

INTERACTIVE DATABASE OF SECTION IOPS [Internal Operating Procedures] **and** **AMA BYLAWS RELEVANT TO THE AMA SECTIONS**

Compiled October 2012 by the AMA Council on Constitution and Bylaws;
Updated July 2018 [with changes approved by the AMA Board of Trustees, June
2018]

NAME

MSS¹	1. Name. 1.1. The name of this organization shall be the Medical Student Section (MSS) of the American Medical Association (AMA). This is a special section for medical student members of the AMA as set forth in AMA Bylaw 7.3.
RFS²	Section I. Name. The name of this organization shall be the Resident and Fellow Section of the American Medical Association (AMA-RFS). This is a special section for resident and fellow physician members of the AMA as set forth in the AMA Bylaws 7.1.
YPS³	Section I. Name. The name of this organization shall be the Young Physicians Section of the American Medical Association (AMA-YPS). This is a special section for young physician members of the AMA as set forth in AMA Bylaw 7.5.
IMGS⁴	Section I. Name. The name of this organization shall be the International Medical Graduates (IMG) Section of the American Medical Association (AMA-IMG). This is a special section for graduates of international medical schools who are also members of the American Medical Association as set forth in AMA Bylaw 7.6. Bylaws related to the AMA Sections and the IMG Section's membership and elections can be found in Appendix A of the IMGS-IOP.
OMSS⁵	No provision in OMSS IOP that states the name; see Bylaw 7.4
APS⁶	I. Name. The name of this organization shall be the Academic Physicians Section (APS) of the American Medical Association (AMA). This is a special section for academic physician members of the AMA as set forth in AMA Bylaw 7.2.
MAS⁷	Section I. Name. The name of this organization shall be the American Medical Association Minority Affairs Section (AMA-MAS).
IPPS⁸	Section I. Name and Mission Statement. A. Name. The Integrated Physician Practice Section (IPPS) of the American Medical Association is a delineated section as set forth in AMA Bylaw 7.8
SPS⁹	Section I. Name. The name of this organization shall be the American Medical Association Senior Physicians Section.
WPS¹⁰	Section I. Name. The name of this organization shall be the American Medical Association Women Physicians Section (AMA-WPS).

¹ Medical Student Section – Established 1972; Last approved by the AMA Board of Trustees June 2018

² Resident and Fellow Section – Established 1974; Last approved by the AMA Board of Trustees April 2016

³ Young Physicians Section – Established 1986; Last approved by the AMA Board of Trustees April 2018

⁴ International Medical Graduates Section – Established 1997; Last approved by the AMA Board of Trustees September 2013

⁵ Organized Medical Staff Section – Established 1983; Last approved by the AMA Board of Trustees November 2007

⁶ Academic Physicians Section – Established 1976 as the Section on Medical Schools; Last approved by the AMA Board of Trustees June 2016

⁷ Minority Affairs Section – Established June 2011; Last approved by the AMA Board of Trustees February 2012

⁸ Integrated Physician Practice Section – Established November 4 2011; Last approved by the AMA Board of Trustees April 2018

⁹ Senior Physicians Section – Established November 2014; Last approved by the AMA Board of Trustees April 2015

¹⁰ Women Physicians Section – Established June 2013; Last approved by the AMA Board of Trustees September 2017

PURPOSE AND PRINCIPLES [Also see Bylaw 7.0.1]

MSS	<p>2. Purpose and Principles</p> <p>The purpose of the MSS shall be to provide medical student participation in the activities of the AMA through adherence to the following principles:</p> <ol style="list-style-type: none"> 2.1. Have meaningful input into the decision and policy-making process of the AMA. 2.2. Improve medical education and further professional excellence. 2.3. Involve medical students in addressing and solving the problems of health care and health care delivery and provide a forum for the discussion and dissemination of information. 2.4. Develop medical leadership. 2.5. Initiate and effect necessary change. 2.6. Promote high personal and professional ethics, and a humanistic approach to the delivery of quality patient care. 2.7. Promote membership and activity within organized medicine on the local, state, and national levels. 2.8. Work cooperatively with other student groups and AMA Sections to meet these objectives.
RFS	<p>Section II. Purpose and Principles</p> <p>The purpose of the RFS shall be to provide resident and fellow participation in the activities of the AMA through adherence to the following principles:</p> <ol style="list-style-type: none"> A. To provide a direct means for members of the RFS to participate in the activities, including policy-making, of the AMA. B. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections. C. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section. D. To promote AMA membership growth. E. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates. F. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections. G. To promote the AMA Code of Medical Ethics among its resident and fellow members as well as the graduate medical education community. H. To ensure that from the match through fellowship graduation, residents and fellows are treated fairly, regardless of sex, color, creed, race, religion, disability, ethnic origin, national origin, sexual orientation, gender identity, or age and given the full opportunity to receive graduate medical education.
YPS	<p>Section II. Mission and Vision Statement</p> <p>The Assembly of the American Medical Association (AMA) Young Physicians Section (YPS) voted that the YPS' mission and vision statement shall be as follows:</p> <ol style="list-style-type: none"> A. Vision Statement. The YPS, the recognized advocate and voice for young physicians and their patients, strives to achieve proportional representation for young physicians and to advocate effectively for their issues within our AMA and the Federation of medicine. B. Mission Statement. The mission of the YPS is to strengthen the value of AMA membership for young physicians while maximizing young physicians' contributions to the AMA's brand vision through: <ol style="list-style-type: none"> 1. Involvement. Promoting young physician leadership, bilateral mentorship, and membership within the AMA and throughout the Federation.

	<p>2. Advocacy. Serving as the voice of young physicians by influencing policy development and advocacy priorities within our AMA.</p> <p>3. Communications.</p> <ol style="list-style-type: none"> a. Providing young physicians with timely, focused updates on the AMA’s progress and impact on core issues. b. Communicating ways the AMA can help young physicians help their patients now and in the future. c. Giving young physician members the ability to connect directly to YPS leadership.
IMGS	<p>Section II. Mission of the Sections</p> <p>7.0.1.1 Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</p> <p>7.0.1.2 Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</p> <p>7.0.1.3 Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</p> <p>7.0.1.4 Membership. To promote AMA membership growth.</p> <p>7.0.1.5 Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.</p> <p>7.0.1.6 Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</p>
OMSS	<p>Section I. Mission and Vision Statement</p> <p>A. Mission Statement. AMA Bylaw 7.0.1 defines the mission of the AMA Sections as follows:</p> <ol style="list-style-type: none"> 1. Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA. 2. Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections. 3. Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section. 4. Membership. To promote AMA membership growth. 5. Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates. 6. Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections. <p>B. Mission specific to the OMSS. The AMA Organized Medical Staff Section (OMSS) provides a direct and ongoing relationship between the AMA and medical staff organizations. The Section debates issues and develops policy that influences the complex and rapidly changing environment within which our nation's hospitals and other delivery systems operate. Specifically, the OMSS:</p> <ol style="list-style-type: none"> 1. Develops and nurtures medical staff leadership within the policy-making structure of the AMA, as well as state and county medical associations. 2. Provides a forum to discuss timely and often controversial issues, solve problems, and avoid polarization of medical staffs. 3. Identifies the implications of future trends, and the role of medical staffs individually and collectively. 4. Serves as a clearinghouse for issues pertinent to medical staffs.

