



# CPT Smart App Webinar #2

*October 2019*

# CPT Smart App Overview Agenda

1. Brief introduction of the CPT Smart App
2. Recent CPT Smart App updates and current status
3. How to find the CPT Smart App and “invitations” to applications
4. CPT Smart App major functionality review and Common Questions
5. Support information
6. Questions

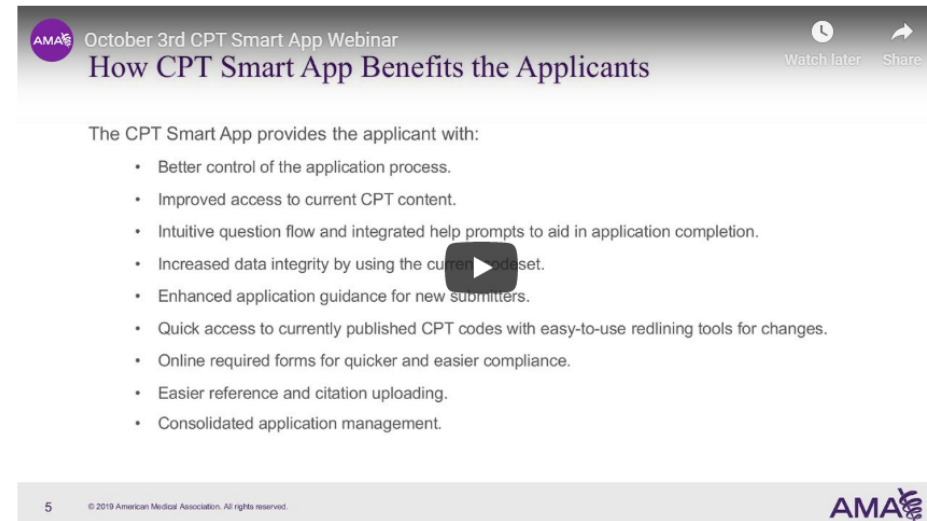
# CPT Smart App – October 3<sup>rd</sup> webinar session

- The Webinar hosted on October 3<sup>rd</sup> focused on high-level goals, objectives, and features of the Smart App.
- The entire recording can be found on the AMA site via the “Code Change Applications” page <https://www.ama-assn.org/practice-management/cpt/cpt-code-change-applications>

For Category II code changes, the paper application will continue to be the required submission format, until further notice.

## Smart App webinar

**Oct. 3, 2019:** Learn how the CPT Smart App is streamlining the digital application process and improving accessibility of CPT content, including the latest CPT Code set.



The screenshot shows a video player interface for the "October 3rd CPT Smart App Webinar: How CPT Smart App Benefits the Applicants". The video title is displayed in a purple header bar. Below the title, a list of benefits is provided: better control of the application process, improved access to current CPT content, intuitive question flow and integrated help prompts, increased data integrity, enhanced application guidance, quick access to currently published CPT codes, online required forms, easier reference and citation uploading, and consolidated application management. The AMA logo is visible in the bottom right corner of the player interface.

October 3rd CPT Smart App Webinar  
How CPT Smart App Benefits the Applicants

Watch later Share

The CPT Smart App provides the applicant with:

- Better control of the application process.
- Improved access to current CPT content.
- Intuitive question flow and integrated help prompts to aid in application completion.
- Increased data integrity by using the current code set.
- Enhanced application guidance for new submitters.
- Quick access to currently published CPT codes with easy-to-use redlining tools for changes.
- Online required forms for quicker and easier compliance.
- Easier reference and citation uploading.
- Consolidated application management.

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How to use the new CPT Smart App online system



Questions? Email us

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- Free access to JAMA Network™ and CME
- Save hundreds on insurance
- Fight for physicians and patient rights

Join the AMA today



# What is the CPT Smart App?

- A streamlined, modern, and efficient platform that allows applicants to submit CPT Code Change Applications for the CPT Code Change application process
- The CPT Smart App provides the applicant with:
  - Better control of the application process with guidance for new submitters
  - Quick access to currently published CPT codes with easy-to-use redlining tools for changes
  - Intuitive question flow and integrated help prompts to aid in application completion
  - Online required forms for quicker and easier compliance
  - Easier reference and citation uploading
  - Consolidated application management

