

Speakers' Letter

Updated: November 1, page 11

Special Meeting of the AMA House of Delegates November 12-16, 2021

Ladies and Gentlemen:

Of necessity, most of us are seasoned veterans of online meetings and have experience with our November 2020 and June 2021 Special Meetings. Your speakers hope that the information and instructions below will simply serve as a reminder of our planned process for the upcoming November 2021 Special Meeting of the House of Delegates. Please be sure to watch the Special Meeting page <https://www.ama-assn.org/house-delegates/special-meeting> and your designated email address for the latest updates, particularly the links that you will need to access different parts of the meeting.

Bruce A Scott, MD, Speaker
Lisa Bohman Egbert, MD, Vice Speaker

Please Note - The *Speakers' Letter* is being sent both electronically and to the registered postal address for every delegate, alternate delegate, and current or former officer, as well as Federation staff and official observers. It is imperative that we have your correct email address and that you are receiving our communications electronically. If you only received this via postal mail, please ensure that the HOD office has your correct email address. Contact HOD@ama-assn.org immediately to provide a correct email address if this is not the case. Alternatively, note that it is possible that the HOD has your correct email address but that this notice was sent to your SPAM. Please check if this was the case for you and if so, please include ama.delegates@groups.ama-assn.org in your approved contact list. If you are the chair of or the administrative staff for a delegation, we ask that you check with all members of your delegation to ensure they have received this message electronically.

November Special Meeting

The November 2021 Special Meeting of the AMA House of Delegates (HOD) will convene November 12-16 using both ZOOM and LUMI virtual platforms. The "Opening Session" of the AMA-HOD will be convened Friday, Nov. 12, at 7 pm Central Standard Time (CST). Participants are strongly encouraged to sign into the meeting early. Both sites will be open 30 minutes prior to all sessions.

In addition to the usual ceremonial elements, the Opening Session will again include consideration of the Rules and Credentials and the Resolutions Committee Reports. Delegates or their credentialed alternates should be signed into the Lumi platform and be prepared to vote on these items.

Reference committee hearings will start at 9 am Saturday, November 13 and will continue that afternoon and Sunday morning. The specific reference committees meeting at which times are not yet decided and depend on the business received. Three hearings are planned for Saturday morning, three for Saturday afternoon, and two on Sunday morning.

Business sessions of the House will resume at 10 am on Monday, November 15 and continue into the late afternoon. We will reconvene on Tuesday morning. The end time each day will be determined by the volume of business and the progress of our deliberations.

In addition, an Open Forum on Health Equity is scheduled for Sunday afternoon starting at 1 pm.

A preliminary **HOD schedule included at the end of this document** is provided to assist with planning, but it is subject to change. Changes may be required as business is received and planning unfolds. Note that all times are based on Chicago (Central Standard Time).

Special Meeting Website

The latest information on the Special Meeting, including changes to the schedule, will be posted on the [Special Meeting Page](#) on the AMA website. You will find links to such relevant pages as the [Online Forums](#) along with the handbook after it has been posted. All proposed business items are [posted](#) as they are submitted. Given that many elements of the meeting are still in flux, **please check the meeting website frequently for updates.**

Handbook Distribution

The initial handbook will be posted on the meeting website on or about October 22 and the addendum on or about October 29. Business items are collated by reference committee. Once items are reviewed by the Resolutions Committee notation will be added to resolutions that do not meet the threshold of priority for consideration at this Special Meeting in the online member forum (see below for more information regarding resolution prioritization). The list of delegates and alternate delegates can be found in the frontmatter of the handbook (updated as of date of posting of the initial handbook).

Hardcopy handbooks will be mailed to delegates and alternate delegates who have previously received paper copies. Primary distribution of the handbook is through the meeting website. **Those receiving hardcopy handbooks are strongly encouraged to confirm that we have their correct email address as subsequent communications including the Resolutions Committee Final Report, the “Friday Tote,” and reference committee reports will not be mailed.**

Registration

Delegates and alternate delegates should check the list of delegates and alternate delegates in the handbook to be posted online to ensure they have been certified to represent their society at the upcoming Special Meeting. AMA bylaws require that individuals be confirmed as delegates or alternate delegates *before each meeting* of the House of Delegates, and several societies have yet to confirm their delegates.

