the use of computers and video conferencing applications. Review Committee members must use electronic systems for reimbursement of expenses and most accreditation activities (e.g., program reviews) and have frequent virtual ACGME and RC meetings.
9. Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee meets two times per year in person for program review during the months of January and April and one time in August or September, usually by web conference, for interim requests and other RC business. The duration of meetings are 1.5 to 2 days when reviewing programs or when a retreat or business meeting is associated with the program review meeting. Web conferences may be between 2 to 4 hours in length with the possibility that they may take place as an in-person meeting when needed. Members must attend all Review Committee meetings.
10. Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 30-40 hours for program review assignments (up to 10-15 full reviews per meeting), subcommittee work (as assigned), as well as prep time for each RC meeting to review agenda items (and related documents) and actual travel/attendance to each Review Committee meeting.

## AMA Requirements

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

---

## TO APPLY FOR NOMINATION

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Tuesday, January 17, 2023**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-NS** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

/rev111722