

# Speakers' Letter

## Special Meeting of the AMA House of Delegates Online November 13-17, 2020

Ladies and Gentlemen:

A robust virtual meeting will be a new experience for all of us. Below we have tried to provide the information you will need to participate fully. Please be sure to watch the Special Meeting website and your designated email address for the latest updates, particularly the website addresses that you will need to access for different parts of the meeting.

Bruce A Scott, MD, Speaker

Lisa Bohman Egbert, MD, Vice Speaker

**Please Note - This *Speakers' Letter* is being sent both electronically and to the registered postal address for every delegate, alternate delegate, and current or former officer, as well as many Federation staff. It is imperative that we have your correct email address and that you are receiving our communications electronically. If you have only received this via postal mail, please check the pictorial directory to see if your listed email address is correct. If your listed email is incorrect or no email is listed, contact [HOD@ama-assn.org](mailto:HOD@ama-assn.org) immediately to provide a correct email address. Alternatively, please check if the email was sent to spam. If so, please put the email address: [ama.delegates@groups.ama-assn.org](mailto:ama.delegates@groups.ama-assn.org) into your approved contact list. If you are the chair of or the administrative staff for a delegation, we encourage you to check with all members of your delegation to be sure they have received this message electronically.**

## November Special Meeting

The November 2020 Special Meeting of the AMA House of Delegates (HOD) will convene Nov. 13-16 using a virtual platform. The Opening Session of the AMA-HOD will be convened Friday, Nov. 13, at 7 pm Central Standard Time (UTC-6) using ZOOM. Participants are asked to sign into the meeting at least 15 minutes in advance. The opening session will start promptly and should recess by 9 pm.

The "Second Opening" of the HOD will be convened at 10 am CST, Saturday, Nov. 14 to receive items of business, consider the Rules and Credentials Report, and the Resolution Committee Report.

Reference committee hearings will be held beginning at noon on Saturday, Nov. 14 and will continue Saturday afternoon, Sunday morning, and Sunday afternoon.

Business sessions of the House will convene at 1 pm on Monday, Nov. 16 and 9 am on Tuesday, Nov. 17.

The detailed **HOD Schedule included at the end of this document** is provided to assist with planning, but it is subject to change. Some changes may be required as our first-ever fully virtual meeting unfolds. Note that all times are based on Chicago (Central Standard Time).

## Special Meeting Website

The latest information on the Special Meeting, including changes to the schedule, will be posted on the [Special Meeting page](#) on the AMA website. Information on the meeting as well as the various section meetings can be found on the meeting website at [ama-assn.org/hod-special-meeting](http://ama-assn.org/hod-special-meeting). You will find links to such relevant pages as the Online Forums, which will precede the virtual reference committee hearings, and each section meeting. The handbook will also be posted there along with all potential business items, which will be posted as they are submitted. Given that elements of the meeting are still in flux, **please check the meeting website frequently for updates**, including the link to the meeting platform itself.

## Handbook Distribution

The initial handbook will be posted on the meeting [website](#) on or about October 22, and the addendum on or about October 29. Business items are collated by reference committee. Once items are reviewed by the Resolution Committee, a notation will be added to resolutions that do not meet the threshold of urgency/priority for consideration at this Special Meeting (see below for more information regarding resolution prioritization). The list of delegates and alternate delegates can be found in the frontmatter of the handbook (updated as of date of posting of the initial handbook).

Hardcopy handbooks will be mailed to delegates and alternate delegates who have previously received paper copies. Primary distribution of the handbook is through the meeting website. **Those receiving hardcopy handbooks are strongly encouraged to confirm that we have their correct email address as subsequent communications including the Resolution Committee final report, the “Sunday Tote,” and reference committee reports will not be mailed.**

## Registration

Delegates and alternate delegates should check the list of delegates and alternate delegates in the handbook posted online October 22, to ensure they have been certified to represent their society at the upcoming Special Meeting. AMA bylaws require that individuals be confirmed as delegates or alternate delegates *before each meeting* of the House of Delegates, and several societies have yet to confirm their delegates.