Only certified delegates will be issued voting credentials for the Special Meeting. These credentials will include an alphanumeric code beginning with the letter “B” (***Business Credential***) and password, which will be REQUIRED in order to vote during business sessions. The delegate code and password will be sent to certified delegates both by regular mail and by email, so **it is important that we have your current, preferred email address.** Delegates may share their code with their alternate delegate should they wish to allow the alternate to temporarily be “seated” for them, enabling their alternate delegate to speak and to vote on the business of the House. This is functionally equivalent to passing the salmon-colored credential to that individual. When requesting the privilege of the floor alternate delegates must include their first and last name along with the word (*ALTERNATE*) to join the speaking queue. Note that only the delegate or their alternate may be logged onto the LUMI platform at one time (further details below). We encourage delegates to ensure that they are able to communicate with their alternate delegate on a device that is not being used for the meeting itself.

If your delegate code is compromised, contact us at hod@ama-assn.org, and you will be provided with a new code. Delegates who learn before the special meeting that they will be unable to participate must notify us at hod@ama-assn.org as well as their sponsoring organization of their situation so that an alternate delegate can be credentialed as a substitute delegate in their place.

Business of the Special Meeting

As outlined in the Official Call, which was emailed September 13 and is found on the Special Meeting [site](#), the purpose of the meeting is to conduct priority business of the Association. All resolutions are subject to review by the Resolutions Committee with the final determination made by the HOD of the business to be considered (see "Prioritization Process" below for more details).

Operation of the Virtual Meeting

The November 2021 Special Meeting will again be broadcast utilizing ZOOM with voting and joining the speaking queue functions on LUMI. The Chrome browser is recommended for LUMI and the ZOOM app should be downloaded in advance of the meeting for best function. Anyone intending to speak or vote will need to logon to both LUMI and ZOOM. Audio and video will rely on your device's speakers, microphone, and camera. Please be sure you are familiar with the controls in ZOOM to unmute your microphone and turn on your camera. You may wish to test these features if you do not regularly use them.

Please note, the process for delegates, alternates and those wishing to testify is different for the reference committee hearings and business sessions of the House. Detailed instructions are below.

While technology and our familiarity with virtual meetings continues to advance, your speakers remind everyone that such meetings are much less efficient, encumbered by unanticipated challenges and are qualitatively very different from our typical in-person meetings. We ask for your continued patience and indulgence as we strive to replicate as much as possible our usual robust deliberative process.

An **Instruction Sheet** with information on how to fully participate in the meeting using the Lumi and Zoom platforms will be sent in a subsequent communication and will include the specific links for LUMI and ZOOM for the HOD Business Sessions and each of the reference committee hearings. Participants, including those who have attended our previous special meetings, are strongly encouraged to review this sheet in advance of the meeting and to keep it available throughout the meeting.

In addition, a **recording of the practice session** held prior to the J21 Special Meeting will be posted on the AMA website for all to review. This video includes detailed instructions. Given that this is our third virtual experience using these same platforms for joining the queue and speaking, there will not be a live practice session for N21.

As noted above, reference committee hearings and the business sessions of the House will be conducted using LUMI and ZOOM concurrently. **All participants who wish to testify or vote must login to both platforms simultaneously.** This may be accomplished by using one larger device (a laptop or desktop pc) displaying two windows side by side or alternating between 2 tabs or using two separate devices. If you choose to use two devices, we recommend that you login to ZOOM on the larger device and LUMI on the smaller device (such as a smartphone). **Delegates** and others with the privilege of the floor, please always login to LUMI using your unique **Business Credential**. This credential has been associated with your name, as it was submitted to the HOD office. After logging in, your name should appear at the top of the LUMI home page. Again, please ensure that this name MATCHES the name you have used to login to ZOOM.

Alternate delegates and all others who wish to testify at reference committee hearings, please login to LUMI as an Alternate/guest with your full FIRST and LAST NAME. Please ensure that this name matches your login name in ZOOM. Alternates, please note that you do NOT need to login using your delegate's credential for reference committees.

ALTERNATE DELEGATE Instructions to Be “Seated” for a Delegate

Alternate delegates may be “seated” for their delegate for the Business Sessions of the House by logging onto the LUMI platform using their corresponding delegate’s unique *Business Credential*. Delegates should establish a method to be in contact with their alternate delegate at all times during the business sessions as only one individual may be logged onto LUMI at any one time. When the alternate delegate logs onto LUMI, the delegate will automatically be signed out, and conversely when the delegate logs back into LUMI, the alternate delegate will be signed out. Both individuals are able to continuously stay logged onto the meeting via ZOOM, but as in our in-person meetings, only one of them may have the privilege of the floor or vote at any given time.