	<p>5. Works to strengthen the self-governing medical staff.</p> <p>6. Provides medical staff leaders with a contact point to receive timely information, as well as AMA source materials and services.</p>
APS	<p>Section II. Purpose and Principles.</p> <p>The Mission of the Sections as outlined in AMA Bylaw 7.0.1 shall guide the APS. The purpose of the APS shall be to provide for academic physician participation in the activities of the AMA. The APS partners with other AMA Sections, Councils, and Special Groups to provide a unified voice representing medical education and academic medicine within the AMA.</p>
MAS	<p>Section II. Mission and Purpose</p> <p>The MAS shall provide a physician and medical student forum dedicated to:</p> <ul style="list-style-type: none"> • Addressing minority health and minority physician professional issues; • Increasing the participation of underrepresented minority physicians and students in the AMA; and • Advising the AMA House of Delegates (HOD) on minority policies and programs. <p>The MAS shall also represent the interests of its members in the AMA-HOD, pursuant to current AMA Bylaws.</p> <p>Section III. Mission of the Section</p> <ul style="list-style-type: none"> • Involvement. To provide a direct means for membership segments represented in the Section to participate in the activities, including policy-making, of the AMA. • Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Section. • Communication. To maintain effective communication and working relationships between the AMA and organizational entities that are relevant to the activities of each Section. • Membership. To promote AMA membership growth. • Representation. To enhance the ability of membership segments represented in the Section to provide their perspective to the AMA and the House of Delegates. • Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Section. <p>Section IV. Goals and Objectives</p> <p>The primary objectives of the MAS are to influence and contribute to AMA policy and program development on issues of importance to minority physicians and the AMA. It will work to:</p> <ul style="list-style-type: none"> • Eliminate racial and ethnic disparities in health care and improve the health status of minority patients. • Promote diversity in the profession and increase the number of historically underrepresented minorities in medicine. • Assist physicians in delivering culturally effective health care. • Increase the membership, participation and leadership of minority physicians in the AMA. <p>These objectives shall be pursued through the MAS Delegate position in the HOD; and in collaboration with minority physician organizations and with other AMA sections and groups as appropriate.</p>

IPPS	<p>Section I. Name and Mission Statement ***</p> <p>B. Mission Statement. AMA Bylaw 7.0.1 defines the mission of the AMA Sections as follows:</p> <ol style="list-style-type: none"> 1. Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA. 2. Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections. 3. Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section. 4. Membership. To promote AMA membership growth. 5. Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates. 6. Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections. <p>C. Mission specific to the IPPS. The mission of the IPPS is to advance, through policy and education, the interests of physicians in multispecialty, physician-led, integrated health care delivery organizations, and in groups actively working toward such systems of coordinated care.</p>
SPS	<p>Section II. Purpose and Principles. The Mission of the Sections as outlined in Bylaw 7.0.1 shall guide the AMA-SPS. [See appendix for provisions 7.01, 7.0.11, 7.0.1.2, 7.0.1.3, 7.0.1.4, 7.0.1.5, and 7.0.1.6]</p> <p>Section VI. SPS Structure</p> <p>E. Activities. Guidance on SPS projects, programs, and activities that increase physician engagement with the AMA shall be provided by the GC and carried out within available resources. An ongoing communication plan with members of the SPS and interested individuals may include electronic, print and other means. Virtual communications will be encouraged for this purpose whenever possible.</p>
WPS	<p>Section II. Mission and Purpose. The Mission of the Sections as outlined in Bylaw 7.0.1 shall guide the AMA-WPS.</p> <p>The primary objectives of the AMA-WPS are to influence and contribute to AMA policy and program development on issues of importance to women. The WPS will work to: Provide a forum for networking, mentoring, advocacy, and leadership development for women physicians and medical students; Contribute to AMA efforts to increase the membership, participation, and leadership of women in the AMA; Monitor trends, identifying and addressing emerging professional issues affecting women in medicine; Expand AMA advocacy on women’s health and women in medicine policy issues; Enhance AMA cooperation and collaboration with organizations with mutual concerns, including the American Medical Women’s Association and other women physicians groups.</p> <p>The WPS shall also represent the interests of its members in the AMA House of Delegates (HOD), pursuant to current AMA Bylaws.</p>

MEMBERSHIP [Also see Bylaw 1.1]

MSS	3. Membership 3.1. Membership shall be limited to medical student members of the AMA. Eligibility for student membership is outlined in AMA Bylaw 1.1.1.
RFS	Section III. Membership Membership shall be limited to resident and fellow members of the AMA. Eligibility for resident and fellow membership is outlined in AMA Bylaws 7.1.1.
YPS	Section III. Membership Membership shall be limited to young physician members of the AMA as defined in AMA Bylaw 7.5.1.
IMGS	Not specified in IMG IOP. Specified in the Bylaws.
OMSS	Section II. Membership A. AMA Bylaw 7.4.1 limits membership in the Section to physicians, including residents and fellows, selected by physician members of the medical staffs of hospitals and other delivery systems.
APS	Section III. Membership Membership in the Section is defined in AMA Bylaw 7.2.1.
MAS	Section IV. Membership (also see AMA Bylaw 7.7.1) Membership in the MAS shall be: <ol style="list-style-type: none"> 1. Initiated upon the request of the individual physician or medical student. 2. Open to any AMA member physician or medical student who expresses an interest in racial and ethnic minority physician or minority health issues. 3. Eligible voters with full rights and privileges and be referred to as MAS members. Provisional membership in the MAS shall be: <ol style="list-style-type: none"> 1. Initiated upon the request of the individual physician or medical student. 2. Open to physicians and medical students who are not current members of the AMA who express an interest in racial and ethnic minority physician or minority health issues. 3. Able to participate in MAS activities as provisional members, without the right to vote, to introduce items of business or resolutions or to hold a designated Governing Council (GC) position. 4. Allowed to participate in MAS activities for up to two years and be referred to as provisional MAS members.

IPPS	<p>Section II. Membership. A. Section membership. Membership shall consist of individual physician members. There are two categories of membership, as defined in the AMA Bylaws:</p> <p>1. Associate Members. 1. Associate Members. Associate Members are members of the AMA who are in physician-led, integrated health care organizations, which coordinate patient care across specialties and among physicians who share common records and clinical care processes. An organization must meet the following 7 characteristics of physician-led, integrated health care organizations in order to qualify its physician members as Associate Members.</p> <p>a. Required Characteristics. Associate Members must demonstrate that their organizations:</p> <ol style="list-style-type: none"> i. Have physicians in defined leadership roles at high levels in the organization, with meaningful decision authority and/or input regarding strategic, quality and operational issues, as well as a defined communication channel to the organization’s governing body. ii. Provide integrated, comprehensive primary and specialty care services iii. Coordinate care across multiple conditions, providers, and settings over time iv. Utilize shared, patient centered data (i.e., common or at least shared medical records that follow the patient rather than the doctor) v. Implement clinical care processes using guidelines, pathways, protocols, checklists and related tools vi. Apply performance and outcomes measures for both internal quality improvement and external accountability vii. Possess organization leadership committed to improving value as a top priority, and a system of operational accountability to drive improved performance <p>2. Affiliate Members. Affiliate Members are members of the AMA who practice in organizations moving toward physician-led integrated health care, that do not yet satisfy the characteristics of organizations eligible to qualify their physicians as Associate Members, but that meet at least one of the Required Characteristics for Associate Members (II.A.1.a). Affiliate Members shall be non-voting members of the Section.</p> <p>B. Certification. The Credentials Committee shall review all applications for Associate and Affiliate Membership and make a determination as to whether an applicant’s organization meets the criteria for Associate or Affiliate membership.</p>
SPS	<p>Section III. Membership. All active physician members of the AMA age 65 and above shall be members of the Senior Physicians Section, whether working full-time, part-time or retired. Senior physician members who are “Affiliate Members,” “Honorary Members,” or “International Members” are not eligible for SPS membership.</p>
WPS	<p>Section III. Membership. Membership in the WPS includes all female physicians and medical students who are active members of the AMA. Other active members of the AMA who express an interest in women’s issues shall be eligible to join the section.</p> <p>Membership in the WPS shall entail:</p> <ol style="list-style-type: none"> 1. Automatic enrollment of all female physician and medical student members of the AMA as identified in the AMA Masterfile. 2. An “opt-out” mechanism for female AMA members who do not wish to be WPS members. 3. An “opt-in” mechanism for any other active AMA member who wishes to join the WPS.