Only certified delegates will be issued voting credentials for the Special Meeting. These credentials will include a numeric delegate code and password, which will be REQUIRED to vote during business sessions. The delegate code and password will be sent to certified delegates both by postal mail and by email, so **it is important that we have your current, preferred email address**. Delegates may share their code with their alternate delegate should

they wish to allow the alternate to temporarily be “seated” for them, which will enable their alternate delegate to speak and to vote on the business of the House. This is functionally equivalent to passing the salmon-colored credential to that individual at an in-person meeting. Alternate delegates must include their first and last name along with the word (*ALTERNATE*) on their messages to join the speaking queue. Note that only the delegate or their alternate may be logged onto the LUMI platform at one time (further details below). We encourage delegates to ensure that they are able to communicate with their alternate delegate on a device that is not being used for the meeting itself.

If your delegate code is compromised, contact us at [hod@ama-assn.org](mailto:hod@ama-assn.org), and you will be provided with a new code. Delegates who learn before the Special Meeting that they will be unable to participate must notify us at [hod@ama-assn.org](mailto:hod@ama-assn.org) as well as their sponsoring organization of their situation so that an alternate delegate can be credentialed as a substitute delegate in their place.

## Business of the Special Meeting

As outlined in the Call to the Special Meeting (emailed Thursday, Sept. 3 and sent by US mail about Sept. 10), business is limited to urgent and priority items. All resolutions are subject to review by the Resolution Committee with the final determination made by the HOD of the business to be considered (see “[Prioritization Process](#)” below for more details).

## Operation of the Virtual Meeting

The Special Meeting will parallel as much as possible an in-person meeting, but all aspects of the meeting will be online. Experience from June’s meeting suggests that the Chrome browser worked better than other options. Friday evening’s opening session of the House of Delegates will be broadcast on ZOOM. Voting and requests to speak will be handled using the LUMI platform, the same platform used at the June Special Meeting. To facilitate live testimony with both audio and video, ZOOM will be used. Therefore, anyone intending to speak or vote will need to join both the LUMI and ZOOM platforms. Others without voting or speaking credentials may view the HOD proceedings using ZOOM alone. Everyone is encouraged to download the ZOOM app to your device if you have not already done so. Audio and video will rely on your device’s speakers, microphone, and camera. Please be sure you are familiar with the means in ZOOM to unmute your microphone and turn on your camera if you wish to be seen during your testimony. You may wish to test those features if you do not regularly use them.

**Please note, the process for delegates, alternates and those wishing to testify is different for the reference committee hearings and the business sessions of the House. Detailed instructions for each are below.**

While technology permits live virtual hearings, other meetings your Speakers have observed demonstrate that such hearings are much less efficient, encumbered by unanticipated challenges and are qualitatively very different than our typical in-person meetings.

## Online Forums

**Given the limitations of virtual meetings, members are strongly encouraged to submit their comments through the Online Forums particularly for this virtual Special Meeting of the House of Delegates.**

The forums are online at [ama-assn.org/forums/house-delegates](http://ama-assn.org/forums/house-delegates) or can be accessed through the meeting website at [ama-assn.org/hod-special-meeting](http://ama-assn.org/hod-special-meeting). Aside from entering your comments as text, the forum should be treated as any other reference committee hearing. The forums allow comments of any length and can include supplemental materials if desired. Delegates and alternate delegates must provide their name and delegation, note on behalf of whom they are testifying (as an individual or their delegation), and declare any conflict of interest. Comments should be directed to the “chair” although reference to previous comments is certainly possible and appropriate. Ad hominem comments and other inappropriate comments will be deleted. The forums will remain open until noon, Thursday Nov. 12.

## Reference Committees

The following reference committees will be convened at this Special Meeting:

Constitution & Bylaws	D: Public Health
A: Medical Service	E: Science and Technology
B: Legislation	F: Finance
C: Medical Education	G: Medical Practice

As per the tentative agenda included with the Call for the November Special Meeting, reference committees will be convened following the conclusion of the “Second Opening” Session of the House on Saturday, Nov. 14 and will conclude on Sunday, Nov. 15. The exact order of reference committees is dependent upon the volume of business in each subject area and will be communicated once determined. Watch the meeting website.