Alternates who wish to **join the speaking queue** must use the appropriate **Action Term, followed by the word ALTERNATE plus their FIRST and LAST NAME**. Example: PRO ALTERNATE JANE DOE. Alternates will not be able to be identified on the ZOOM platform if they do not include their FULL name in LUMI, as all messages will be received with the delegate's name that is associated with the *Business Credential*.

All participants are reminded to check their ZOOM registration name and make sure it MATCHES the name you see on the LUMI Information Page which is assigned to your LUMI *Business Credential* for delegates or the name you used to login to LUMI for alternates and guests. We will not be able to identify you in ZOOM if these names are not exactly the same!

Instructions for Joining the Speaking Queue

Individuals who wish to speak at reference committee hearings or the business sessions of the House will need to join the speaking queue. On LUMI, open the **messaging page** by clicking on the “messaging icon” (displayed at right) which is found on the LUMI home page in the center of the menu bar at the top. To join the speaking queue, type or copy/paste one of the “**ACTION TERMS**” (listed below and displayed on the LUMI messaging page) into the Messaging box at the top of the screen and then hit send using the purple arrow on the right.



For the reference committee hearings, all members have the right to speak. Therefore, Delegates will sign into LUMI with their Business Credential and Alternates/Guests will sign in with their full first and last name. Your name will automatically be submitted with your request, which will then be sent to the chair. If you are the author of a resolution or a report, choose the Action Term “AUTHOR” and then ADD the RESOLUTION or REPORT NUMBER, so that you may be recognized to speak first.

For the HOD sessions, only Delegates and past and present Officers with the privilege of the floor will be able to join the speaking queue in LUMI using their own unique Business Credential. Alternates seated for their Delegate will follow the procedure detailed in the gray box above to speak when seated for their corresponding delegate.

The presiding officer will instruct individuals who have joined the speaking queue to “RAISE THEIR HAND” in ZOOM. **You will be briefly disconnected from ZOOM as you are promoted to a panelist.** After you have been reconnected to ZOOM, please turn on your camera so that the presiding officer can see that you are ready to testify but DO NOT UNMUTE until instructed to do so. After you are recognized, unmute and begin your testimony. A **90 second limit will be enforced**. Remember that **there will again be a brief disconnect in ZOOM as you are returned to attendee status.**

Note that the Action Terms are different for Reference Committees and HOD Business Sessions as shown below. The Action Term REMOVE should be used if you wish to leave the queue.

REFERENCE COMMITTEE ACTION TERMS:

AUTHOR (plus **RESOLUTION/REPORT NUMBER**) = to identify you as author

PRO = speak for the item

CON = speak against the item

AMEND = propose amendment--MUST BE EMAILED [address will be shown on the LUMI messaging page during each ref com]

REMOVE = to be removed from the speaking queue

HOD ACTION TERMS:

EXTRACT (plus **ITEM NUMBER**) = extract from consent calendar (via message only)

PRO = speak in favor

CON = speak against

AMEND = amendments (>3 words) MUST BE SUBMITTED [here](#) PRIOR to speaking **REFER R** = refer for report

REFER D = refer for decision

CALL = move to end debate

PARLI = parliamentary point of order or of information, please type the point here

REMOVE = to be removed from the speaking queue

Online Forums

Given the limitations of virtual meetings, members are strongly encouraged to submit their comments to the Online Forums. Comments are encouraged regarding the merit and the priority of the resolution. Reference committees are instructed to give equal consideration to comments offered in the forums as to those made during the live hearing. The forums allow comments of any length and can include supplemental materials if desired.

The forums are online at ama-assn.org/forums/house-delegates or can be accessed through the meeting website at ama-assn.org/hod-special-meeting. Aside from entering your comments as text, the forum should be treated as any other reference committee hearing. Delegates and alternate delegates must provide their name and delegation, note on behalf of whom they are testifying (as an individual or their delegation), and declare any conflict of interest. Comments should be directed to the "chair" although reference to previous comments is certainly possible and appropriate. Ad hominem comments and other inappropriate comments will be deleted. The forums will remain open through the end of each reference committee hearing and the comments posted will be reviewed by the reference committees.