# CPT Smart App Status

- Open for all applicants for Code Change Applications for February 2020 meeting
  - PLA uses separate application
  - Category II codes still use the paper application
- Submission deadline for the February 2020 meeting is November 6<sup>th</sup>
- CPT Smart App now has the 2020 data!
- Feedback welcomed!
- Still making enhancements and modifications now that we're in full production mode and application is getting more use

# Key updates from user feedback

- Deleting Applications via the dashboard
- Ability to add attachments via Control Panel
- Updated language in “Invitation” email
- Creating an application is now specific to current organization (for applicants with multiple orgs)
- Ability to select multiple options (drug, device, vaccine) in Cat1Long FDA question
- Applicant ability to edit Citations
- Show code association to attachments in Word doc
- Display ad-hoc attachments in new Word doc section
- Applicant email notification 3 days before due date
- Adding applicant withdrawal rationale to message sent to Staff

# Getting to the CPT Smart App

1. Direct URL: <http://cptsmartapp.ama-assn.org>
2. Access from the AMA corporate site: <https://www.ama-assn.org/practice-management/cpt/cpt-code-change-applications>
3. Sign in with your AMA credentials
  1. If you've submitted applications in the past or have accessed the CPT Collaboration site, the same credentials will be valid
  2. Or create a new AMA account
    1. It's free and easy to create an account—you don't need to be a member!

# If you are invited to be an applicant

1. You'll receive an email from the person who invited you
2. The email will have link to that application with the instructions for:
  1. First-time and returning user log ins
  2. What to do once you log in and how to find the application you were invited to
  3. How to complete legal/COI information and sign any attestations

[AMA SmartApp] You have been added as an applicant to CPT Code Change Application

**CPT Submissions** <ccappssubmit@ama-assn.org>

to me ▾

Dear CPT Applicant/Preparer:

You have been identified as an applicant for the following CPT code change application: "test US Pop in lit".

To be included as an applicant for "test US Pop in lit", please click on the CPT website link below.

<https://cptsmartapptest.ama-assn.org/joinApp/a695481/bf60beaad016cbf471b82fa986e263afbba0a001c0875e8a4f4f33cabb33095d> (Do not share this link with anyone else)

Once you click on the link you will be directed to the AMA CPT Smart App's secure login page where you can use your existing AMA credentials to log in.

- **Don't have an AMA account?** Select "Create a free account" and follow the instructions on the screen.
- **Forgot your username or password?** Click "Forgot Username or Password" to recover your information.

**If you are a first-time Smart App user:**

1. After successfully logging in, you must agree to the terms and conditions presented and enter your Smart App profile information.
2. Once completed, your personal Smart App Dashboard will display, where you can then open the application that you were added to.
3. Click the "Edit" button on the application Control Panel to complete Legal and Conflict of Interest attestations and to revise the application if needed.

**If you are a returning Smart App user:**

1. After successfully logging in, the application's Control panel will display.
2. Click the "Edit" button to complete the digital Legal and Conflict of Interest attestations and to revise the application.

Prior to the Panel Meeting, every Applicant and Presenter will receive a separate email containing a DocuSign Statement of Compliance with the AMA CPT Code Change Application. Please click on the link in the email to receive this DocuSign Statement of Compliance.

For assistance, contact AMA Staff at [ccappssubmit@ama-assn.org](mailto:ccappssubmit@ama-assn.org)

CPT Editorial Processes  
American Medical Association





# CPT Smart App Major Functionalities & Common Questions

# Profile Page

- First Name, Last Name, Email are pre-populated with your AMA information and are not editable
- All fields are required
- The organization that is currently entered will be tied to any new applications that you create or that you are invited to
- Your full name and organization will be appended to all application attestations
- All profile information will be appended to each Code Change Application document

## Update Your Profile

The profile information you enter below will be included on your code change application cover sheet. For other code change applications you submit, you can access this profile page to modify your organization, phone number or address. Your name and email address cannot be modified on this page. To change your email address, visit your [profile page](#) on the AMA website.