OFFICERS/GOVERNING COUNCIL POSITIONS [Also see Bylaw 7.0.3 and 7.0.4]

MSS	<p>4. Officers</p> <p>4.1. Designations. The officers of the MSS shall be the eight Governing Council members: Chair, Vice Chair, AMA Delegate, Alternate Delegate, At-Large Officer, Chair-elect/Immediate Past Chair, Speaker, and Vice Speaker. The Chair-elect/Immediate Past Chair shall be non-voting members of the Governing Council. The officers of the Assembly for the purpose of business meetings will be the Speaker and Vice Speaker. The Speaker and Vice Speaker shall be non-voting members of the Governing Council.</p> <p>4.2. Authority. The Governing Council shall direct the programs and activities of the MSS. During the interval between meetings of the MSS Assembly, the Governing Council shall act on behalf of the MSS in formulating decisions related to the development, administration, and implementation of student activities, programs, goals, and objectives. The MSS shall be notified at each National Meeting of actions taken by the Governing Council on its behalf.</p>
RFS	<p>Section IV. Officers</p> <p>A. Designations. The officers of the RFS shall be the 8 Governing Council members: Chair, Vice Chair, Delegate, Alternate Delegate, Speaker, Vice Speaker, Member at-Large, and Chair-elect/Immediate Past Chair (each serving 6 months). The Chair-elect/Immediate Past Chair shall be ex-officio, non-voting members of the Governing Council.</p> <p>B. Authority. The Governing Council shall direct the programs and activities of the RFS. During the interval between meetings of the AMA House of Delegates and the RFS, the Governing Council shall act on behalf of the RFS in formulating decisions related to the development, administration, and implementation of RFS activities, programs, goals, and objectives. The Governing Council shall be guided by policy passed by the Assembly. The RFS shall be notified at least quarterly of actions taken by the Governing Council on its behalf.</p>
YPS	<p>Section IV. Officers/Governing Council</p> <p>A. Designations. The officers of the YPS shall be 7 Governing Council members: Chair; Chair-Elect; Immediate Past Chair; Delegate; Alternate Delegate; Speaker; and Member At-Large.</p> <p>B. Authority. The Governing Council shall direct the programs and activities of the YPS. During the interval between meetings of the House of Delegates and the YPS, the Governing Council shall act on behalf of the YPS in formulating decisions related to the development, administration, and implementation of YPS activities, programs, goals, and objectives. The Governing Council shall be guided by directives adopted by the YPS Assembly. The YPS shall be notified of actions taken by the Governing Council on its behalf.</p> <p>C. Eligibility. AMA Bylaw 7.5.2 defines eligibility and cessation of eligibility for those elected to the YPS Governing Council.</p>
IMGS	<p>Section III. Officers</p> <p>A. Designations. The members of the Governing Council (GC) of the IMG Section shall consist of 7 voting members and one non-voting ex officio member as follows: Chair, Chair-Elect, Delegate, Alternate Delegate, 2 At-Large Members, and a Resident/Fellow as voting members. The Immediate Past Chair shall be an ex-officio, non-voting member of the GC for only one year which immediately follows his or her term as Chair.</p> <p>B. Authority. The Governing Council shall execute the programs and activities of the International Medical Graduates Section, subject to the approval of those present and voting at the IMG Section Congress and the AMA Board of Trustees as appropriate. The GC shall direct and execute programs between the 2 Congress meetings annually as necessary.</p>

OMSS	<p>Section III. Officers/Governing Council</p> <p>A. Officer Designations. In addition to the Chair and Vice Chair identified in AMA Bylaw 7.0.4 there shall be a Secretary.</p> <p>B. Governing Council. There shall be seven voting members of the Governing Council, consisting of the officers, delegate, alternate delegate and two members at-large elected at the Business Meeting of the Section as provided in AMA Bylaw 7.0.3. In addition, the Immediate Past Chair shall serve, ex officio, as a voting member of the Governing Council for one year only, to provide continuity in the leadership of the Section.</p>
APS	<p>Section IV. Governing Council and Officers</p> <p>A. Designations. The officers of the APS shall be the nine Governing Council members: Chair, Chair-elect, Immediate Past Chair, Delegate, Alternate Delegate, three Members-At-Large, and the APS Liaison to the AMA Council on Medical Education.</p> <p>B. Authority. The Governing Council shall direct the programs and activities of the APS, subject to the approval of the AMA Board of Trustees. During the interval between meetings of the AMA House of Delegates and between business meetings of the APS, the Governing Council shall act on behalf of the APS in formulating decisions related to the development, administration, and implementation of activities, programs, goals, and objectives. The APS shall be notified of actions taken by the Governing Council on its behalf.</p> <p>***</p> <p>Section IV. H. Quorum. Five members of the Governing Council shall constitute a quorum.</p>
MAS	<p>Section VI. Governing Council</p> <p>The affairs of the MAS shall be guided by a Governing Council (GC) comprised of nine voting members and one non-voting member.</p> <p>Designations. The designated positions on the GC shall be as follows: Delegate; National Medical Association (NMA) Representative; National Hispanic Medical Association (NHMA) Representative; Association of American Indian Physicians (AAIP) Representative; Young Physician Section (YPS) Representative; Resident and Fellows Section (RFS) Representative; Medical Student Section (MSS) Representative; and At-Large Members (2). Immediate-Past Chair (non-voting)</p> <p>Out of these individuals, the GC shall elect a Chair (who shall also serve as Alternate Delegate) and a Vice-Chair.</p>
IPPS	<p>Section III. A. Designations. The Governing Council of the IPPS shall include up to 9 members: Chair; Vice Chair; Immediate Past Chair; Delegate; Alternate Delegate; Two Members at-Large; Small-Medium Group Representative; and Large Group Representative.</p>
SPS	<p>Section IV. Officers.</p> <p>A. Designations. The affairs of the SPS shall be guided by a Governing Council (GC) comprised of the following voting members: 1. Chair; 2. Chair-Elect; 3. Immediate Past Chair; 4. Delegate; 5. Alternate Delegate; and 6. Officers At-Large (2).</p> <p>B. Authority. The Governing Council shall execute the programs and activities of the Senior Physicians Section, subject to the approval of such activities and programs by the Board of Trustees and SPS Assembly. The GC shall direct and execute programs between Assembly meetings annually as necessary.</p>

WPS	<p>Section IV. Governing Council</p> <p>The affairs of the WPS shall be guided by a Governing Council (GC) comprised of eight voting members.</p> <p>A. Designations. The designated positions on the Governing Council (GC) shall be as follows: Delegate; Alternate Delegate; Member-At-Large (2); Medical Student Section (MSS) Representative; Resident and Fellow Section (RFS) Representative; Young Physician Section (YPS) Representative; American Medical Women’s Association (AMWA) Representative.</p> <p>Of these individuals, the GC shall elect a Chair and a Vice-Chair. The title of Immediate Past Chair may be assumed by the Chair upon completion of her/his term provided that she/he remains on the GC in an elected position.</p> <p>B. Authority. The GC shall execute the programs and activities of the Women Physicians Section, subject to the approval of such activities and programs by the AMA Board of Trustees and WPS Assembly. The GC shall direct and execute programs between Assembly meetings annually as necessary.</p> <p>Section VI. E. Activities. Guidance on WPS projects, programs, and activities that increase physician engagement with the AMA shall be provided by the GC and carried out within available resources. An ongoing communication plan with members of the WPS and interested individuals may include electronic, print and other means. Virtual communications will be encouraged for this purpose whenever possible.</p>
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QUALIFICATIONS, ELIGIBILITY [Also see Bylaw 7.0.4]

MSS	4. Officers 4.3. Qualifications. All members of the Governing Council must be medical student members of the AMA. Any medical student member of the AMA is eligible for a position on the MSS Governing Council, except as prohibited by these IOPs or by the AMA Bylaws.
RFS	Section III. C. Governing Council Eligibility. All members of the Governing Council must be resident and fellow members of the AMA or fourth-year medical students who have matched into a residency program. Any resident and fellow member of the AMA is eligible for a position on the RFS Governing Council. Eligible candidates must be AMA members prior to campaigning or running.
YPS	IV. Officers/Governing Council. C. Eligibility. AMA Bylaw 7.5.2 defines eligibility and cessation of eligibility for those elected to the YPS Governing Council.
IMGS	Section III. C. Governing Council Eligibility. 1. All members of the GC must be members of the AMA-IMG Section. Any cessation of membership in the AMA shall end the term of the GC member and the position will be declared vacant. If the residency or fellowship is completed within 90 days of the Annual meeting, the Resident/Fellow on the Governing Council may continue to serve until the conclusion of the Annual meeting. 2. Only current members of the Governing Council may be elected to the office of Chair-Elect. He or she must have served at least one year on the Governing Council prior to serving as Chair-Elect. 3. Residents/Fellows shall be eligible to serve in the Resident/Fellow position only. Any cessation of a residency or fellowship program shall end the term of the Resident/Fellow and the slot shall be declared vacant. If the residency or fellowship is completed within 90 days of the Annual meeting, the Resident/Fellow may continue to serve until the conclusion of the Annual meeting. 4. Educational Commission for Foreign Medical Graduates (ECFMG) certified members, awaiting residency program acceptance, shall be members with full rights of the IMG Section, but cannot vote or run for the Governing Council.
OMSS	Section III. C. Eligibility. AMA Bylaw 7.4 defines eligibility and cessation of eligibility for those elected to the OMSS Governing Council.
APS	Section IV. C. Qualifications. All members of the Governing Council must be members of the AMA and the APS.
MAS	Section VI. Governing Council A. Eligibility. Members of the GC must be current AMA-MAS members. Any cessation of membership in the AMA shall end the term of the GC member and the position shall be declared vacant. *** VII. A. Eligibility. If the representative of the MSS, RFS or YPS graduates medical school, completes his/her residency or fellowship or ages out or times out from the YP Section respectively within 90 days prior to an Annual Meeting, then he/she shall be permitted to continue to serve in his/her designated position until the completion of the Annual Meeting. *** IX. A. Eligibility. Any GC member shall serve as Chair or Vice-Chair for a one year term with a maximum tenure of six years total with the following exception: 1. The Medical Student Section representative and the Delegate may not serve as Chair or Vice-Chair.

