

Important Points About Amendments

1. A primary amendment amends the pending motion and must be germane (closely related) to the main motion.
2. A secondary amendment amends the primary amendment and must be germane to the primary amendment.
3. There may be only one primary and one secondary amendment pending at the same time to the same motion.
4. A motion to amend by substitution is a motion to strike out a paragraph or a main motion of only one sentence, and to insert a different paragraph or main motion.
5. An amendment by substitution is a primary amendment.
6. The paragraph to be struck out is opened to amendment first by any of the three methods of amending: *to insert or to add*; *to strike out*; or *to strike out and insert*. The paragraph to be inserted is then opened to amendment by any of the three methods of amending. These are secondary amendments and only one can be proposed at a time.
7. If the motion to substitute is adopted, the substitute motion replaces the main motion, thereby becoming the main motion. It may then be amended only by adding (at the end) wording which does not change the intent. Furthermore, the substituted motion now "the main motion as amended", must be put to a vote in order to secure final approval by the members.
8. If the motion to substitute is not adopted, it is given no further consideration and debate returns to the original main motion (as or as not amended).

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