### First Name

### Last Name

### E-Mail

### Organization Name

### Street Address

### City


### State

### Zip


### Phone

# Dashboard

- Training materials
- Overview of CPT and the Smart App
- Announcements and important dates
- Choosing your application
- List of your applications
  - Ability to delete un-submitted applications
  - You can only see applications you've created or that you've been invited to
  - No one else will see your applications (unless you invite them) until you submit

 CPT Smart App

Welcome: CCat TestTen

 The submission window for the February 2020 Editorial Panel meeting is now open. Applications being accepted through the CPT Smart App are Category I/III Long Form, Category I/III Short Form-RUC, MoPath/MAAA/GS, and Pathology and Laboratory. Please contact AMA Staff at [ccappsubmit@ama-assn.org](mailto:ccappsubmit@ama-assn.org) for assistance.

### CPT Smart App

The "Apply Now" button below allows you to start a new application for either a Category I/III, Category I/RUC, Laboratory Test, or MAAA Codes. The "How does it work" button will walk you through the application process.

[Training Materials](#) [How does it work](#)

Select Application Type:

Application Name:

Name

[Apply Now](#)

#### Announcements

Internet Explorer is not recommended when using the Smart App. For an optimal experience please use the Chrome, Firefox, or Safari browsers.

Welcome to the CPT Smart App, the required resource for submitting code change applications. Paper applications will only be accepted with prior authorization from the panel secretary (except for Category II applications).



Want a walk-through and tips for your online application? Book your calendar for our upcoming [webinar](#) on Oct. 3rd!

This platform allows you to pull existing codes easily and enter changes, updates or new code requests online. Benefits include:

Enhanced application guidance for new submitters

#### Important Dates

Upcoming Submission Deadline:	<b>November 6th, 2019 11:59PM Pacific Standard Time</b>
For the CPT Editorial Panel Meeting on:	<b>February 6th - 8th, 2020</b>

App Id	App Title	App Type	Current Status	Last Updated	User Role	Actions
<a href="#">a806951</a>	9-20 app testing org change	cat1long	In-progress	September 20th 2019, 1:40 pm	applicant	
<a href="#">a695481</a>	test US Pop in lit	cat1long	Saved	September 19th 2019, 12:09 pm	applicant	
2 total						

# Choosing your role

**Choose Your Role**

An Applicant or Preparer is an individual who prepares and submits a code change application for review by the CPT Editorial Panel, CPT/HCPAC Advisors and other participants in the CPT code development process. A Preparer could be an advisor staff member or other individual, assisting a named Applicant to prepare and submit a code change application.

An Applicant or Preparer may complete available actions of the designated online platform (e.g., CPT Smartapp) to facilitate the effective review of the code change application, including the ability to create, edit, submit, withdraw, or resubmit code change applications, and the ability to modify the identified Applicant(s) or Preparer(s) (e.g., add or delete) on a code change application.

An Applicant or Preparer is not required to present in-person at a CPT Editorial Panel meeting. However, as a participant in the CPT Code Change Application process, an individual serving as an Applicant or Preparer is required to comply with CPT policies that are required of all participants in the CPT Code Change Application process, including disclosures of conflicts of interest, lobbying, and confidentiality. This is important as an Applicant or Preparer of a code change application is preparing and submitting the CPT code change application (regardless whether or not the Preparer is presenting at the CPT Panel meeting). Thus, such individual is attesting to the completeness, truthfulness and correctness of the application at the time of the submission, and will also be notified of updates and other pertinent information during the review of the application. Such information would likely constitute confidential information.

Any person not named during the code change application process (e.g., not yet identified as an Applicant or a Preparer) that intends to serve as a Presenter at the CPT Editorial Panel meeting will be required to complete the requisite forms and disclosures prior to the Panel review of the proposed code change application being presented.

Role	Listed on Application	Submit, Re-Submit, Withdraw
My role for this application:		
<input checked="" type="radio"/>	Applicant	
<input type="radio"/>	Preparer	