Reference Committees

To accommodate as much business as possible, the expanded list of reference committees (those typically used at our annual meetings) will again be convened at this Special Meeting:

- Constitution & Bylaws
- A: Medical Service
- B: Legislation
- C: Medical Education
- D: Public Health
- E: Science and Technology
- F: Finance
- G: Medical Practice

Three reference committees will convene at 9 am Saturday morning, November 13, and a second group of three hearings will get underway at 1 pm. The last two reference committee hearings will be held at 9 am on Sunday morning, November 14. The order of reference committees is dependent upon the volume of business in each subject area and will be communicated once determined. Watch the meeting website.

Each reference committee will have a distinct URL for both LUMI and ZOOM and require a separate login to both (links will be sent to you along with the Instruction Sheet and will be posted on the AMA website). As is the case in live reference committees, more than one reference committee will be running simultaneously. Attendees will not be able to login to more than one reference committee at a time, just as you can only physically attend one live meeting at a time. An email address for each reference committee will be provided at the time of the hearings (posted on the Lumi home page) for members wishing to submit supplemental materials, including proposed amendments. Comments will be limited to 90 seconds for the virtual hearings. You will see a timer in one window to remind you of this limit. This timer will also **display the current item of business in each of the reference committees** that are running concurrently.

The chair will give the author the opportunity to speak first, followed by alternating pro and con discussion. Your chairs have been instructed to keep the attendees informed if there is a long queue for either pro or con with few or no one in the opposing queue, as there will not be the typical visual of the "line" at the mic.

Reference committee reports will be based on testimony presented in the Online Forums and at the reference committee virtual hearings, with equal consideration given to all testimony, irrespective of how it is provided. The reports will be available online as they become available to allow review by delegations. As usual, each committee's report will be presented as a consent calendar and becomes the business of the House starting Monday at 10 am CST.

House of Delegates Sessions

For the Friday evening, Monday and Tuesday HOD sessions, both LUMI and ZOOM will be available 30 minutes before the meeting is to start. Individuals should be logged onto the meeting site/s at least 15 minutes prior to the start to assure that all are able to connect and to allow problems to be addressed.

Assistance During the HOD Meeting

Should you require assistance during the meeting, you may contact the Member Service Center at 800.337.1599 or send an email to HODmeetingsupport@ama-assn.org.

Opening Session of the House of Delegates

The Opening Session will convene at 7 pm (CST) Friday evening, November 12, to hear President Harmon's address and EVP Madara's report, to receive items of business, and to consider the Rules and Credentials Report as well as the Resolutions Committee Final Report. Written extractions of Informational Reports or resolutions from the Resolutions Committee Second Report that were received before the deadline will be considered individually. As detailed below, there will be no debate of these extracted items (see Prioritization Process below) and no opportunity for further extractions during the live session.

Monday and Tuesday Business Sessions

At the start of the HOD consideration of each reference committee report, the Speaker will ask for extractions from the consent calendar. Any delegate or "seated" alternate may extract an item by typing or copy/pasting the *Action Term*: EXTRACT plus the ITEM NUMBER into the Messaging box at the top of the LUMI Messaging Page. **Extractions will be accepted only via the Lumi platform; no extractions will be taken verbally.** After the remainder of the consent calendar is accepted, the Speaker will open the floor for debate on the extracted items.

Prioritization Process

As noted in the Official Call, a prioritization process will once again be utilized for this Special Meeting. All delegates, delegations and sections have been asked to submit only those items that are a priority. This request is consistent with the expressed purpose of the Special Meeting, as defined by our Board of Trustees, which has been called to "conduct priority business of the Association." The Board and councils have all completed a prioritization process for their reports as well.

A **Resolutions Committee**, with members from diverse geographic regions, specialties, modes of practice and career stage representative of our HOD, has been appointed. The Committee will make recommendations on the priority of resolutions with the final determination of the business of the House to be decided by majority vote of the House. To encourage fairness and objectivity in the review process, members of the Committee have been asked to remain anonymous and the resolution sponsor's identity has been redacted. The detailed [Prioritization Process](#) and the [Prioritization Matrix](#) used by the committee were previously sent to the House with the Official Call for the meeting and are posted on the AMA website.

Sponsors of resolutions are reminded to rank order their resolutions to give the Resolutions Committee and members of the House a sense of the priority the sponsor assigns to the item. In addition, authors of resolutions must send a prioritization statement with their resolutions for review by the committee which will also be available on the Online Forum.

