Call for Candidates for AMA Nomination for the ACGME Review Committee for Plastic Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for the Accreditation Council for Graduate Medical Education Review Committee for Plastic Surgery (ACGME RC-PS).

TERM
The term of the position is 6 years, from July 1, 2022, through June 30, 2028.

TIME REQUIREMENT
Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Review Committee meeting to review agenda items with related documents and travel/attendance to each Review Committee meeting.

Review Committee members must attend one observational meeting, an ACGME orientation, and all Review Committee meetings. The Review Committee meets twice per year for program review (usually during the months of January/February and April). The duration of the meeting is 2 days when reviewing programs and if applicable, three days when a retreat or business meeting is associated with the program review meeting.

Anticipated meeting dates for ACGME new member orientation and Review Committee activities:
- ACGME new member orientation – January 26, 2022
- Review Committee meeting to observe – January 27-28, 2022; April 21-22, 2022
- Two Review Committee meetings per year – During January/February and April

CRITERIA FOR AMA NOMINATION TO ACGME RC-PS
ACGME RC-PS Requirements for this Opportunity

1. Nominees must be currently certified by the American Board of Plastic Surgery, currently active in clinical practice, actively involved in graduate medical education
(GME), and demonstrate substantial experience in administration. Additionally, nominees should demonstrate a solid record of published scholarly activity.

2. Although a Review Committee can have up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Accordingly, individuals must not be nominated from the following institutions and areas:

- Medstar Georgetown – Washington, DC
- University of Maryland – Baltimore, MD
- University of Michigan – Ann Arbor, MI
- Washington University St. Louis – St. Louis, MO
- Wake Forest School of Medicine – Winston-Salem, NC
- The Ohio State University, Wexner Medical Center – Columbus, OH
- University of Pittsburgh – Pittsburgh, PA
- St. David's North Austin Medical Center – Austin, TX
- Virginia Commonwealth – Richmond, VA

3. Nominees must participate in major plastic surgery societies, program director associations, or other national professional organizations and/or societies.

4. Nominees must have at least 5 years’ experience as a program director or in a senior leadership position with no more than 3 years since serving in that capacity. Additionally, nominees should have knowledge of the accreditation process. Each nominee’s current program must have the status of continued accreditation.

5. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and most accreditation activities (e.g., program reviews).

6. Nominees must have knowledge and skills in analysis of data sets and a basic knowledge of interpreting statistics regarding resident experience and program performance for accreditation.

7. Additional characteristics that are desired, but not required:
   - To promote diversity and inclusion, the Review Committee encourages nominees from underrepresented groups.

8. Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 30 hours for program review assignments, subcommittee work as assigned, conference calls, prep time for each Review Committee meeting to review agenda items with related documents and travel/attendance to each Review Committee meeting.

9. Review Committee members must attend one observational meeting, an ACGME orientation, and all Review Committee meetings. The Review Committee meets twice per year for program review (usually during the months of January/February and April). The duration of the meeting is 2 days when reviewing programs and if applicable, 3 days when a retreat or business meeting is associated with the program review meeting.

AMA Requirements
Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their
membership online at https://member.ama-assn.org/join-renew/ or call AMA Member Relations at 800.262.3211.

TO APPLY FOR NOMINATION
To apply for nomination, complete and email the following documents to mary.grandau@ama-assn.org by Monday, February 8, 2021.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-PS** (MS Word document preferred). This document is included on the AMA Medical Education Leadership Opportunities Web page.

2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].

3. Current **full curriculum vitae**.

4. **Optional**: Up to two letters of recommendation, addressed to the AMA.
   
   Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.grandau@ama-assn.org

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