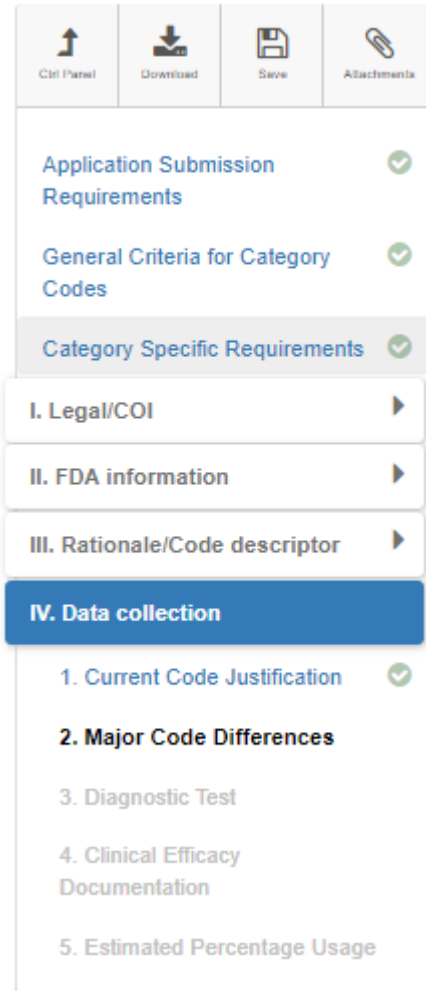
Cancel Next

App Id	App Title	App Type	Current Status	Last Updated	User Role	Actions
a055392	test	cat1ruc	Saved	October 15th 2019, 3:21 pm	applicant	
a349001	test	cat1long	Saved	October 15th 2019, 2:45 pm	applicant	
a527618	maaa test	maaa	Saved	October 15th 2019, 1:36 pm	preparer	

- Both Applicants and Preparers can prepare applications
  - Preparers could be a Staff Member or other individual assisting an Applicant
- An Applicant must be associated to an application prior to submission
- All Applicants and Preparers must still comply with CPT Legal Policies
- Applicants and Preparers do not necessarily need to present at the Panel Meeting
  - Presenters can be added closer to the meeting date, after signing Confidentiality forms

# Navigating within an application

Dashboard > 9-20 app testing org change > I



- Left Nav is key to navigation
  - Shows various chapters in application
    - Applicant cannot jump from question to question, due to conditional questions
    - For questions that require a response for each new or revised code, the application will prompt the applicant to enter an appropriate response
- Tools at the top give quick access to
  - Return to control panel
  - Download as a Word document
  - Save
  - See attachments

# Save, Save, Save!

Saving your information is vital. That is why the CPT Smart App saves in a variety of ways, to ensure that your data is safe.

- Every time you select a Nav link
- Going to the previous question via the “Previous” button
- Going to the next question via the “Next” button
- Choosing “Save for Later” and exiting the application
- Selecting “Save” Nav option
- Selecting “Control Panel” Nav option
- Clicking the “breadcrumbs” on the top-left of the page
- Every 2 minutes!

The screenshot displays the 'Current Code Justification' section of the CPT Smart App. On the left is a navigation sidebar with a top bar containing 'Ctrl Panel', 'Download', 'Save', and 'Attachments' icons. The sidebar lists several sections: 'Application Submission Requirements' (checked), 'General Criteria for Category Codes' (checked), 'Category Specific Requirements' (checked), 'I. Legal/COI' (expanded), 'II. FDA information', 'III. Rationale/Code descriptor', and 'IV. Data collection'. Under 'I. Legal/COI', items 1 through 5 are listed with checkmarks. Under 'II. FDA information', items 1 and 2 are listed with checkmarks. Under 'III. Rationale/Code descriptor', items 1 through 3 are listed with checkmarks. The main content area is titled 'Current Code Justification' and includes a help icon. It contains a text prompt: 'Please indicate which CPT code(s) or HCPCS Level II code(s) are currently being used to report the proposed test(s). Indicate if either a less specific code or unlisted code is currently being used to code for this service.' Below this is a code entry section for '1110F' with a 'DELETE' button and a red warning message: 'Patient discharged from an inpatient facility (eg, hospital, skilled nursing facility, or rehabilitation facility) within the last 60 days (GER)'. A 'Search for Code' section features a search bar with '10005' and an 'Add' button. Below the search bar is a rich text editor with a toolbar and the text 'test'. At the bottom of the main area are 'Previous', 'Next', and 'Save for Later' buttons.