The Committee will complete an initial review of resolutions in late October. The **First Report of the Resolutions Committee** will then be posted. Once identified as meeting the threshold for priority, no

further comments need be made regarding priority as the item will be considered as business of the Special Meeting. Comments on the resolution itself are certainly welcome and encouraged.

For those items identified as not meeting the threshold for priority, any delegate may post comments regarding the priority of the item as well as comments on the merits of the resolution itself in the Online Forum. The Resolutions Committee will again review these resolutions and corresponding priority comments along with any new resolutions submitted between their initial review and the resolution submission deadline of November 7 for the sections. The **Second Report of the Resolutions Committee** will be posted on the AMA website as early as possible on Monday, November 8.

Extractions of Resolutions

Those resolutions identified as not reaching the threshold for priority by the Resolutions Committee may be extracted by any delegate from the Second Report of the Resolutions Committee. This can be accomplished by emailing the Speakers at hod@ama-assn.org to request extraction. This request should be accompanied by a statement (150-word max) presenting testimony supporting the extraction. Please note that comments of priority in the Online Forum will not be considered as "extractions," rather only emails specifically requesting extraction of an item will result in extraction.

Extractions may be submitted at any time after the Second Report of the Resolutions Committee is posted until **WEDNESDAY, NOVEMBER 10 at Midnight CDT and ONLY via email**. There will be no other opportunity to extract after this deadline.

Once extracted, the item will be marked as such on the **Final Report of the Resolutions Committee** which will be posted on the AMA website on or about **noon on Thursday, November 11**. The Final Report of the Resolutions Committee will include the supporting statement from the individual making the extraction along with the author's rank and the score from the Resolutions Committee. Once the Final Report of the Resolutions Committee is posted, further comments supporting or opposing the extraction can be presented on the Online Forum.

Please note there are only five days between the end of the Section Meetings and the Opening Session of the House. The tight schedule above is necessitated to split this short interval between the posting of the Second and Final Reports of the Resolutions Committee to optimize the time for both extractions from the Second Report and for comments to be made in the Online Forum regarding the Final Report.

The Final Report will be considered as a consent calendar by the House at the Opening Session on Friday, November 12. Once the remainder of the report is accepted, each extracted item will be put to a vote to sustain the recommendation of the Resolutions Committee or to overrule their recommendation, **without further debate**. All items that are deemed by the HOD to meet the priority threshold will be accepted as business of the Special Meeting and referred to the appropriate reference committee.

Code of Conduct

Our AMA has a robust code of conduct for AMA-sponsored meetings to ensure a professional and ethical environment for all attendees. Importantly, everyone should feel safe and able to participate without fear of unwelcome conduct, whether in face-to-face contacts or electronic communications. Attendees should conduct themselves in a manner that is attune to the highest ideals of the profession. Harassment and inappropriate behavior are serious, and House policy provides for reporting and dealing with these matters. The policy can be accessed at ama-assn.org/codeofconduct.

Our standing rules, which will be ratified by the House, commit each of us to be courteous, respectful and collegial in the conduct of HOD business. All participants must agree to be bound by the code of conduct to access the meeting platform.

Conflict of Interest Policy

Sponsors of resolutions are reminded that the AMA-HOD has established policy (G-600.060) calling on delegates introducing an item of business to declare any commercial or financial conflict of interest at the time the resolution is submitted and that any such conflict of interest be included with the resolution.

This policy also applies to resolutions introduced by delegations. The sponsoring delegation must disclose the identity of any delegate or alternate delegate who has a commercial or financial interest with respect to matters addressed in the resolution. If a conflict is disclosed, the notation on the resolution will not contain an individual delegate's name, but will state in substance that, "In accordance with House policy regarding disclosure of conflicts of interest, the delegation has notified the Speaker that one or more delegates has a commercial or financial conflict of interest with respect to the matters addressed in this resolution." For resolutions already submitted, please notify the AMA Office of House of Delegates Affairs. A revised resolution containing the conflict of interest statement will be distributed.

Recording of AMA-HOD Meetings

Proceedings of AMA meetings may be recorded for use by the AMA. Participation in or attendance at a meeting shall be deemed to confirm the participant's consent to recording and to the AMA's use of such recording.

