

# Call for Candidates for AMA Nomination for the Liaison Committee on Medical Education

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for three professional member positions with the **Liaison Committee on Medical Education** (LCME).

## TERM

The term of these positions is 3 years, beginning July 1, 2026. The term is renewable one time, contingent upon approval of the LCME at the end of the first term.

## TIME COMMITMENT ESTIMATES

- Serve on at least one LCME site survey team/year. The survey consists of 3-4 days at the school, estimated 15-20 hours of preparation time and 8 hours post-survey time to prepare the report.
- Three LCME meetings/year (October, February, June). Meetings are typically Tuesday through Thursday. Meetings in October and June are held at the AMA headquarters in Chicago. The February LCME meeting is held virtually.
- LCME members are expected to review survey documents and prepare reports for review at the meetings. The estimated preparation time for each meeting (typically completed 2 weeks before the meeting) is 10-15 hours.
- Subcommittee participation – 6-12 hours/year (may be included in the LCME meetings or by teleconference).

## CRITERIA FOR AMA NOMINATION TO LCME

### LCME Requirements for this Opportunity

- Professional members must hold the MD degree or its recognized foreign equivalent, or an advanced degree in basic medical, behavioral, social, or population health science; educational science.
  - Practitioner professional members must hold an active medical license and must be, or recently have been, actively and significantly engaged in the clinical practice of medicine.

- Educator professional members must hold, or recently have held, an administrative or faculty position at an LCME-accredited medical education program and must be, or recently have been, significantly engaged in teaching or supervising medical students and/or resident physicians and/or serving as an administrator with responsibility for the medical education program.
- All professional members must have knowledge about and experience with both medical education leading to the MD degree in the United States AND the LCME's accreditation process, the latter demonstrated by (1) serving as a faculty accreditation lead in preparation for and conduct of an LCME accreditation survey at their own medical school and/or (2) participating satisfactorily as an LCME survey team member.
- Professional members should not hold a leadership position (for example, a member of the governing board or a senior executive officer) or a staff position in an organization whose role or activities could be perceived as creating a conflict of interest with the role of a professional member of the LCME.

## **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## **TO APPLY FOR NOMINATION**

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Monday, July 14, 2025**:

1. Completed electronic **Application for AMA Nomination for External Leadership Position – LCME** (MS Word document preferred). This document is included on the [AMA Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional:* Up to two letters of recommendation, addressed to the AMA.  
Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Specialist II  
AMA Council on Medical Education  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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