# Proposed Code Changes – Searching for Content

- The entire 2020 Code Set at your fingertips!
- Search for content by:
  - Content “drill down”
  - Searching for a guideline, code, child code, or modifier via entering a keyword
  - Searching for a code, child code, or modifier by its number
  - Searching for sections and subsection titles

Q

Enter a word, code, guideline, or modifier here

▶ EVALUATION AND MANAGEMENT (E/M) SERVICES GUIDELINES

▶ EVALUATION AND MANAGEMENT(99091 - 99499)

▶ ANESTHESIA GUIDELINES

▶ ANESTHESIA(00100 - 01999)

▶ SURGERY GUIDELINES

▶ SURGERY(10004 - 69990)

▶ RADIOLOGY GUIDELINES (INCLUDING NUCLEAR MEDICINE AND DIAGNOSTIC ULTRASOUND)

▼RADIOLOGY(70010 - 79999)

▼DIAGNOSTIC RADIOLOGY (DIAGNOSTIC IMAGING)(70010 - 76499)

▼HEAD AND NECK(70010 - 70559)

70010 - Myelography, posterior fossa, radiological supervision and interpretation

70015 - Cisternography, positive contrast, radiological supervision and interpretation

70030 - Radiologic examination, eye, for detection of foreign body

70100 - Radiologic examination, mandible; partial, less than 4 views

70110 - Radiologic examination, mandible; complete, minimum of 4 views

70120 - Radiologic examination, mastoids; less than 3 views per side

70130 - Radiologic examination, mastoids; complete, minimum of 3 views per side

70134 - Radiologic examination, internal auditory meati, complete

70140 - Radiologic examination, facial bones; less than 3 views

Q

radiology

Showing a total of 48 results

Section

**Radiology** Guidelines (Including Nuclear Medicine and Diagnostic Ultrasound)

Guidelines to direct general reporting of services are presented in the Introduction. Some of the commonalities are repeated here for the convenience of those referring to this section on **Radiology** (Including Nuclear Medicine and Diagnostic Ultrasound). Other definitions and items unique to **Radiology** are also listed.

Section

**Radiology**

Radiology Guidelines (Including Nuclear Medicine and Diagnostic Ultrasound)

Unlisted Service or Procedure

A service or procedure may be provided that is not listed in this edition of the CPT codebook. When reporting such a service, the appropriate "Unlisted Procedure" code may be used to indicate the service, identifying it by "Special Report" as discussed below. The "Unlisted Procedures" and accompanying codes for **Radiology** (Including Nuclear Medicine and Diagnostic Ultrasound) are as follows:

77299 Unlisted procedure, therapeutic **radiology** clinical treatment planning

77499 Unlisted procedure, therapeutic **radiology** treatment management

Radiology

Diagnostic **Radiology** (Diagnostic Imaging)





# Proposed Code Changes – Editing Content

## Radiology

### Diagnostic Radiology (Diagnostic Imaging)

Head and Neck

70010 Myelography, posterior fossa, radiological supervision and interpretation

70015

Cisternography, ~~positive contrast~~, radiological supervision and interpretation

div p

Cancel Save

70030 Radiologic examination, eye, for detection of foreign body

## Sections and Sub-sections

- Add entire new sections or subsections
- Edit existing names

## Guidelines

- Add new guidelines, as well as edit or remove existing guidelines

## Codes

- Add new codes or child codes, as well as edit or remove existing codes or child codes
- Indent codes to make new families, outdent to create standalone records

## Parentheticals

- Add new parentheticals, as well as edit or remove existing parentheticals

## Modifiers

- Add new modifiers, as well as edit or remove existing modifiers

## And More!!!!



# Proposed Code Changes – Viewing your Proposed Code Changes

- See what your ballot looks like prior to submission
- Continue to make additions, edits, or removals directly
- Come back at any time after making additional changes to see the new ballot

< My Proposed Code Changes:

Please note that adding or deleting any codes in this Proposed Code Changes question *after* you've responded to any of the subsequent questions in the application will require you to click Next through each question in the application again so that you can verify that all of your responses are still applicable.