Reference committees will be conducted using LUMI and ZOOM concurrently. **All participants who wish to testify must login to both platforms simultaneously.** This may be accomplished by using one larger device (a laptop or desktop pc) with the ability to show the two windows side by side or with two devices. If you choose to use two devices, we recommend that you login to ZOOM on the larger device and LUMI on the smaller device (such as a smartphone). Delegates and officers (past and present), please login to LUMI using your unique *Delegate/Officer Code*. Alternate delegates and all others who wish to testify, please login to LUMI as a guest with your full FIRST and LAST NAME. ALL participants must login to ZOOM using your full FIRST and LAST NAME.

Each reference committee will have a distinct URL for both LUMI and ZOOM and require a separate login to both. Attendees will not be able to login to more than one reference committee at a time, just as you can only physically attend one live meeting at a time. In addition, as is the case in live reference committees, there will be more than one reference committee running at

the same time. To maximize attendance opportunities and facilitate debate at reference committees rather than on the “floor” of the HOD, we have scheduled only two reference committees to run concurrently. As usual, an email address will be provided for members wishing to submit supplemental materials, including proposed amendments, to the reference committee. A two-minute time limit per comment will be enforced for the virtual hearings.

Reference committee reports will be based on testimony presented in the Online Forums and at the reference committee hearings. The reports will be available online as early as possible to allow review by delegations on Monday morning, Nov. 16. Each committee’s report will be presented as a consent calendar and becomes the business of the House starting Monday afternoon at 1 pm (central time).

### Speaking at Reference Committees:

Individuals who wish to speak will need to join the speaking queue. On the LUMI platform, click on the message icon (shown at right) in the light gray menu bar at the top of the page to open the messaging page. Choose one of the *Action Terms* found on the message page, listed below for your reference. Send a message through the system by either copying and pasting the action term or entering it manually into the messaging box at the bottom of the page and then hit send using the purple arrow. Your name will automatically be submitted with your request, which will then be sent to the chair of the committee. If you are the author of a resolution or a report you will need to ADD the RESOLUTION or REPORT NUMBER, so that you may be recognized to speak first. The committee chair will instruct each speaker to “RAISE THEIR HAND” in ZOOM. When so instructed you will then need to unmute your mic and turn on your camera/video (if desired) and begin your testimony. A timer will be displayed and a 2-minute limit will be enforced. The chair will give the author the opportunity to speak first, followed by alternating pro and con discussion. Your chairs have been instructed to keep the attendees informed if there is a long queue for either pro or con with few or no one in the opposing queue, as there will not be the typical visual of the “line” at the mic.



#### **REFERENCE COMMITTEE ACTION TERMS:**

**AUTHOR** (plus RESOLUTION/REPORT NUMBER) = to identify you as author

**PRO** = speak for the item

**CON** = speak against the item

**AMEND** = offer an amendment

### House of Delegates Sessions

The business of the HOD will be conducted using LUMI and ZOOM concurrently. Delegates and officers (past and present) with the privilege of the floor, please login to LUMI using your unique *Delegate/Officer Code*. You must login to both platforms. This may be accomplished by using one larger device (a laptop or desktop pc) with the ability to show the two windows side by side or with two devices. If you choose to use two devices, we recommend that you login to ZOOM

on the larger device and LUMI on the smaller device (such as a smartphone). Alternate delegates and guests need only to login to ZOOM to observe the proceedings. ALL participants must login to ZOOM using your full FIRST and LAST NAME.

Alternate delegates may be “seated” for their delegate by logging on to the LUMI platform using their corresponding delegate’s unique Delegate Code. Delegates should establish a method to be in contact with their alternate delegate at all times during the meeting. Only one individual can be logged onto the LUMI platform at a time. When the alternate delegate logs onto LUMI, the delegate will automatically be signed out, and conversely when the delegate logs back into LUMI, the alternate delegate will be signed out. Both individuals are able to continuously stay logged onto the meeting via ZOOM, but as in our in-person meetings, only one of them may have the privilege of the floor or vote at any given time.

For Saturday morning’s business session of the HOD, both LUMI and ZOOM will be available 60 minutes before the meeting is to start. Individuals should be logged onto the meeting sites at least 30 minutes prior to the start to assure that all are able to connect and to allow problems to be addressed.

### Opening Session of the House:

The Opening Session will be convened Friday evening, Nov. 13 at 7 pm (CST), broadcast on ZOOM. No business items will be considered.