IPPS	<p>Section III. B. Eligibility. All members of the Governing Council must be Associate Representatives of the IPPS.</p> <ol style="list-style-type: none"> 1. The Small-Medium Group Representative must be an Associate Representative from an organization with 350 or fewer practicing physicians. 2. The Large Group Representative must be an Associate Representative from an organization with 351 or more practicing physicians.
SPS	<p>Section IV. C. Qualifications. All members of the GC must be active senior physician members of the AMA. Any SPS member is eligible for a position on the GC. Only current members of the GC may be elected to the office of Chair-Elect. The Delegate and Alternate Delegate may not serve as Chair-Elect. The position of Immediate Past Chair will be assumed by the Chair upon completion of his/her term.</p>
WPS	<p>Section IV. C. Eligibility. All members of the GC must be active members of the AMA and of the WPS. Any WPS member is eligible for a position on the GC.</p> <p>If the representative of the MSS, RFS or YPS ceases to meet the criteria for membership in the section from which elected within 90 days prior to the Annual Meeting, such member shall be permitted to serve in her/his designated position until the conclusion of the Annual Meeting in the calendar year in which she/he ceases to meet the membership requirement of the respective section.</p> <p>Section V. Section V. C. Eligibility. All members of the WPS are eligible to be elected to the WPS GC. However, WPS members shall not hold a position as a member of another AMA Council or Section/Special Group Governing Council at the same time as serving on the WPS GC.</p>

DUTIES AND RESPONSIBILITIES [Also see Bylaw 7.0.3]

MSS	<p>4. Officers</p> <p>4.4. Duties and Privileges. The Governing Council shall direct the programs and activities of the MSS, subject to the approval of such programs and activities by the Board of Trustees or House of Delegates of the AMA.</p> <p>4.4.1. Chair. The Chair shall:</p> <ul style="list-style-type: none">4.4.1.1. Preside at all meetings of the Governing Council, and otherwise represent the MSS when appropriate.4.4.1.2. Preside at Assembly meetings if both the Speaker and Vice Speaker positions are vacant, until such time that successors to the Speaker or Vice Speaker may be elected.4.4.1.3. Be the primary spokesperson for the MSS both inside the AMA and to outside organizations. <p>4.4.2. Vice Chair. The Vice Chair shall:</p> <ul style="list-style-type: none">4.4.2.1. Preside at meetings of the Governing Council in the absence of the Chair or at the request of the Chair.4.4.2.2. Assist the Chair in the performance of his or her duties.4.4.2.3. Have the primary responsibility of coordinating the internal operations of the MSS, including but not limited to the MSS standing and ad-hoc committees. <p>4.4.3. AMA Delegate and Alternate Delegate. The AMA Delegate and Alternate Delegate shall:</p> <ul style="list-style-type: none">4.4.3.1. Represent the MSS in the AMA House of Delegates.4.4.3.2. Serve as Chair and Vice Chair, respectively, of the MSS Caucus.4.4.3.3. Forward and provide resolutions from the MSS in the HOD and provide a summary of pertinent actions for the MSS on resolutions sent to the HOD.4.4.3.4. Administer the MSS resolution review process. <p>4.4.4. At-Large Officer. The At-Large Officer shall:</p> <ul style="list-style-type: none">4.4.4.1. Perform such functions as determined by the Governing Council, and assist the other officers in the performance of their duties.4.4.4.2. Coordinate the activities of the MSS Regions. <p>4.4.5. Speaker and Vice Speaker. The Speaker and Vice Speaker shall:</p> <ul style="list-style-type: none">4.4.5.1. Preside over meetings of the MSS Assembly in an impartial manner, organizing and conducting them in accordance with The Standard Code of Parliamentary Procedure, AMA Bylaws, and MSS Internal Operating Procedures. The Vice Speaker shall officiate for the Speaker in the Speaker's absence or at the request of the Speaker.4.4.5.2. Provide for oversight and enforcement of the Campaign Rules, including responsibility for investigation of alleged infractions and reporting of substantiated infractions to the Assembly prior to balloting.4.4.5.3. Organize an orientation at each Assembly Meeting for new MSS Delegates and Alternate MSS Delegates to the Assembly.4.4.5.4. Work with other members of the Governing Council in instructing the Convention Committees regarding their duties prior to each Assembly Meeting.4.4.5.5. Refer resolutions and reports submitted for consideration at MSS Assembly meetings to reference committees.4.4.5.6. Prepare a document summarizing parliamentary procedure used in Assembly meetings to be published in the MSS agenda book that is made available to each Assembly representative prior to Assembly meetings.
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	<p>4.4.5.7. Review the MSS Digest of Actions for consistency with Assembly action prior to its annual posting to the AMA website.</p> <p>4.4.6. Chair-elect. The Chair-elect shall be a non-voting, funded member of the Governing Council. The Chair-elect shall assist the other officers in the discharge of their duties.</p> <p>4.4.7. Immediate Past Chair. The Immediate Past Chair shall be a non-voting, unfunded member of the Governing Council.</p>
RFS	<p>Section IV. D. Duties and Privileges. The Governing Council shall direct the programs and activities of the RFS including the creation of RFS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. Each Governing Councilor is required to prepare in writing and communicate orally to his or her successor a description of his or her activities and where he or she sees the position going.</p> <ol style="list-style-type: none"> 1. Chair. The Chair shall: a. Preside at all meetings of the Governing Council, and otherwise represent the RFS when appropriate. b. Preside at Assembly meetings if the Speaker and Vice Speaker positions are vacant, until such time that a successor may be elected. c. Be the primary spokesperson for the RFS both inside the AMA and to outside organizations. d. Have primary responsibility over setting the annual agenda. 2. Vice Chair. The Vice-Chair shall: a. Preside at meetings of the Governing Council in the absence of the Chair or at the discretion of the Chair. b. Assist the Chair in the performance of his or her duties, in particular with implementation of the annual agenda. c. Have primary responsibility over coordinating internal operations of the RFS such as communication with Councilors, committees, the AMPAC Board member and all advocacy related issues including Lobby Day. 3. Delegate. The Delegate shall: a. Represent in the AMA House of Delegates members of the Association who are residents and fellows. b. Be responsible for reviewing all resolutions going forward from the RFS to the AMA HOD and summarize the actions of the HOD as they pertain to the RFS and send a summary of pertinent HOD actions to all RFS members. c. Oversee which resolutions shall be forwarded to the House of Delegates. Decisions that differ from those of the Assembly must be ratified by the Assembly no later than the following meeting of the Assembly. 4. Alternate Delegate. The Alternate Delegate shall assist the Delegate in the duties of the Delegate and shall rise to the position of Delegate should the position fall vacant. 5. Member at-Large. The Member at-Large shall: a. Coordinate the membership retention activities of the Governing Council. b. Communicate involvement opportunities, AMA member benefits and other opportunities to current or potential resident and fellow members. c. Work to coordinate medical student outreach programs to encourage continued involvement in the AMA as they transition from medical school to residency. d. Assume a collaborative relationship with residents and fellows that have been appointed by the RFS to various Councils and Committees both internally and externally. e. Foster the development of Resident and Fellow Sections in states where none exist and encourage them to send representatives to the AMA-RFS business meetings. f. Serve as the Governing Council liaison to the membership standing committee. 6. Chair-elect. The Chair-elect shall: a. Assist the other officers in the discharge of their duties. b. Undertake to study the position of Chair in preparation of assuming this role. c. With the assistance of the Chair, compose an agenda for his or her year of service prior to assuming the position of Chair. 7. Speaker. The Speaker shall: a. With input from the Governing Council and AMA staff, create the agenda for the Annual and Interim meetings of the RFS Assembly. Ultimate decisions regarding meeting planning shall be those of the Speakers; however, the Speakers may be overruled by a 2/3 majority vote of the Governing Council. b. Preside over the business meetings of the RFS Assembly in an impartial manner, organize and conduct them in accordance with the current parliamentary procedure authority as chosen by the AMA House of Delegates. c. Provide for

