



Call for Candidates for AMA Nomination for the ACCME Accreditation Review Committee

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for two positions on the Accreditation Review Committee of the **Accreditation Council for Continuing Medical Education (ACCME ARC)**.

TERM

The term of these positions is 2 years (no more than 6 years' service), from January 1, 2027, through December 31, 2029.

TIME REQUIREMENT

Meetings are held in Chicago. Meetings for 2027 and 2028 are:

- ARC Meetings – Feb 17-18, 2027; Jun 9-10, 2027; Oct 20-21, 2027; Feb 16-17, 2028; Jun 7-8, 2028; and Oct 18-19, 2028.

CRITERIA FOR AMA NOMINATION TO ACCME ARC

ACCME Requirements for this Opportunity

ARC nominees must meet the eligibility requirements to be an ACCME accreditation surveyor, which include:

- Independence from ineligible companies. (An ineligible company is an entity whose primary business is producing, marketing, selling, re-selling, or distributing healthcare products used by or on patients.) An individual who is employed by an ineligible company is not eligible to be a surveyor.
- Active participation in continuing medical education (CME)
- Adherence to the requirement that prohibits private consulting related to accreditation
- Surveyors are expected to achieve and maintain a set of ACCME Surveyor Competencies. Surveyors are supported by ACCME staff, and the ACCME provides intensive initial and ongoing training, and professional development and support, including face-to-face training, conference calls, and webinars.
- Willingness to serve as an ACCME volunteer, complying with ACCME's policies on conflict of interest, disclosure, confidentiality, and antitrust.

In addition, ARC nominees should be knowledgeable and experienced with respect to the philosophy and process of CME, as well as the ACCME and its requirements, so that they are able to:

- Integrate data and information about an applicant for accreditation which has been acquired through the self-study report, survey, activity review and monitoring process; and
- Draft and present thoughtful, non-biased accreditation recommendations for discussion by the ARC in preparation for consideration and action by the Decision Committee.

AMA Requirements

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

TO APPLY FOR NOMINATION

To apply for nomination, complete and email the following documents to mary.grandau@ama-assn.org by **Friday, July 10, 2026**:

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACCME ARC** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae** [not to exceed ten (10) pages].
4. *Optional*: Up to one letter of recommendation, addressed to the AMA. No more than one letter will be accepted. Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

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AMA Council on Medical Education
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