### Second Session of the HOD:

On Saturday morning, Nov. 14 the House will convene to receive items of business, consider the Rules and Credentials Report and the Resolution Committee Report. The LUMI platform will be used for voting. Written extractions of Informational Reports or recommendations from the Resolution Committee final report that were received before the deadline will be considered individually. As detailed below, there will be no debate of the extracted items (see Prioritization Process below).

### Business Sessions of the HOD:

At the start of the HOD consideration of each reference committee report, the Speaker will ask for extractions from the Consent Calendar. Any delegate may extract an item by clicking on the message icon (shown at right) in the light gray menu box at the top of the LUMI page, and typing or copy/pasting the *Action Term*: EXTRACT and entering the ITEM NUMBER. **Extractions will be accepted only via the messaging page; no extractions will be taken verbally.**



After the remainder of the Consent Calendar is accepted, the Speaker will ask all delegates or officers who intend to speak on the specified item/s to raise their hand in ZOOM and then in LUMI click on the message icon (shown above) and select the appropriate *Action Term*, found on the messaging page and listed below for your reference. Send a message through the system by either copying and pasting the *Action Term* or entering it manually into the

messaging box at the bottom of the page and then hit send using the purple arrow. Turn on your camera (if desired) and be prepared to unmute when called by the Speaker.

### **HOD ACTION TERMS:**

**EXTRACT** (plus the **ITEM NUMBER**) = extract from consent calendar (via message only)

**PRO** = speak for a motion

**CON** = speak against a motion

**AMEND** = offer an amendment (greater than 3 words **MUST BE SUBMITTED** electronically **PRIOR** to speaking)

**REFER R** = refer for report

**REFER D** = refer for decision

**SECOND** = second a motion (via message only)

**CALL** = move to end debate

**PARLI** = parliamentary point of order or of information, please specify

**REMOVE** = to be removed from the queue

**IMPORTANT NOTE FOR ALTERNATE DELEGATES** who are temporarily seated for their delegate. In addition to the MESSAGE in LUMI with the *Action Term*, **alternate delegates must include the word ALTERNATE plus their FIRST and LAST NAME.** Alternates will not be able to be identified on the ZOOM platform if they do not include their name, as all messages will be received with the delegate's name associated with the Delegate Code.

## **Prioritization Process for Special Meeting**

Given the constraints inherent in a virtual meeting, a prioritization process has been implemented for this Special Meeting of the HOD and all delegates, delegations and sections have been asked to submit only those items that are urgent and of the highest priority. This request is also consistent with the expressed purpose of the Special Meeting, as defined by our Board of Trustees, which has been called to **“conduct priority and urgent business of the Association.”** The Board and councils have all completed a prioritization process for their reports as well.

A **Resolution Committee**, with members from diverse geographic regions, specialties, modes of practice and career stage representative of the HOD has been appointed. Similar to the resolution committee that is typically convened at our interim meetings to determine which resolutions meet the criteria for consideration, the Committee will make recommendations on the urgency and/or priority of resolutions with final determination of the business of the House to be decided by the HOD. To encourage fairness and objectivity in the review process the members of the Committee have been asked to remain anonymous and the items sent to them for review are de-identified. The Committee has adopted a [Prioritization Matrix](#) to score all submissions. This matrix has been previously shared with the HOD. The authors of resolutions have been invited to send comments on prioritization along with their resolutions.

The Committee will complete an initial review of resolutions in late October which will be posted on the Online Forum. Once identified as meeting the threshold for urgency/priority, no further comments need be made regarding urgency/priority as the item will be considered as business of the Special Meeting (comments on the resolution itself are certainly welcome and encouraged). For those items identified as not meeting the threshold for urgency/priority, any delegate may post comments regarding the urgency/priority as well as comments on the merits of the resolution itself in the Online Forum. All comments posted will be reviewed by the Committee. The Resolution Committee will again review the resolutions, including consideration of any new resolutions submitted between their initial review and the resolution submission deadline (Nov. 8). The Committee's final report will be posted on the AMA website on Nov. 10.