	<p>oversight and enforcement of the Campaign Rules, including responsibility for investigation of alleged infractions and reporting of actual infractions to the Assembly prior to balloting. d. Organize and lead an orientation for new delegates and alternates at each Assembly meeting. e. Work with the Governing Council in instructing the Convention Committees regarding their duties prior to each Assembly Meeting. f. Refer resolutions and reports submitted for consideration at RFS Assembly business meetings to reference committees. g. Prepare a document summarizing parliamentary procedure used in Assembly business meetings to be published in the RFS agenda book that is mailed to each Assembly representative prior to Assembly meetings. h. Review the RFS Digest of Actions for consistency with Assembly action prior to its annual update and distribution. i. In conjunction with the Vice Speaker, be the primary voice for the interests of the RFS Assembly on the RFS Governing Council.</p> <p>8. Vice Speaker. The Vice Speaker shall: a. Preside at meetings of the RFS Assembly during the absence of or at the request of the Speaker. b. Assist the Speaker in the performance of his or her duties. c. In conjunction with the Speaker, be the primary voice for the interests of the RFS Assembly on the RFS Governing Council. d. With assistance from staff, coordinate the AMA-RFS Poster Competition.</p>
<p>YPS</p>	<p>Section IV. Officers/Governing Council</p> <p>D. Duties and Privileges. The Governing Council, with membership as delineated below, shall direct the programs and activities of the YPS including the creation of YPS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA.</p> <p>1. Chair. The Chair shall: a) Serve as the spokesperson for the YPS and its policy, except on matters pending before the House of Delegates. b) Have primary responsibility for setting the agendas for all YPS meetings. c) Preside over all Governing Council meetings and portions of the YPS Assembly Meetings. d) Have primary responsibility for appointing the Convention Committees. The Convention Committees consist of the Credentials Committee, the Reference Committee, the HOD Handbook Review Committee, the Parliamentary Procedure Committee, and the House Coordination Committee. e) In the absence of the Speaker or at the request of the Speaker, preside or appoint a designee to preside at all meetings of the YPS Assembly and transact business in accordance with the current parliamentary authority as chosen by the AMA House of Delegates. f) Seek to recruit and maintain AMA members.</p> <p>2. Immediate Past Chair. The Immediate Past Chair shall: a) Assist and advise the Chair. B) Attend all meetings of the YPS and the YPS Governing Council. c) Seek to recruit and maintain AMA members.</p> <p>3. Chair-Elect. The Chair-Elect shall: a) Assist the Chair and preside at Governing Council meetings in the absence of the Chair or at the Chair's request. b) Serve as the spokesperson for the YPS, and its policy if the Chair is not available, except on matters pending before the House of Delegates. c) Seek to recruit and maintain AMA members. d) Organize, with the assistance of the Member At-Large, an orientation for new YPS representatives at each Assembly Meeting.</p> <p>4. Delegate. The Delegate shall: a) Represent the YPS in the House of Delegates (HOD) meeting. The Delegate has voting privileges in the HOD. b) Be responsible for organizing the HOD Handbook Review sessions for members of the YPS. This shall include coordinating discussion of the HOD Handbook by the Handbook Review Committee prior to the Assembly Meeting, as well as working with the Speaker to coordinate the Handbook review at the Assembly Meeting. c) Observe deliberations during the Assembly HOD Handbook Review. At the discretion of the Speaker, the Delegate may ask questions or suggest potential courses of action during the discussion so as to best elicit the will of the Assembly. However, the Speaker shall be primarily responsible for conducting deliberations during the HOD Handbook Review. d) Be responsible for reviewing all resolutions in the HOD with emphasis on those resolutions forwarded from the YPS, present HOD Reference Committee testimony on resolutions submitted to the HOD, summarize the actions of the HOD as they pertain to the YPS, and compile a summary of pertinent HOD</p>

	<p>actions for distribution to all YPS members. e) Coordinate HOD Reference Committee testimony and monitor other issues under consideration by the HOD, but not directly being commented on by the YPS Assembly, and have responsibility for articulating a YPS position on HOD resolutions that he or she believes merit YPS testimony or a young physician voice. The Delegate shall vote consistent with YPS actions whenever possible, and shall use his or her own best judgment to vote on matters before the HOD in the absence of specific direction from the YPS Assembly or Governing Council. f) Serve as liaison between the YPS and other Sections on policymaking issues. g) Seek to recruit and maintain AMA members.</p> <p>5. Alternate Delegate. The Alternate Delegate shall: a) Assist the YPS Delegate in his or her Delegate duties described above. B) Seek to recruit and maintain AMA members.</p> <p>6. Member At-Large. The Member At-Large shall: a) Assist the Speaker during the YPS Assembly Meeting. b) Organize, with the assistance of the Chair-Elect, an orientation for new YPS representatives at each Assembly Meeting. c) Assist the Delegate and Alternate Delegate during HOD meetings. d) Identify recruitment and retention opportunities for the Section. e) Serve as liaison between the YPS and other Sections in collaborative efforts outside of policymaking activities. f) Distribute information on advocacy activities of the AMA and partner organizations to the YPS membership. g) Seek to recruit and maintain AMA members.</p> <p>7. Speaker. The Speaker shall: a) Preside over deliberations, including the HOD Handbook Review and elections in the YPS Assembly and shall perform such duties as custom and parliamentary procedures require. b) Implement the agenda for the YPS Assembly Meetings. c) Provide for oversight and enforcement of the YPS Campaign Rules as specified in YPS Internal Operating Procedures Section V, Sub-section D. d) Assist the Chair in appointing the Convention Committees and instructing the committees regarding their duties prior to each Assembly Meeting. e) Refer resolutions and reports submitted for consideration at YPS Assembly business meetings to Reference Committees. f) Prepare a document, to be published in the YPS agenda book, summarizing parliamentary procedure used in Assembly business meetings. g) Review the YPS Digest of Actions for consistency with Assembly action prior to its update and distribution.</p>
IMGS	<p>Section III. D. Duties and Responsibilities. The GC shall execute the programs and activities of the International Medical Graduates Section including the creation of IMG Committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. Attendance at every regularly scheduled GC meeting is mandatory unless excused by the Chair of the GC. A quorum exists when at least 4 officers are present.</p> <p>1. Chair. The Chair shall: a. Preside at all meetings of the GC, IMG Section, and otherwise represent the Section when appropriate. b. Be the primary spokesperson for the Section both inside the AMA and to outside organizations. The Chair may appoint an appropriate designee when necessary. c. Appoint and create necessary committees and committee chairs with the advice of the GC members.</p> <p>2. Chair-Elect. The Chair-Elect shall: a. Preside at meetings of the GC in the absence of the Chair or at the discretion of the Chair. b. Assist the Chair in the performance of his or her duties. c. Serve as the representative to another organization if the official representative is unable to attend a meeting or serve in his/her role. d. Undertake preparation for assuming the position of Chair at the end of his or her term as Chair-Elect. e. With the assistance of the Chair, compose an agenda for his or her year of service prior to assuming the position of Chair.</p> <p>3. Delegate. The Delegate shall: a. Represent in the AMA House of Delegates (HOD) members of the Association who are international medical graduates. b. Be responsible for reviewing all resolutions going forward from the IMG Section to the AMA HOD and summarize the actions of the HOD as they pertain to the IMG Section. c. Monitor and review all AMA HOD reports and resolutions of interest to IMGs. d. Participate in all deliberations of the GC. e. Attend all appropriate AMA HOD meetings and events unless excused by the Chair.</p> <p>4. Alternate Delegate. The Alternate Delegate shall: a. Assist the Delegate in the duties of the Delegate. b. Attend the entire AMA HOD meeting</p>

