Idea Intake & Prioritization Form

Use this worksheet to gather feedback from your staff and care team members to identify, review, and prioritize concrete areas where your organization could improve, especially through the use of telehealth.

INTAKE OF STAFF AND CARE TEAM FEEDBACK

What areas are most frustrating about your job?

How might you address one of these opportunity areas if given the resources to do so?

What types of non-billable tasks do you find yourself spending the most time doing?

What are current areas of opportunity for telehealth at your practice? List all areas of opportunity below.

In what areas are patient satisfaction scores suffering the most?

What might be key barriers or challenges to pursuing this these telehealth opportunities?

What specific types of patients might benefit the most from using telehealth? What specialty or types of clinical needs might benefit most?

Idea Intake & Prioritization Form (Cont.)

NEEDS PRIORITIZATION BY TELEHEALTH LEAD

Now, looking at all your staff and care team feedback, prioritize your areas of opportunity based on pain points and your organization's strategic priorities.

What are the legal, regulatory, or financial restraints that need to be considered for this type of telehealth solution?

Select one area of opportunity (e.g., patient population, department) that aligns with your organization's strategic priorities.

What will success look like?

How might you use telehealth to address this opportunity area if given the resources to do so? (Be specific about the patient population and specialty on which you will focus.)