**Extractions of Resolutions:** Those resolutions identified as not meeting the threshold of urgency/priority on the Resolution Committee's report may be extracted by any delegate beginning once the Committee's final report is posted. This can be accomplished by emailing the Speakers at [hod@ama-assn.org](mailto:hod@ama-assn.org) to request extraction. This request should be accompanied by a statement (150-word max) presenting testimony regarding the resolution's urgency or priority. **Extractions may be submitted Tuesday, Nov. 10 after the Resolution Committee final report is posted until Friday, Nov. 13 at 9 pm CT and ONLY via email. There will be no other opportunity to extract after this deadline.** Once extracted, the item will be marked as such on the Resolution Committee's report and on the Online Forum. Please note that comments of urgency/priority in the Online Forum will not be considered as "extractions," rather only emails specifically requesting extraction of an item, including testimony as to the urgency/priority, will be considered "extracted." Further arguments can be presented on the Online Forum, but only the first extraction statement received will be presented to the HOD at the second opening session of the HOD on Saturday, Nov. 14. In addition, a brief statement from the Resolution Committee will be included with the 150-word statement from the extractor. All resolutions identified by the Resolution Committee as urgent/priority will be considered and thus not subject to extraction. The Committee's report will be considered as a consent calendar. Once the remainder of the report is accepted, each extracted item will be put to a vote to either sustain the recommendation of the reference committee or to overrule their recommendation, **without further debate**. All items that are deemed by the HOD to meet the urgency/priority threshold will be accepted as business of the Special Meeting.

## Code of Conduct

Our AMA has a robust code of conduct for AMA-sponsored meetings to ensure a professional and ethical environment for all attendees. Importantly, everyone should feel safe and able to participate without fear of unwelcome conduct, whether in face-to-face contacts or electronic communications. Attendees should conduct themselves in a manner that is attune to the highest ideals of the profession. Harassment and inappropriate behavior are serious, and House policy provides for reporting and dealing with these matters. The policy can be accessed at [ama-assn.org/codeofconduct](http://ama-assn.org/codeofconduct).

Our standing rules, which will be ratified by the House, commit each of us to be courteous, respectful, and collegial in the conduct of HOD business. Instances of unwelcome or



inappropriate behavior should be brought to the attention of the Speakers, and everyone has the personal responsibility, while engaging with others, to consider how others will interpret their actions and words. Users must agree to be bound by the code of conduct to access the meeting platform.

## **Conflict of Interest Policy**

Sponsors of resolutions are reminded that the AMA-HOD has established policy (G-600.060) calling on delegates introducing an item of business to declare any commercial or financial conflict of interest at the time the resolution is submitted and that any such conflict of interest be included with the resolution.

This policy also applies to resolutions introduced by delegations. The sponsoring delegation must disclose the identity of any delegate or alternate delegate who has a commercial or financial interest with respect to matters addressed in the resolution. If a conflict is disclosed, the notation on the resolution will not contain an individual delegate's name, but will state in substance that, "In accordance with House policy regarding disclosure of conflicts of interest, the delegation has notified the Speaker that one or more delegates has a commercial or financial conflict of interest with respect to the matters addressed in this resolution." For resolutions already submitted, please notify the AMA Office of House of Delegates Affairs. A revised resolution containing the conflict of interest statement will be distributed.

## **Recording of AMA-HOD Meetings**

Proceedings of AMA meetings may be recorded for use by the AMA. Participation in or attendance at a meeting shall be deemed to confirm the participant's consent to recording and to the AMA's use of such recording.

## **Seating in the House of Delegates**

Your Speakers have determined that each participant at this Special Meeting may sit anywhere they wish so long as whomever is sitting near you doesn't object. This will be left to the discretion of the individuals with whom you must live.

## **Meeting Attire**

Your Speakers have determined that business casual attire (at least from the shoulders up) is appropriate for the November Special Meeting. Please be aware that appropriate attire is required if you wish to appear on camera to testify. Note that fuzzy slippers are optional.

## **Announcements of Candidacy for 2021 Elections**

Individuals who intend to seek election at the 2021 Annual Meeting should submit an electronic announcement to Roger Brown ([roger.brown@ama-assn.org](mailto:roger.brown@ama-assn.org)) by Friday, Nov. 13. Our intention is to show those announcements in the virtual meeting before we adjourn. Submissions will be maintained in confidence until shown and will be posted online on the candidate [page](#) after the

Special Meeting. Announcements already received during the June Special Meeting will also be shown (there is no need to resubmit).