	<p>and all events. If unable to attend a meeting, the alternate delegate must notify the Chair as soon as possible. c. Be willing and able to substitute him or herself in the delegate’s role as needed at AMA HOD meetings and events. d. Rise to the position of Delegate when the position becomes vacant within the elected term or once the delegate’s “term limit cycle” has been reached. e. Monitor and review all AMA HOD reports and resolutions of interest to IMGs. f. Participate in all deliberations of the GC. g. Attend all appropriate AMA HOD meetings and events unless excused by the Chair</p> <p>5. At-Large members. The 2 At-Large members shall: a. Participate in all deliberations of the GC. b. Assist the Chair in the performance of his or her duties.</p> <p>6. Resident/Fellow. The Resident/Fellow shall: a. Participate in all deliberations of the GC. b. Communicate regularly with the AMA Resident and Fellow Section members and leaders on applicable IMG issues. c. Communicate regularly with the GC on issues of interest to residents and fellows.</p> <p>7. Immediate Past Chair. The Immediate Past Chair shall: a. Participate in all deliberations of the GC. b. Assist the current Chair by providing background and continuity of leadership. c. Serve as the Chair of the Nominating Committee and as the Election Officer.</p>
OMSS	<p>Section III. D. Duties and Privileges. The Governing Council shall direct the programs and activities of the OMSS including the creation of OMSS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. Time commitments will include 5 days each for the Annual and Interim Meetings with the exception of the Delegate and Alternate Delegate whose commitment will be 7 days for the Annual Meeting and 6 days for the Interim Meeting and 4 weekend days associated with 2 Governing Council Meetings plus conference calls and other meetings on request.</p> <p>1. Chair. The Chair shall: a. Preside at all meetings of the Section and meetings of the Governing Council. b. Represent the Section on all matters of policy.</p> <p>2. Vice Chair. The Vice Chair shall: a. Assist the Chair and preside at meetings in the absence of the Chair or at the Chair's request. b. Act as liaison for the OMSS Outreach Program.</p> <p>3. Secretary. The Secretary shall: a. Prepare summary minutes of Governing Council meetings in coordination with Department of Organized Medical Staff Services. b. Work with staff of the Department of Organized Medical Staff Services in the production of communication materials. c. Serves as Chair of the Credentials Committee</p> <p>4. Delegate. The Delegate shall: a. Present testimony on OMSS resolutions in the AMA House of Delegates. b. Act as advocate for the OMSS in the AMA House of Delegates. c. Monitor issues not directly commented on by the OMSS Assembly.</p> <p>5. Alternate Delegate. The Alternate Delegate shall: a. Present testimony on OMSS resolutions in the AMA House of Delegates. b. Act as advocate for the OMSS in the AMA House of Delegates. c. Monitor issues not directly commented on by the OMSS Assembly.</p> <p>6. Members at-Large. The Members at-Large shall: a. Complete special OMSS projects assigned by the Chair or Governing Council.</p> <p>7. Immediate Past Chair. The Immediate Past Chair shall: a. Provide continuity in the leadership of the Section. b. Serve as an ex-officio member of the Governing Council.</p>
APS	<p>Section IV. D. Duties and Privileges.</p> <p>1. Chair. The Chair shall preside at all meetings/conference calls of the Governing Council and Business Meetings of the Section, and otherwise represent the APS when appropriate.</p> <p>2. Chair-elect. The Chair-elect shall:</p> <p>a. Preside at meetings/conference calls of the Governing Council and Business Meetings of the Section in the absence of the Chair or at the</p>

	<p>request of the Chair.</p> <p>b. Assist the Chair in the performance of his or her duties.</p> <p>3. Immediate Past Chair. The Immediate Past Chair shall:</p> <p>a. Preside at meetings/conference calls of the Governing Council and Business Meetings of the Section in the absence of the Chair and Chair-elect.</p> <p>b. Preside at meetings/conference calls of the APS Nominations Committee.</p> <p>4. Delegate and Alternate Delegate. The Delegate and Alternate Delegate shall represent the APS in the AMA House of Delegates.</p> <p>5. Members-At-Large. The Members-At-Large shall perform such functions as determined by the Governing Council, and assist the other officers in the performance of their duties.</p> <p>6. APS Liaison to the AMA Council on Medical Education. The Liaison shall represent the APS at Council on Medical Education meetings.</p>
MAS	<p>Section IX. GC Duties and Responsibilities. The GC shall execute the programs and activities of the MAS.</p> <p>C. GC Responsibilities. All members of the GC are expected to attend all GC meetings and MAS functions, unless excused in advance by the Chair. All members shall participate regularly in email communications, when solicited and on scheduled teleconferences. If any GC member is not fulfilling his/her duties to satisfy adequate participation on the GC, the Chair may, with the approval of the other GC members, ask a GC member to vacate his/her position.</p> <ul style="list-style-type: none"> • The Chair shall: Preside over all meetings and functions of the GC and the MAS Caucus; Direct MAS activities in consultation with GC members and staff; Serve as the primary spokesperson for the MAS outside the House of Delegates; Serve as the Alternate Delegate; Appoint standing and ad hoc committee Chairs and representatives to internal and external organizations, subject to AMA-BOT approval; Represent the MAS on the Commission to End Health Care Disparities (CEHCD), subject to AMA-BOT approval; Work in collaboration with the Vice-Chair; and Serve on the GC as Immediate-Past Chair at the conclusion of his/her term(s) as Chair unless he or she is serving on the GC in another designated position. • The Vice-Chair shall: Assist the Chair, and in the absence of the Chair or if the Chair can no longer fulfill his/her duties, preside at any MAS meeting or function including serving as Alternate Delegate; Serve as a liaison to other groups at the discretion of the Chair; and Attend Commission meetings and teleconferences if the Chair is unable to do so. • The Immediate-Past Chair shall: Provide continuity and counsel to the GC as necessary; Not be a voting member of the GC; Serve for only one year after the completion of his/her term as Chair; and Only serve in this designated position if the immediate-past chair is no longer on the GC in another designated position • The Delegate shall: Represent the interests of the MAS membership during all AMA-HOD sessions and related functions; Follow the interests of the MAS which shall be determined through procedures developed by the MAS GC and the MAS Caucus; and Collaborate with the Alternate Delegate. • The NMA, NHMA and AAIP Representatives shall: Encourage cooperation and communication between the AMA and their respective organizations; Prepare a report for each MAS GC meeting; and Attend their respective organization's meetings. • The Two At-Large Members shall: Represent the interests of the MAS as directed by the GC; Execute assigned responsibilities as determined by the Chair or the GC; and Prepare a report for each MAS GC meeting. • The Medical Student Representative shall: Represent the interests of the MSS; Be an active liaison between the MAS and the MSS; and Prepare a report for each GC meeting and MSS Section meeting.

	<ul style="list-style-type: none"> • The Resident/Fellow Representative shall: Represent the interests of the RFS; Be an active liaison between the MAS and the RFS; and Prepare a report for each GC meeting and RFS Section meeting. • The Young Physician Section Representative shall: Represent the interests of the YPS; Be an active liaison between the MAS and the YPS; and Prepare a report for each GC meeting and YPS Section meeting. <p>***</p> <p>Section X. E. Activities. Guidance on MAS projects, programs and activities shall be provided by the GC and carried out within existing available resources. An ongoing communications plan with members of the MAS and interested individuals may include electronic, print and other mechanisms. Electronic mechanisms will be encouraged for this purpose whenever possible.</p>
IPPS	<p>Section III. Officers/Governing Council.</p> <p>C. Duties and Privileges. The Governing Council shall direct the programs and activities of the IPPS including the creation of IPPS committees, subject to the approval of such programs and activities, when required, by the Board of Trustees or House of Delegates of the AMA. IPPS Governing Council members are expected to attend the meetings of the IPPS and, where appropriate, the House of Delegates.</p> <ol style="list-style-type: none"> 1. Chair. The Chair shall: <ol style="list-style-type: none"> a. Preside at all meetings of the Section and meetings of the Governing Council. b. Represent the Section on all matters of policy. 2. Vice Chair. The Vice Chair shall: a. Assist the Chair and preside at meetings in the absence of the Chair or at the Chair's request. 3. Delegate. The Delegate shall: <ol style="list-style-type: none"> a. Present testimony on IPPS resolutions in the AMA House of Delegates. b. Act as advocate for the IPPS in the AMA House of Delegates. c. Monitor issues not directly commented on by the IPPS Assembly. 4. Alternate Delegate. The Alternate Delegate shall: <ol style="list-style-type: none"> a. Present testimony on IPPS resolutions in the AMA House of Delegates. b. Act as advocate for the IPPS in the AMA House of Delegates. c. Monitor issues not directly commented on by the IPPS Assembly. 5. Members at-Large and Small-Medium and Large Group Representatives. The Members at-Large and Small-Medium and Large Group Representatives shall: <ol style="list-style-type: none"> a. Complete special IPPS projects assigned by the Chair or Governing Council. 6. Immediate Past Chair. The Immediate Past Chair shall: a. Provide continuity in the leadership of the Section.

