



The MSS Governing Council Diversity, Equity, and Inclusion (DEI) Officer Job Responsibilities

The DEI Officer is a new position within the MSS Governing Council. In its inaugural year, the DEI Officer will be responsible for the following:

1. Coordinate AMA-specific activities of the liaisons of the identity-based National Medical Student Organizations (NMSOs), Professional Interest Medical Associations, and appropriate MSS Standing Committees.
2. In collaboration with the MSS Chair and MSS Director, work with the Center for Health Equity as appropriate on issues related to policy implementation, programming, and other areas of health equity and inclusion, as may be necessary from time to time.
3. In collaboration with the MSS Chair and MSS Director, work with medical student leaders of identity-based National Medical Student Organizations (NMSOs) as appropriate.
4. Support the functions of the MSS Liaisons to the Minority Affairs Section (MAS), Women Physicians Section (WPS), Advisory Committee on LGBTQ Issues, and other identity-based sections or groups within the AMA.
5. Work with the MSS Director to track MSS Member demographics and work with the Director and other AMA business units to recruit and retain a more diverse MSS membership and leadership.
6. Collaborate with the MSS Governing Council to develop and maintain a culture of inclusivity and allyship within the MSS Section.

The individual interested in this role should have a strong interest and background in issues pertaining to diversity, equity, and inclusion. The individual should also possess skills associated with collaboration, planning, open communications, and transparency.