## Proceedings of the June 2020 Special Meeting

The draft of the [Proceedings](#) of the House of Delegates for this past June's Special Meeting has been posted on the AMA website. Approval of the previous meeting's minutes is a routine action item. PolicyFinder has been updated to reflect actions from June as captured in the Proceedings.

## Expectations for the Virtual Meeting

As we noted before June's Special Meeting, your Speakers believe the House is the core of our AMA governance and, therefore, must continue to function. The upcoming meeting is our first effort to run an entirely virtual meeting. We have every intention to run the meeting efficiently and with full regard for the rights of the assembly, and we will be testing our systems before Nov. 13. That said, our collective nascent efforts may nonetheless suffer a few hiccups. This meeting will have thousands of participants, but more challenging 1,000 or more delegates and alternate delegates have the right to address an issue. Even the experienced consultants with whom we are working say this is uncharted territory. We will do our best to recognize each individual wishing to address the HOD or reference committees. Your patience and understanding are very much appreciated.

We look forward to convening with you November 13.

## Section Meeting News

The [AMA section meetings](#) will be held virtually on Nov. 6-8 and Nov. 13. Visit each group's meeting page for meeting documents and for the most up-to date-information. All times are Central Standard Time.

## Plenary Session for all Sections

Members of all the sections are invited to join in a plenary session from 9 to 10:30 am Saturday, Nov. 7. Details on the session and how to join the session will be available on the section meeting pages listed below.

## Section Business Meetings

- [Academic Physicians Section](#) (APS)  
Nov. 7, 10:30 am-1:30 pm
- [Integrated Physician Practice Section](#) (IPPS)  
Nov. 7, 10:30 am-12 pm
- [International Medical Graduates Section](#) (IMGS)  
Nov. 7, 3:30-5:30 pm

- [LGBTQ & Allies Caucus](#) (LGBTQ)  
Nov. 8, 10-11:30 am
- [Medical Student Section](#) (MSS)  
Nov. 6, 6-8:30 pm | Nov. 7, 10:30 am-2:30 pm | Nov. 8, 10:30 am-2:30 pm
- [Minority Affairs Section](#) (MAS)  
Nov. 8, 1-3 pm
- [Organized Medical Staff Section](#) (OMSS)  
Nov. 8, 10 am-12:30 pm
- [Resident and Fellow Section](#) (RFS)  
Nov. 7, 1-5 pm | Nov. 8, 1-3 pm
- [Senior Physicians Section](#) (SPS)  
Nov. 8, 1-3:15 pm
- [Women Physicians Section](#) (WPS)  
Nov. 8, 11 am-1 pm
- [Young Physicians Section](#) (YPS)  
Nov. 13, 11 am-2 pm

## **Other Events to Note**

### **Special Meeting of the Specialty and Service Society (SSS)**

The SSS, the caucus for national medical specialty society, professional interest medical association and the federal service delegates and alternates to the AMA HOD, will hold a special meeting at 6 pm Central time on Saturday, Nov. 7. Information on the SSS meeting will be sent directly to SSS members. If you have questions about the meeting or do not receive the registration information, contact Terri Marchiori ([terri.marchiori@ama-assn.org](mailto:terri.marchiori@ama-assn.org)).

### **Meeting of the Cancer Caucus**

The Cancer Caucus will meet virtually from 2 to 3 pm Sunday, Nov. 8. Interested participants can contact Katie Gifford at the American Society of Clinical Oncology ([katie.gifford@asco.org](mailto:katie.gifford@asco.org)) to attend.

### **AMA Council on Medical Education Stakeholders' Forum: Management of Acute Disruptions in Medical Education**

The AMA Council on Medical Education will host a Stakeholders' Forum from 5:30 to 7:00 pm on Thursday, Nov. 12, on Zoom to engage medical education stakeholders in a discussion about Management of Acute Disruptions in Medical Education.

Recent events such as Hurricane Katrina, the closure of Hahnemann University Hospital and the COVID-19 pandemic have disrupted medical education and been associated with uncertainty, new stressors, risks to well-being, and concerns about readiness for practice.

To be discussed:

- Lessons learned in the aftermath of these disruptions;
- How the respective organizations worked to support the students, residents, fellows and physicians negatively impacted by the disruptions; and
- Identification of common themes and principles the medical education community should consider to better support learners and faculty, especially during periods of disruption.