<p>SPS</p>	<p>Section IV. G. Duties and Privileges.</p> <p>GC Responsibilities. All members of the GC are expected to participate in all deliberations of the GC and to attend all GC meetings and SPS functions, unless excused in advance by the Chair. All members shall participate regularly in email communications and on scheduled teleconferences. If any GC member is not fulfilling his/her duties to satisfy adequate participation on the GC, the Chair may, with unanimous consent of the other officers, ask the GC member to vacate his/her position. In the case of the Chair not fulfilling his/her duties, the Chair-Elect may, with unanimous consent of the other officers, ask the Chair to vacate his/her position.</p> <p>The Chair shall: Preside over all meetings and functions of the GC and the SPS Assembly; Direct SPS activities in consultation with GC members and staff; Serve as the primary spokesperson for the SPS outside of the AMA-HOD; Appoint ad hoc committees as necessary; Work in collaboration with the Chair-Elect.</p> <p>The Chair-Elect shall: Preside at any SPS or GC meeting in the absence of the Chair or if the Chair can no longer fulfill his/her duties; Assist the Chair in the performance of his or her duties; Serve as a liaison to other groups at the discretion of the Chair; Undertake preparation for assuming the position of Chair at the end of his or her term as Chair-Elect.</p> <p>The Immediate Past Chair shall: Provide continuity and counsel to the GC as necessary; and Execute assigned responsibilities as determined by the Chair of the GC.</p> <p>The Delegate/Alternate Delegate shall: Attend all appropriate AMA-HOD meetings and related functions; Represent the interests of the SPS membership during AMA-HOD business meetings; Be responsible for reviewing and approving all resolutions going forward from the SPS to the AMA-HOD; Summarize the actions of the HOD as they pertain to the SPS; Monitor and review all AMA-HOD reports and resolutions of interest to SPS.</p> <p>The Two Officers At-Large shall: Represent the interests of the SPS as directed by the GC; Execute assigned responsibilities as determined by the Chair of the GC.</p>
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<p>WPS</p>	<p>Section IV. G.GC Responsibilities. All members of the GC are expected to attend all GC meetings and WPS functions, unless excused in advance by the Chair. All members shall participate regularly in email communications and on scheduled teleconferences. If any GC member is not fulfilling her/his duties to satisfy adequate participation on the GC, the Chair may, with unanimous consent of the other GC members, ask the GC member to vacate her/his position. In the case of the Chair not fulfilling her/his duties, the Vice-Chair may, with unanimous consent of the other GC members, ask the Chair to vacate her/his position.</p> <p>The Chair shall: Preside over all meetings and functions of the GC and the WPS Assembly; Direct WPS activities in consultation with GC members and staff; Serve as the primary spokesperson for the WPS outside of the HOD; Appoint ad hoc committees as necessary; Work in collaboration with the Vice-Chair.</p> <p>The Vice-Chair shall: Preside at any WPS or GC meeting in the absence of the Chair or if the Chair can no longer fulfill her/his duties; Assist the Chair in the performance of her/his duties; Serve as a liaison to other groups at the discretion of the Chair.</p> <p>The Delegate/Alternate Delegate shall: Attend all AMA-HOD meetings and related functions; Represent the interests of the WPS membership during AMA-HOD meetings; Be responsible for reviewing and approving all resolutions going forward from the WPS to the AMA-HOD; Summarize the actions of the HOD as they pertain to the WPS; Monitor and review all AMA-HOD reports and resolutions of interest to WPS.</p> <p>The Member At-Large shall: Represent the interests of the WPS; Execute assigned responsibilities as determined by the Chair of the GC.</p> <p>The Medical Student Section Representative shall: Convey the interests of the MSS to the WPS; Be an active liaison between the WPS and the MSS; Prepare a report for each GC meeting and MSS meeting.</p> <p>The Resident and Fellow Section Representative shall: Convey the interests of the RFS to the WPS; Be an active liaison between the WPS and the RFS; Prepare a report for each GC meeting and RFS meeting.</p> <p>The Young Physicians Section Representative shall: Convey the interests of the YPS to the WPS; Be an active liaison between the WPS and the YPS; Prepare a report for each GC meeting and YPS meeting.</p> <p>The AMWA Representative shall: Encourage cooperation and communication between the AMA and AMWA; Prepare a report on AMWA activities for each WPS GC meeting;</p>
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TERM AND TENURE [Also see Bylaw 7.0.4]