Surgery

Nervous System

Skull, Meninges, and Brain

Injection, Drainage, or Aspiration

61020

Ventricular puncture through previous burr hole, fontanelle, suture, or implanted ventricular catheter/reservoir; without injection

61026

with injection of medication or other substance for diagnosis or treatment

61050

Cisternal or lateral cervical (C1-C2) puncture; without injection (separate procedure)

61055

with injection of medication or other substance for diagnosis or treatment

(Do not report 61055 in conjunction with 62302, 62303, 62304, 62305)

(For radiological supervision and interpretation by a different physician or qualified health care professional, see **Radiology**)

61070

Puncture of shunt tubing or reservoir for aspiration or injection procedure

(For radiological supervision and interpretation, use 75809)

< Back to CPT Content Search

PreviousNext

Save for Later



# Reference Citations

- Conditional requirements matrix so you know what exactly you need to add
- Ability to add reference and citation materials for each code change that you're applying for
- Upload PDFs and Word Doc reference files directly
- Edit your references at any time. Find other materials? Come back and add them later
- Ability to remove citations at any time
- Tips and hints for Level of Evidence, Impact Factor, and Overlapping authors for first-time submitters

Copy/Paste Publication Title, Author(s) Name(s), and Year of Publication here

**B** *I* U ~~S~~  $\times_e$   $\times^e$   $\mathcal{I}_x$  | |  $\Omega$

For the citation you referenced above, please upload an electronic (PDF or Word documents) copy(s) of the literature to support your application.

**File Uploader:**

Drag and Drop Files Here:

FILE DROP ZONE

OR  No file chosen

For the citation you referenced and uploaded above, please complete the information below to build the Publication Details and Attributes matrix

Length of Follow-Up	Level of Evidence ?	Impact Factor ?
<input type="text" value="Enter a Duration"/>	<input type="text" value=""/>	<input type="text" value="Enter number"/>

Organization Sponsoring Journal

# Control Panel

Application Id: **a055392**

Application Name: **test**

Application Type: **cat1ruc**

Status: **In-progress**

Last Updated: **October 7th 2019, 9:39 am**

Requirements: **Incomplete**

Ready to Submit: **No**

WITHDRAW

DOWNLOAD APPLICATION

EDIT

SUBMIT THIS APPLICATION

WITHDRAW THIS APPLICATION

CLONE THIS APPLICATION

APPLICANTS

CPT STAFF COMMENTS

AGENDA ITEMS

ATTACHMENTS

ADD APPLICANT

ADD PREPARER

Name	Role	Status	Requirements	Actions
Kyle Dahl	applicant	incomplete	<input type="checkbox"/> Review by Interested Parties <input type="checkbox"/> CPT Confidentiality Agreement <input type="checkbox"/> Copyright Assignment <input type="checkbox"/> Disclosable Interests <input type="checkbox"/> Attestations	<a href="#">Remove</a> <a href="#">Make preparer</a>
OakUzoh ProdUzoh	preparer	incomplete	<input type="checkbox"/> Review by Interested Parties <input type="checkbox"/> CPT Confidentiality Agreement <input type="checkbox"/> Copyright Assignment <input type="checkbox"/> Disclosable Interests <input type="checkbox"/> Attestations	<a href="#">Remove</a> <a href="#">Make applicant</a>

- Add (or remove) additional applicants and/or Preparers
  - Ability to see if they have completed require attestations
- Ability to rename your application
- Delete your draft application
- Download your application, even after submission
- Submit or Withdraw your application
- View Staff Comments and Agenda Items
- Add and download attachments

# Recent Smart App FAQs

Area	Question	Response
Profile	How do I add my organization to my application?	The organization that is currently entered will be tied to any new applications that you create or that you are invited to. If you change your organization after creating an application, you need to either remove and re-add yourself or clone the application.
Dashboard	Who can see my applications?	Only you can see your “draft” applications. Your list is specific to your applications or any applications you’ve been invited to. Only once you submit your application will AMA Staff be able to view it.
Dashboard	Do I have to present at the meeting?	<p>Applicants and Preparers do not necessarily need to present at the Panel Meeting</p> <p>Presenters can be added closer to the meeting date, after signing Confidentiality forms</p> <p>Both Applicants and Preparers can prepare applications</p> <ul style="list-style-type: none"> <li>- Preparers could be a Staff Member or other individual assisting an Applicant</li> </ul> <p>An Applicant must be associated to an application prior to submission</p> <p>All Applicants and Preparers must still comply with CPT Legal Policies</p>
Code Changes	How do I find and edit a code?	<p>Search for content in the “Proposed Code Changes” page by:</p> <ul style="list-style-type: none"> <li>Content “drill down”</li> <li>Searching for a guideline, code, child code, or modifier via entering a keyword</li> <li>Searching for a code, child code, or modifier by its number</li> <li>Searching for sections and subsection titles</li> </ul> <p>Once you’ve found the content you’re looking for, you can create your “ballot” using the editor to add new content or edit and remove existing content</p>
Control Panel	I can’t submit my application, what did I miss?	<p>Double check the following:</p> <ol style="list-style-type: none"> <li>1. That you have at least 1 applicant associated to the application</li> <li>2. That all Applicants and Preparers have signed off on all Legal/COI attestations</li> </ol>



