



# Call for Candidates for AMA Nomination for the ACGME Review Committee for Ophthalmology

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees for a position on the **Accreditation Council for Graduate Medical Education Review Committee for Ophthalmology (ACGME RC-OPHTH)**.

## **TERM**

The term of the position is 6 years, from July 1, 2025, through June 30, 2031.

## **TIME REQUIREMENT**

Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee meets three times per year during the months of January, April, and August/September. The duration of each January and April meeting is two days, in a hybrid format, and the August/September meeting is no more than half a day, fully virtual. While January and April meetings are currently hybrid, in-person attendance is strongly encouraged. Time devoted to the RC includes an estimated 15 hours for program review assignments prior to each meeting (up to five full reviews per meeting), subcommittee work (as assigned), prep time for each RC meeting to review agenda items and related documents, and travel/attendance for each RC meeting. RC Members must attend all Review Committee meetings.

Anticipated dates for ACGME New Member Orientation and Review Committee Activities:

- One Review Committee meeting as an observer – April 2025, exact date TBD
- First Review Committee meeting as a member – August/September 2025, exact date TBD

## **CRITERIA FOR AMA NOMINATION TO ACGME RC-OPHTH**

### **ACGME RC-OPHTH Requirements for this Opportunity**

1. Nominees must be currently certified in ophthalmology by the American Board of Ophthalmology or the American Osteopathic Board of Ophthalmology and Otolaryngology.
2. The Review Committee can have up to two members from the same state, but they cannot be from the same institution or city/metropolitan area. Accordingly, individuals

must not be nominated from the following institutions and areas:

- State of California
  - Howard University – Washington, DC
  - University of Illinois – Chicago, IL
  - University of Minnesota – Minneapolis, MN
  - Oregon Health and Science University – Portland, OR
  - Penn State Hershey Medical Center – Hershey, PA
  - San Antonio, Texas
3. Nominees must demonstrate national leadership in ophthalmology, service in national professional organizations/societies, scholarship, and frequent speaking engagements.
  4. To increase diversity, the Review Committee will give strong preference to nominees who are cataract surgeons. Nominees from the South are also preferred.
  5. The Review Committee will give preference to nominees who have current or recent leadership experience in GME (e.g., program director, associate program director, Designated Institutional Official, chair, site director). Current experience as a program director is especially desired.
  6. Nominees' programs must have a status of Initial Accreditation, Continued Accreditation, or Continued Accreditation without Outcomes.
  7. Nominees must be able to devote sufficient time to the Review Committee's work. The Review Committee meets three times per year during the months of January, April, and August/September. The duration of each January and April meeting is two days, in a hybrid format, and the August/September meeting is no more than half a day, fully virtual. While January and April meetings are currently hybrid, in-person attendance is strongly encouraged. Time devoted to the RC includes an estimated 15 hours for program review assignments prior to each meeting (up to five full reviews per meeting), subcommittee work (as assigned), prep time for each RC meeting to review agenda items and related documents, and travel/attendance for each RC meeting. RC Members must attend all Review Committee meetings.
  8. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for most accreditation activities and reimbursement of expenses.

### **AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at <https://member.ama-assn.org/join-renew/> or call AMA Member Relations at 800.262.3211.

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## **TO APPLY FOR NOMINATION**

To apply for nomination, complete and email the following documents to [mary.grandau@ama-assn.org](mailto:mary.grandau@ama-assn.org) by **Monday, September 18, 2023**:

1. Completed electronic **Application for AMA Nomination for External Leadership Position – ACGME RC-OPHTH** (MS Word document preferred). This document is included on the AMA [Medical Education Leadership Opportunities](#) Web page.

2. Current **abbreviated curriculum vitae** [not to exceed three (3) pages].
3. Current **full curriculum vitae**.
4. *Optional*: Up to two letters of recommendation, addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary Grandau  
Program Administrator  
AMA Council on Medical Education  
mary.grandau@ama-assn.org

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