Seating in the House of Delegates

All participants will have reserved seating for this Special Meeting, but it is the responsibility of each participant to make arrangements for such reservation and to confirm with those near their intended seating that there is no objection. Given the anticipated length of this meeting, your Speakers strongly encourage comfortable seating. All participants are encouraged to be vaccinated and to maintain social distancing.

Meeting Attire

Your Speakers have determined that business casual attire (at least from the shoulders up) is appropriate for the November Special Meeting. Please be aware that appropriate attire is required if you intend to testify. Although sadly we are not meeting in Orlando, all things Disney WILL be considered appropriate for this meeting.

Announcements of Candidacy for 2022

Individuals who intend to seek election at the 2022 Annual Meeting should submit an electronic announcement to Roger Brown (roger.brown@ama-assn.org) by noon Sunday, Nov. 14. Our intention is to show those announcements in the virtual meeting before we adjourn. Submissions will be maintained in confidence until shown and will be posted online on the candidate page after the Special Meeting. Announcements already received during the June 2021 Special Meeting will also be shown (there is no need to resubmit).

Attached is the second **Official Candidate Notification** for the 2022 AMA elections, current as of October 8, 2021.

Election and Campaign Rules

At the June 21 Special Meeting the House adopted multiple recommendations of Speakers' Report 2 which modified several of our principles and rules regarding elections and campaigns. The updated Bylaws and policies are [posted](#) on the AMA website.

Note: Reports from the Council on Constitution & Bylaws and The Election Committee will be considered as business of this special meeting and are not included in the update.

Proceedings of the J21 Special Meeting

The draft of the [Proceedings](#) of the House of Delegates for this past June's Special Meeting has been posted on the AMA website. Approval of the previous meeting's minutes is a routine action item. PolicyFinder has been updated to reflect actions from June as captured in the Proceedings.

Expectations for the Virtual Meeting

As we noted before June's Special Meeting, your Speakers believe the House is the core of our AMA governance and, therefore, must continue to function. We will use our best efforts to run the meeting efficiently and with full regard for the rights of every member of the assembly. We pledge to maintain our professionalism and collegiality; we ask the same of all participants. We will do our best to recognize each individual wishing to address the HOD or reference committees. Your patience and understanding are very much appreciated.

Much work and preparation go into planning this meeting and we want to thank the incredible AMA management and staff, particularly Roger Brown, Carla Frenzel and Patti Wargo in the HOD office.

We look forward to convening with you November 12.

ANNOUNCEMENTS

Health Equity Forum

The Center for Health Equity is pleased to share with you a range of offerings to expand and deepen our member's understanding of health equity and racial justice at this Special Meeting. A dedicated website has been developed to share suggested pre-meeting educational content and provide an overview of equity-related events throughout the Special Meeting. The website can be found at www.ama-assn.org/equity-education. Curated educational content from trusted sources is available, which will help you understand how systems of power, structures (laws/policies), systems and institutional policies and practices impact us all. You are encouraged to engage with this material prior to the Special Meeting. In addition, a **Health Equity Forum** will be held for our HOD on Sunday, November 14 from 1-4 pm CST. During this forum, HOD members will have the opportunity to engage with national experts in a town hall-style conversation to learn more about the AMA's work to embed racial justice and advance health equity. Additional details about the Forum are available on the website noted above. All have a role in disrupting and dismantling systems that produce harm as well as find ways to reimagine and rebuild these systems to ensure justice, compassion, and equitable care. You can do your part by gaining knowledge and learning skills to advance equity across the health system.

Section Meeting News

The [AMA Section meetings](#) will be held virtually on November 5-7 and November 12. Visit each group's meeting page for meeting documents and for the most up-to-date information. Times are Central Daylight Time until November 7, whereupon times switch to Central Standard Time.

AMPAC's Capitol Club Virtual Event

The American Medical Association Political Action Committee (AMPAC) is the bipartisan political arm of the AMA that helps elect medicine-friendly candidates running for federal office. This year AMPAC is celebrating 60 years of political advocacy and we hope you will join us during this very special year. AMPAC is hosting a virtual Capitol Club event for all 2021 Capitol Club members during the AMA's November Special Meeting of the House of Delegates. Please plan to join us on Monday, November 15 for an online event with a special guest speaker. The event begins at noon Central time and will run for one hour, allowing time for questions at the end.

Our guest speaker is Amy Walter, political analyst and Editor-in-Chief of the Cook Political Report, will lead a discussion on the political landscape today and take questions live during the event.