# CPT Smart App Support

# Help! I don't know what to do

- “Help” videos for specific pages can be found throughout the CPT Smart App
- Each video focuses on that specific page’s functionalities and goals
- Look for the (?) icons in the top-right corner of the page
- Still need more help?
  - Check the FAQs and “training materials” found on the Dashboard

Dashboard > Cat1Long Test > Proposed Code Changes

Ctrl Panel

Download

Save

Attachments

Application Submission Requirements

General Criteria for Category Codes

Category Specific Requirements

I. Legal/COI

1. Notice of Potential Review by Interested Parties

2. Confidentiality Agreement

3. Copyright

4. Disclosable Interests

5. Attestations

II. FDA information

III. Rationale/Code descriptor

1. Rationale for Code Change

2. Proposed Code Changes

IV. Data collection

Back to CPT Content Search

My Proposed Code Changes

Please note that adding or deleting any codes in this Proposed Code Changes question *after* you’ve responded to any of the subsequent questions in the application will require you to click Next through each question in the application again so that you can verify that all of your responses are still applicable.

## Surgery

### Musculoskeletal System

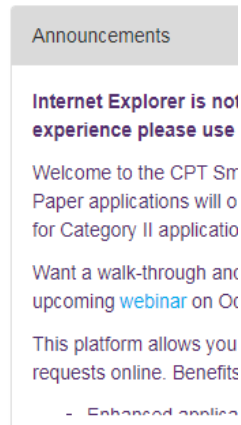
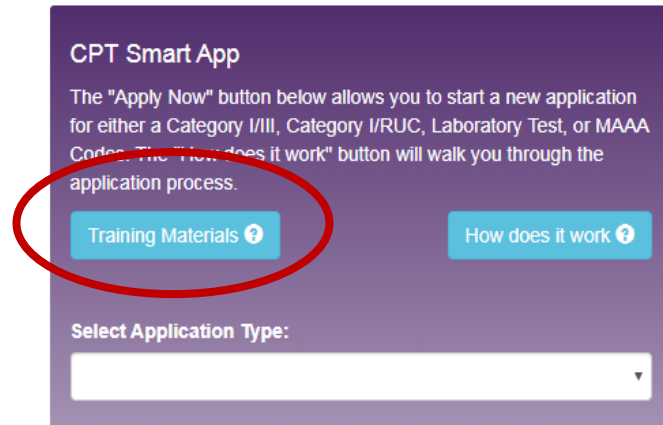
#### General

#### Excision

20150	Excision of epiphyseal bar, with or without autogenous soft tissue graft obtained through same fascial incision	
20200	Biopsy, muscle; superficial	
20205	deep	
20206	Biopsy, muscle, percutaneous needle	
	(If imaging guidance is performed, see 76942, 77002, 77012, 77021)	
	(For fine needle aspiration biopsy, see 10004, 10005, 10006, 10007, 10008, 10009, 10010, 10011, 10012, 10021)	
	(For evaluation of fine needle aspirate, see 88172-88173)	



