Call for Candidates for AMA Nomination for
the American Board of Psychiatry and Neurology, Inc.

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for a Psychiatry Director position on the American Board of Psychiatry and Neurology, Inc. (ABPN).

TERM
The term of this position is 4 years (renewable once), from January 1, 2021, through December 31, 2024.

TIME REQUIREMENTS and FUNCTIONS
ABPN Directors must be able to devote sufficient time to the work of the ABPN. ABPN Directors have approximately 10 days per year of home-based ABPN duties. In addition, ABPN Psychiatry Directors spend about 30 days per year away from home for ABPN duties.

Functions of ABPN Directors include:

• Develop and adopt Board Policies.
• Ensure organizational performance.
• Provide pertinent leadership to the fields of psychiatry and neurology.
• Administer the nomination and election processes.
• Ensure effective governance.
• Clarify Board committee and President and CEO roles and responsibilities.
• Select, support, and review the President and CEO and approve the annual evaluation of the President and CEO.
• Conduct effective Board meetings.
• Adopt fiscal and risk management policies.
• Enhance the public image of the ABPN.

CRITERIA FOR NOMINATIONS TO ABPN
ABPN Requirements
1. Nominees must have an unrestricted license to practice medicine in a U.S. state or territory.
2. Nominees must be certified by the American Board of Psychiatry and Neurology, Inc. in Psychiatry.
3. Nominees must participate in MOC.
4. Nominees must have significant prior experience in ABPN activities (e.g., test writing committee member, etc.).
5. Nominees must be willing to commit required time.
6. Nominees must be able to serve as a collegial, contributing member of a team of Directors.
7. Nominees must be willing to endorse the ABPN strategic planning process.
8. Nominees must be willing to complete assigned ABPN tasks in a prompt and diligent manner.
9. Nominees must be able to lead committees of peers.
10. Nominees must be able to represent the ABPN to the public and professional organizations in a positive manner.

AMA Requirements
Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at https://member.ama-assn.org/join-renew/ or call AMA Member Relations at 800.262.3211.

TO APPLY FOR NOMINATION
To apply for nomination, complete and email the following documents to Mary Grandau at mary.grandau@ama-assn.org. The documentation must be received no later than Monday, January 27, 2020.

1. Completed electronic Application for AMA Nomination for External Leadership Position – ABPN (MS Word document preferred). This document is included on the AMA Council on Medical Education Medical Education Leadership Opportunities page as part of the position posting.

2. Current abbreviated curriculum vitae [not to exceed three (3) pages].


4. Optional: Up to two letters of recommendation addressed to the AMA.

   Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.grandau@ama-assn.org