Current Capitol Club members will soon be receiving an invitation with instructions on how to register. Please note that to participate in this member only Capitol Club event, your AMPAC membership must be current for 2021. If you are unsure of your membership status, please email jessica.friend@ama-assn.org to check or visit www.ampaonline.org to contribute.

Thank you for your generous support during AMPAC's 60th anniversary year.

AMPAC's Virtual Booth Schedule

AMPAC is hosting a virtual booth using Zoom during the AMA's Special Meeting of the House of Delegates. Please visit us if you have any questions regarding your 2021 membership status or to make your 2022 AMPAC contribution. To view AMPAC's booth schedule and hours of operation, please visit <https://ampaonline.org/ampacs-virtual-booth>. You will also find AMPAC's Zoom link to access the virtual booth here as well.

AMA Ambassador Program

Enroll in the Ambassador Program

Are you known as the go-to AMA person in your organization? Would you like to easily share the work of the AMA and its members with your colleagues with the click of one button? Do you want to meet the most committed, diverse, and fun group of AMA members from all specialties and states? If you answered yes to these questions, you should [enroll](#) in the AMA Ambassador Program today ama-assn.org/ambassadors. There are so many benefits of being an AMA Ambassador, learn what they are by contacting AMA Ambassador Program Director, J. Mori Johnson at ambassadors@ama-assn.org.

Virtual Networking Mixer Hosted by AMA Ambassadors

Get ready for the opening session of the AMA Special November Meeting of the House of Delegates, which begins at 7 pm on Friday, Nov. 12, by reconnecting with your colleagues during a virtual mixer from 5:30 to 6:30 pm. All attendees and guests of the N21 Meeting are welcome to join in the fun and camaraderie! Grab your favorite snack or beverage and join us. Special surprises and treats will be announced. Register in advance at <https://bit.ly/N21vmixer>. After registering, you will receive a confirmation email containing information about joining the meeting. Email ambassadors@ama-assn.org if you have any questions.

AMA Foundation

Visit the [AMA Foundation's](#) Special Meeting Hub at AMAFoundation.org/hod for virtual booth hours and event links, to make a donation, view the fundraising thermometer and **live donor wall**, and more. You can also conveniently text 'AMAF' to 41444 and donate right from your phone. Stop by the virtual exhibit booth starting November 12 to speak to Foundation staff, check your 2021 donation status, and learn more about the impact of your charitable giving.

For additional information, please call (312) 464-4200 or email amafoundation@ama-assn.org.

NOVEMBER 2021 SPECIAL MEETING HOD SCHEDULE
(Schedule subject to change)

Date	Time*	
Oct. 13		Overtime deadline - 30 days before meeting commences (other than exempted resolutions)
Oct. 18		Online Forum opens
Oct. 22		Handbook posted
Oct. 29		Handbook Addendum posted
Nov. 5-7		Section meetings
Nov. 7	noon	Deadline for submission of resolutions for exempted groups, including AMA sections and Federation societies
Nov. 8		Resolutions Committee Second Report posted
Nov. 8-10		Opportunity to extract items from the Resolutions Committee Second Report by email to hod@ama-assn.org
Nov. 10	midnight	Deadline for extraction of informational reports and items from Resolutions Committee Second Report by email to hod@ama-assn.org
Nov. 11	noon	Resolutions Committee Final Report posted, opportunity to comment on extracted items in the Online Forum
Nov. 12	5:30 pm	Virtual networking mixer hosted by AMA Ambassadors
Nov. 12	7 pm	Opening Session, Nov. 2021 Special Meeting
Nov. 13	9 am	Reference committee hearings, session 1 (3 concurrent hearings)
Nov. 13	1 pm	Reference committee hearings, session 2 (3 concurrent hearings)
Nov. 14	9 am	Reference committee hearings, session 3 (2 concurrent hearings)
Nov. 14	noon	Deadline for announcements for A-22 elections
Nov. 14	1 pm	Health Equity Forum
Nov. 15	10 am	HOD Business Session
Nov. 15	~noon	Capitol Club luncheon
Nov. 15	1 pm	HOD Business Session resumes
Nov. 16	9 am	HOD Business Session (until completion of business)

* Note: Times listed are based on Chicago, which is in the Central Time Zone. Central Daylight Time is in effect through Saturday, Nov. 6, with a return to Central Standard Time Sunday, Nov. 7.