



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Pediatrics

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for two positions on the **Accreditation Council for Graduate Medical Education Review Committee for Pediatrics** (ACGME RC-PEDS).

## TERM

The term of these positions is 6 years, from July 1, 2021, through June 30, 2027.

Note: Review Committee members who have resigned before completion of the 6-year term cannot be appointed to another Review Committee for 2 years, and current members of the Institutional or Transitional Year Review Committee will not be considered for appointment to a Review Committee for 2 years after the end of their term.

## TIME REQUIREMENT

Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee for Pediatrics meets three times per year. The duration of meetings is typically three days. Review Committee members must attend all Committee meetings.

Nominees will need sufficient time to fulfill the responsibilities to the Review Committee. This will include participation in: 1) new program reviews and other non-accreditation reviews; 2) annual data review for all accredited programs; 3) subcommittee work (as assigned); 4) prep time for each Review Committee meeting to review agenda items (and related documents); and 5) actual travel/attendance to each meeting.

Future meeting dates have not been determined beyond 2021; however, it is expected that the Review Committee will meet three times per year—once in January, once in April, and once in September. Actual dates will be communicated in a formal welcome letter to the appointee.

- Review Committee Meeting to observe – Apr 19-20, 2021
- Three Review Committee Meetings per year – Sep 30-Oct 1, 2021; Jan 2022; Apr 2022

# CRITERIA FOR AMA NOMINATION TO ACGME RC-PEDS

## ACGME RC-PEDS Requirements for this Opportunity

1. Nominees must be board certified pediatric subspecialists with a background in education and expertise in graduate medical education. It is preferable that individuals from the following specialties not be nominated:
  - General Pediatrics
  - Pediatric Emergency Medicine
  - Pediatric Infectious Diseases
  - Pediatric Hematology-Oncology
  - Neonatal-Perinatal Medicine
  - Internal Medicine-Pediatrics
  - Pediatric Hospital Medicine
  - Developmental-Behavioral Pediatrics
  - Child Abuse Pediatrics.
2. Although a Review Committee can have up to two members from the same state, they cannot be from the same institution and preferably not from the same city/metropolitan area. Accordingly, individuals should not be nominated from the following institutions:
  - University of California-Davis – Sacramento, CA
  - University of Colorado – Aurora, CO
  - Children's Hospital/Boston Medical Center – Boston, MA
  - Mayo Clinic – Rochester, MN
  - Albany Medical Center – Cohoes, NY
  - Children's Hospital of Pittsburgh of UPMC – Pittsburgh, PA
  - Medical University of South Carolina – Charleston, SC
  - University of Utah School of Medicine – Salt Lake City, UT
  - University of Vermont – Burlington, VT
  - University of Virginia School of Medicine – Charlottesville, VA
  - University of Washington/Seattle Children's Hospital – Seattle, WA
3. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and many accreditation activities, including program reviews.
4. Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee for Pediatrics meets three times per year. The duration of meetings is typically three days. Review Committee members must attend all Committee meetings.
5. Nominees will need sufficient time to fulfill the responsibilities to the Review Committee. This will include participation in: 1) new program reviews and other non-accreditation reviews; 2) annual data review for all accredited programs; 3) subcommittee work (as assigned); 4) prep time for each Review Committee meeting to review agenda items (and related documents); and 5) actual travel/attendance to each meeting.
6. It is desired that nominees have at least 3 years of experience as a program director or DIO. However, the Review Committee will consider alternate educational leadership experience.
7. Nominees must participate in major specialty societies or have current or past association with graduate medical education.
8. Nominees' programs must have a status of Continued Accreditation.

9. Additional characteristics that are desired: ability to express views clearly and concisely; demonstrate ability to work collaboratively; and fairness.

### **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## **TO APPLY FOR NOMINATION**

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Wednesday, September 23, 2020**.

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-PEDS** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.
2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

**Please note: The ACGME requires that the candidate selected to serve on the Review Committee must attend the April 19-20, 2021 Review Committee meeting.** Whether this will be an in-person meeting in Chicago or a virtual meeting has yet to be determined.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
Ph: 312-464-4515  
[mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org)

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