In addition to panelists, leaders from national medical organizations have been invited to share their perspectives regarding this issue. The Council welcomes you to take part in this forum and to contribute to the discussion. Click [here](#) to register for the event. For more information, please contact Tanya Lopez at [Tanya.Lopez@ama-assn.org](mailto:Tanya.Lopez@ama-assn.org).

## Ambassador Program Events

The AMA Ambassador Program Steering Committee is hosting some virtual activities in conjunction with this meeting to connect current AMA Ambassadors and provide information to prospective ambassadors. All meeting attendees are welcome and encouraged to participate. Check the AMA Ambassador Program website [ama-assn.org/ambassadors](http://ama-assn.org/ambassadors) for event details and to RSVP. If you have questions or if you would like to enroll to be an ambassador, email [ambassadors@ama-assn.org](mailto:ambassadors@ama-assn.org) or call J. Mori Johnson at 312-464-5678.

## AMA Foundation Virtual Booth

'Zoom' into the [AMA Foundation](#)'s virtual booth starting Nov. 13. Visit the Foundation's Special Meeting hub at [amafoundation.org/specialmeeting/](http://amafoundation.org/specialmeeting/) for booth hours and Zoom links, to make a donation and learn more about how our charitable arm is supporting physicians, medical students, and free health clinics during the ongoing COVID-19 pandemic. This year, they have a new feature that will track charitable donations raised in support of our AMA Foundation.

For additional information, please call 312-464-4200 or email [amafoundation@ama-assn.org](mailto:amafoundation@ama-assn.org).

## AMPAC's Capitol Club Virtual Event

The American Medical Association Political Action Committee (AMPAC) is the bipartisan political arm of the AMA that helps elect medicine-friendly candidates running for federal office. Due to the suspension of the Interim Meeting, AMPAC will be hosting a virtual Capitol Club event for all 2020 Capitol Club members during the November Special Meeting of the House of Delegates.

Please plan to join us on Monday, Nov. 16 for an online post-election analysis with renowned political commentator and publisher of The Cook Political Report, Charlie Cook. A trusted and accurate voice on all things political, Mr. Cook will provide analysis on the outcome of the 2020 election.

The event begins at 11:45 am Central (12:45 pm Eastern, 10:45 Mountain and 9:45 Pacific) and will run for one hour, allowing time at the end for questions from members. In order to attend this members-only Capitol Club event with Charlie Cook, you will be receiving an email from AMPAC with a link to register for this special event by mid-October.

Thank you for your generous AMPAC support this year, and we look forward to “seeing” you soon.

**NOVEMBER HOD SPECIAL MEETING SCHEDULE**

Date	Time*	
October 14		On time deadline - 30 days before meeting commences (other than exempted resolutions)
October 18		Online Forum opens
October 22		Handbook posted
October 26		Resolution Committee initial report posted
November 8	9 pm	Deadline for submission of resolutions for exempted groups, including AMA sections and Federation societies
November 10		Resolution Committee final report posted
November 10 through November 13		Opportunity to extract items from the Resolution Committee's final report by email to <a href="mailto:hod@ama-assn.org">hod@ama-assn.org</a>
November 13	7 pm	Opening Session, November 2020 Special Meeting
November 13	9 pm	Deadline for extractions from Resolution Committee final report on urgency / priority of resolutions. Send email to <a href="mailto:hod@ama-assn.org">hod@ama-assn.org</a> Deadline for extraction of informational report by email to <a href="mailto:hod@ama-assn.org">hod@ama-assn.org</a>
November 14	10 am	Second Opening: acceptance of business, including consideration of resolution committee recommendations
November 14	Noon to 3 pm	Reference committee hearings, session 1 (2 concurrent hearings)
November 14	3:30 pm to 6:30 pm	Reference committee hearings, session 2 (2 concurrent hearings)
November 15	9 am to noon	Reference committee hearings, session 3 (2 concurrent hearings)
November 15	12:30 pm to 3:30 pm	Reference committee hearings, session 4 (2 concurrent hearings)
November 16	1 pm to 6 pm	HOD Business Session
November 17	9 am	HOD Business Session (to adjournment)

\* Schedule is subject to change

\* If applicable; all times listed in Central time zone (UTC-6)