Call for Candidates for AMA Nomination for
the ACGME Review Committee for Emergency Medicine

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees to serve as a member of the Accreditation Council for Graduate Medical Education Review Committee for Emergency Medicine (ACGME RC-EM).

TERM
The term of this position is 6 years—from July 1, 2020, through June 30, 2026—with observation and orientation duties to begin as early as April 2020. Review Committee members who resign before completion of their 6-year term cannot be appointed to another Review Committee for 2 years.

TIME REQUIREMENTS
Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee for Emergency Medicine meets twice a year, usually in January and April, with an occasional third meeting scheduled if necessary. The duration of meetings is normally 1 to 3 days. At times, the Committee may meet via conference call according to each meeting agenda. Review Committee members must attend all Review Committee meetings. Anticipated meeting dates for the new Review Committee member are:

- Review Committee Meeting to observe – April 2020
- Two Review Committee Meetings per year – Usually during January and April

Nominees must have sufficient time to review program information (an estimated 24-30 hours for program review assignments for each meeting), participate in subcommittee work (as assigned), prepare for each Review Committee meeting by reviewing agenda items and related documents, travel to/attend each Review Committee meeting, and participate in other activities of the Review Committee.

CRITERIA FOR NOMINATIONS TO ACGME RC-EM
ACGME RC-EM Requirements
1. Nominees must be currently certified by the American Board of Emergency Medicine.

2. The Review Committee can have up to two members from the same state, but such members cannot be from the same institution or city/metropolitan area. Accordingly, individuals must not be nominated from the following institutions and areas:

   - Los Angeles County USC Medical Center – Los Angeles, CA
   - Johns Hopkins University – Baltimore, MD
   - State of Michigan (two current RC members from MI)
   - The Ohio State University – Columbus, OH
• State of Pennsylvania (two current RC members from PA)
• Vanderbilt University – Nashville, TN

3. Review Committee members must use electronic systems for reimbursement of expenses and many accreditation activities, including program reviews, and therefore must have knowledge and facility in the use of computers and applications.

4. Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee for Emergency Medicine meets twice a year, usually in January and April, with an occasional third meeting scheduled if necessary. The duration of meetings is normally 1 to 3 days. At times, the Committee may meet via conference call according to each meeting agenda. Review Committee members must attend all Review Committee meetings.

5. Nominees must have sufficient time to: review program information (an estimated 24-30 hours for program review assignments for each meeting); participate in subcommittee work (as assigned); prepare for each Review Committee meeting by reviewing agenda items and related documents; travel to/attend each Review Committee meeting; and participate in other activities of the Review Committee.

6. Nominees must be a current emergency medicine residency program director and have at least 5 years’ experience as a program director.

7. Nominees must participate in major specialty societies, or have current or past association with graduate medical education.

8. Nominees’ programs must be in good standing with ACGME and have a status of continued accreditation.

Additional characteristics that are desired, but not required:
• Emergency Medical Services training and/or certification

AMA Requirements
Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at https://member.ama-assn.org/join-renew/ or call AMA Member Relations at 800.262.3211.

(continued)
TO APPLY FOR NOMINATION

To apply for nomination, complete and email the following documents to Mary O’Leary at mary.oleary@ama-assn.org. The documentation must be received no later than Thursday, February 7, 2019.

- Completed electronic Application for AMA Nomination for External Leadership Position – RC-EM (MS Word document preferred). This document is included on the AMA Council on Medical Education Leadership Opportunities page as part of the position posting.

- Current abbreviated curriculum vitae [not to exceed three (3) pages].

- Current full curriculum vitae.

- Optional: Up to two letters of recommendation addressed to the AMA.

Note: If nominated, letters of recommendation may be included as part of the nominee materials sent to the requesting organization.

Please direct questions to:

Mary O’Leary
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.oleary@ama-assn.org