# Courses and videos to guide you through CPT Smart App



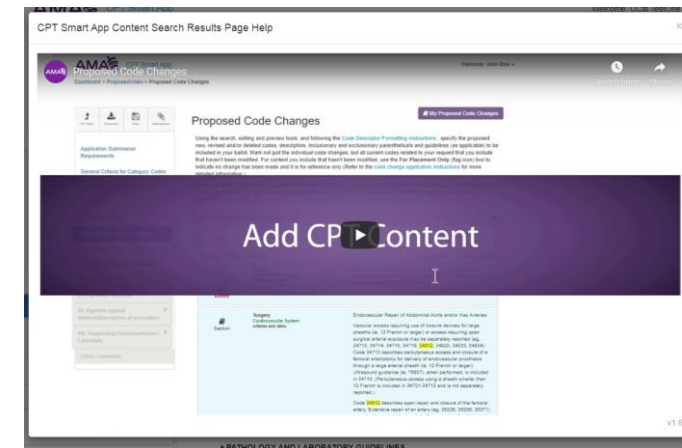
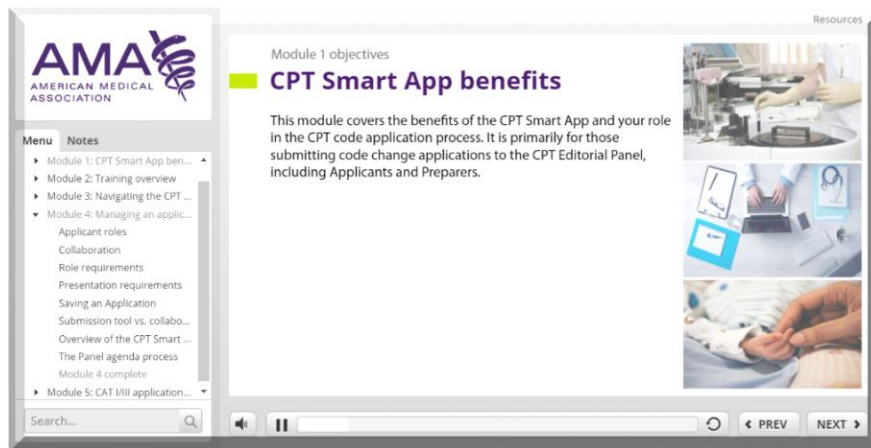
Please consider, to the degree possible, what other section of CPT might be affected when making changes in a particular area and list the complete family of codes related to your request (Click [here](#) for additional information regarding code change application instructions).

Please note that adding or deleting any codes in this Proposed Code Changes question after you've responded to any of the subsequent questions in the application will require you to click Next through each question in the application again so that you can verify that all of your responses are still applicable.

How to use the CPT Content Search Tools

Enter a word, code, guideline, or modifier here

- EVALUATION AND MANAGEMENT (E/M) SERVICES GUIDELINES
- EVALUATION AND MANAGEMENT(99091 - 99499)
- ANESTHESIA GUIDELINES
- ANESTHESIA(00100 - 01999)
- SURGERY GUIDELINES
- SURGERY(10001 - 69999)



# CPT Smart App's Three Avenues of Support

- Dedicated email box for questions: [ccappsubmit@ama-assn.org](mailto:ccappsubmit@ama-assn.org)
  - Responses within 24 hours
- Toll-free phone number: 888-291-6460
  - Extra support hours from 9/30 – 11/15; 8-6pm & Saturdays 8 – noon CDT
- 24-hour access to training videos on [ama-assn.org](https://www.ama-assn.org/practice-management/cpt/cpt-code-applications)
  - <https://www.ama-assn.org/practice-management/cpt/cpt-code-applications>

Course number	Course Title
Course 1	Pre-Training
Course 2	Basic and Required Entries
Course 3	Code Changes
Course 4	Data Collection
Course 5	Supporting Information/Literature
Course 6	Submit/Update-Download



# Key Information

- URL to access the CPT Smart App
  - [cptsmartapp.ama-assn.org](https://cptsmartapp.ama-assn.org)
- For feedback or questions regarding your CPT Smart App submission email us at:
  - [ccappsubmit@ama-assn.org](mailto:ccappsubmit@ama-assn.org)
- Staff Resources:
  - Barbara Benstead: [barbara.benstead@ama-assn.org](mailto:barbara.benstead@ama-assn.org)
  - Kyle Dahl: [kyle.dahl@ama-assn.org](mailto:kyle.dahl@ama-assn.org)
  - Shawn Agyeman: [shawn.agyeman@ama-assn.org](mailto:shawn.agyeman@ama-assn.org)
  - Okwara Uzoh: [okwara.uzoh@ama-assn.org](mailto:okwara.uzoh@ama-assn.org)
  - Ada Walker: [ada.walker@ama-assn.org](mailto:ada.walker@ama-assn.org)

# Questions

