



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Preventive Medicine

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for the **Accreditation Council for Graduate Medical Education Review Committee for Preventive Medicine (ACGME RC-PM)**.

## **TERM**

The term of the position is 6 years, from July 1, 2024, through June 30, 2030.

## **TIME REQUIREMENT**

Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee typically meets two times per year, usually in November and March, for 1 to 1.5 days. Members must attend all Review Committee meetings.

Nominees will need sufficient time to review program information (an estimated 10 hours) for program review assignments for each meeting, participate in subcommittee work (as assigned), prepare for each Review Committee meeting by reviewing agenda items and related documents, travel to/attend each meeting, and participate in other activities of the Committee.

Anticipated meeting dates for new member(s) are as follows:

Review Committee meeting to observe – November 9-10, 2023 or March 28, 2024

Two Review Committee meetings per year – Usually during November and March

## **CRITERIA FOR AMA NOMINATION TO ACGME RC-PM**

### **ACGME RC-PM Requirements for this Opportunity**

1. Nominees must be currently certified by the American Board of Preventive Medicine and must have experience as a program director in the Preventive Medicine specialties (Aerospace Medicine, Occupational and Environmental Medicine, or Public Health/General Preventive Medicine) or be someone significantly engaged in resident education.

2. Although a Review Committee may appoint up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Accordingly, individuals should not be nominated from the following institutions and areas:
  - St. Petersburg, FL
  - State of Georgia (two current members from state)
  - Decatur Memorial Hospital – Mt. Zion, IL
  - Uniformed Services University of the Health Sciences Program – Bethesda, MD
  - University of Mississippi Medical Center – Jackson, MS
  - USAF School of Aerospace Medicine – Xenia, OH
  - Occupational Safety and Health Administration – Moorestown, NJ
  - NASA Johnson Space Center – Houston, TX
3. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and many accreditation activities, including program reviews.
4. Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee typically meets two times per year, usually in November and March, for 1 to 1.5 days. Members must attend all Review Committee meetings.
5. Nominees will need sufficient time to review program information (an estimated 10 hours) for program review assignments for each meeting, participate in subcommittee work (as assigned), prepare for each Review Committee meeting by reviewing agenda items and related documents, travel to/attend each meeting, and participate in other activities of the Committee.
6. Nominees must have at least three years of experience as a program director with no more than five years since serving in that capacity. If the nominee does not have experience as a program director, they must be significantly engaged in resident education.
7. Nominees must participate in major specialty societies or have current or past association with graduate medical education.
8. The nominee’s program must have status of continued accreditation.
9. Additional characteristics that are desired but not required:  
Specialization in Occupational and Environmental Medicine

### **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## **TO APPLY FOR NOMINATION**

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Monday, June 26, 2023.**

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-PM** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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