MSS	<p>4.5. Governing Council Terms.</p> <p>4.5.1. The Chair-elect/Chair/Immediate Past Chair of the Governing Council shall serve a two-year term. His or her term as Chair-elect will begin at the conclusion of the Interim Meeting at which he or she is elected. He or she will take office as Chair at the conclusion of the following Annual Meeting, and one year later will become Immediate Past Chair. He or she will serve as Immediate Past Chair until the conclusion of the following Interim Meeting.</p> <p>4.5.2. The other Governing Council members shall serve one-year terms, beginning at the conclusion of the Annual Meeting at which they are elected and ending at the conclusion of the next Annual Meeting of the AMA House of Delegates.</p> <p>4.5.3. Maximum tenure for members of the MSS Governing Council will be two years in any combination of voting or non-voting positions. The periods of service as Chair-elect and Immediate Past Chair shall not count toward the maximum tenure of two years in any combination of voting or non-voting positions.</p> <p>****</p> <p>4.7. Limitation on Total Years of Service. Students deemed qualified by the other provisions of the AMA Bylaws and these Internal Operating Procedures for election to the positions of:</p> <ul style="list-style-type: none">• MSS Governing Council, or• Appointment through the MSS to a position on an AMA Council, or• A committee outside of the AMA that is national in scope and appointed by the Governing Council, the AMA President, the AMA President-elect or the AMA Board of Trustees (such as National Board of Medical Examiners, National Resident Matching Program, American Medical Association Political Action Committee, Liaison Committee on Medical Education, etc.) <p>shall be only so deemed if they have served three or fewer years in one or a combination of any of the aforementioned positions. The intent of this Section is to limit combined service in all of these positions to four years total. A person may not serve in the same position for more than two years, even if he or she has not reached his or her four-year total limit. This Section shall not encompass positions that are not national in scope (i.e. Regional or State Delegates, Regional or State Chairs, etc.) nor shall it encompass appointments to the internal MSS Committees or Task Forces. The exceptions to this Section are as follows:</p> <p>4.7.1 Unless otherwise provided in the AMA Bylaws.</p> <p>4.7.2 The position of Immediate Past Chair of the Governing Council shall not be denied to a student on the basis of having already served four years pursuant to the foregoing provision, but the service in the position of Chair-elect/Immediate Past Chair shall otherwise count as a year of service.</p>
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RFS	<p>Section IV. E. Terms.</p> <ol style="list-style-type: none"> 1. Chair-elect/Chair/Immediate Past Chair. Individual elected as Chair-elect shall serve a two-year term which will include 6 months as Chair-elect, one full year as Chair, and 6 months as Immediate Past Chair, beginning at the conclusion of the Interim meeting at which he or she was elected. 2. Delegate, Alternate Delegate, Member at-Large, Speaker, Vice Speaker and Vice-Chair. The remaining officers shall serve one-year terms, beginning at the conclusion of the Annual meeting at which they were elected and ending at the conclusion of the next Annual meeting of the AMA. 3. Term Limits. Any combination of service in Governing Council positions other than Chair-elect/Chair and Delegate shall be limited to 2 one-year terms. The Chair-elect/Chair, Delegate and Speaker may serve a maximum of 2 years total in addition to 2 previous one-year terms in other Governing Council positions. Half-year positions to fill unexpired terms shall not count for the purpose of term limit calculations. The above limits shall be waived if they would result in a position being left vacant.
YPS	<p>Section IV. E. Terms.</p> <ol style="list-style-type: none"> 1. Individuals elected as Chair-Elect shall serve a three-year term, which will include one year as Chair-Elect, one year as Chair, and one year as Immediate Past Chair, beginning at the conclusion of the Annual Meeting at which he or she was elected. 2. The remaining officers (Delegate, Alternate Delegate, Speaker and the Member At-Large) shall serve two-year terms, beginning at the conclusion of the Annual Meeting at which they were elected and ending at the conclusion of the Annual Meeting two years later. 3. Individuals may run for partial terms, so long as they disclose that information when they announce their candidacy. <p>Section IV. F. Term Limits.</p> <ol style="list-style-type: none"> 1. An individual shall serve no more than one term as Chair, Chair-Elect, or Immediate Past Chair. No number of years of prior Governing Council service shall disqualify an individual from being elected Chair-Elect. 2. The Delegate, Alternate Delegate, Speaker and Member At-Large shall serve in each representative office for no more than two terms, but a member elected to serve an unexpired term shall not be regarded as having served a term unless such member has served one full year or more.
IMGS	<p>Section III. E. Terms.</p> <ol style="list-style-type: none"> 1. All individuals elected to the GC shall serve a term of 3 years beginning at the conclusion of the Annual AMA HOD meeting at which she or he was elected. 2. The defined term for an officer position (Chair, Chair-Elect, Delegate, Alternate Delegate, At-Large Members, and Immediate Past Chair) is one year. 3. Term Limit Cycle. <ol style="list-style-type: none"> a. All GC members shall be limited to 2, 3 year terms (total of six consecutive years) on the IMG Governing Council. Any member of the GC, including the Immediate Past Chair, may repeat this “term limit cycle” after sitting out for at least one year. b. Members of the GC, other than the Chair-Elect, Chair and Immediate Past Chair, shall serve no more than two consecutive officer terms in the same position (total of 2 consecutive years in the same officer position.) c. The Chair-Elect, Chair, and Immediate Past Chair shall serve only one officer term (i.e. one year), and are ineligible to stand for election to these positions in any future officer elections. The unused balance of the Chair’s term will be relinquished and used to create a full-term (3 years) vacancy on the Governing Council in the next election. d. Replacement GC members who fulfill unexpired terms due to a vacancy shall not have that term counted for the purpose of term limit calculations. The above term limits shall be waived if it results in a vacant position.

OMSS	<p>Section III.</p> <p>E. Terms. Governing Council members, including the delegate and alternate delegate, shall serve a term of 2 years, beginning at the conclusion of the Annual Meeting at which they were elected and ending at the conclusion of the second Annual Meeting after their election. These provisions shall not be applicable to the Immediate Past Chair, whose term is one year.</p> <p>F. Tenure. Governing Council members shall serve for no more than 2 consecutive terms in the same position on the Governing Council, except that the delegate and alternate delegate shall serve no more than three consecutive terms. A member elected to serve an unexpired term shall not be regarded as having served a term. These provisions shall not be applicable to the Immediate Past Chair, whose total tenure is limited to one year.</p>
APS	<p>Section IV. E. Terms.</p> <ol style="list-style-type: none"> 1. Chair-elect, Chair and Immediate Past Chair. The Chair-elect shall be elected annually at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. The member elected shall assume office at the conclusion of the Annual Meeting at which the election was held and shall serve until the conclusion of the next Annual Meeting; whereupon the Chair-elect shall succeed to the office of Chair and shall serve in that office for one year until the conclusion of the next Annual Meeting of the AMA; whereupon the Chair shall become Immediate Past Chair and shall serve in that office for one year until the conclusion of the next Annual Meeting. No member shall serve more than one cycle as Chair-elect, Chair, or Immediate Past Chair. 2. Delegate and Alternate Delegate. The Delegate and Alternate Delegate shall be elected in even numbered years at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. Those elected shall assume office at the conclusion of the Annual Meeting at which the election was held and shall serve until the conclusion of the second Annual Meeting after they assume office. No member shall serve more than three two-year terms as either Delegate or Alternate Delegate (or 12 years total—six as Delegate and six as Alternate Delegate). 3. Members-At-Large. The Members-At-Large shall be elected annually at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. Those elected shall take office at the conclusion of the Annual Meeting at which they are elected and shall serve until the conclusion of the next Annual Meeting. No member shall serve for more than three one-year terms as Member-At-Large. 4. APS Liaison to the Council on Medical Education. The Liaison shall be elected every three years at the Business Meeting of the Section held immediately prior to the Annual Meeting of the AMA. The member elected shall assume office at the conclusion of the Annual Meeting at which the election was held and shall serve until the conclusion of the third Annual Meeting after he/she assumes office. No Liaison shall serve more than one three-year term. 5 Term Limits: <ol style="list-style-type: none"> a. Chair-elect, Chair, and Immediate Past Chair (three years total); b. Delegate and Alternate Delegate (12 years total); c. Member-At-Large (three years total); d. APS Liaison to the Council on Medical Education (three years total). <p>***</p> <p>Section IV. G. Tenure. A Governing Council member elected to serve an unexpired term shall not be regarded as having served a term.</p>
MAS	<p>Section VII. GC Member Terms</p> <p>A. Eligibility. If the representative of the MSS, RFS or YPS graduates medical school, completes his/her residency or fellowship or ages out or times out from the YP Section respectively within 90 days prior to an Annual Meeting, then he/she shall be permitted to continue to serve in his/her designated position until the completion of the Annual Meeting.</p>

	<p>B. Term Limits. GC members shall serve in a designated position for no more than two three-year terms with the following exceptions:</p> <ol style="list-style-type: none"> 1. The medical student section representative may serve for up to three one-year terms. 2. The resident/fellow section representative may serve for up to two two-year terms. 3. Prior service or terms served on the GC in another designated position shall not be counted toward the term limit of another designated position that the GC member has not held before. 4. The current GC members who were serving on the Minority Affairs Consortium (MAC) GC in 2011 shall serve in their same designated position under the term limits of this Internal Operating Procedure (IOP) upon the approval of the BOT. <p>C. Incomplete term. If a member resigns or cannot fulfill his/her duties based on AMA membership, medical school, residency/fellowship or young physician section eligibility criteria (see GC eligibility in section VI.A.) that term will not count towards the term limit unless a full year has passed.</p>
IPPS	<p>Section III.</p> <p>D. Terms. Governing Council members shall serve terms of two years, beginning at the conclusion of the AMA House of Delegates meeting following the IPPS business meeting at which they are elected and ending at the conclusion of the second AMA House of Delegates Annual Meeting after their election. The Immediate Past Chair shall serve a one-year term.</p> <p>E. Tenure. The following limitations shall be placed on Governing Council service:</p> <ol style="list-style-type: none"> 1. No member may serve more than one term each as Chair or Vice Chair. 2. No member may serve more than two terms each as Delegate or Alternate Delegate. 3. No member may serve more than two terms in any combination of Member at-Large, Small-Medium Group Representative, or Large Group Representative. 4. Maximum combined tenure for all Governing Council positions shall be 8 years. <ol style="list-style-type: none"> a. Tenure shall include time served as a member of the Advisory Committee on Group Practice Physicians. b. Service as Immediate Past Chair shall not count against a member's total tenure. 5. A member elected to serve an unexpired term shall not be regarded as having served a term.
SPS	<p>Section IV.</p> <p>D. Terms. All individuals elected to the GC shall serve a term of 2 years beginning at the conclusion of the Annual AMA-HOD meeting after which he or she was elected. In the case of a member being elected to Chair-Elect in the second year of a 2-year Office At-Large term, the term would be extended by one year to allow the Chair-Elect to serve as Chair the following year. The third year would count toward the maximum tenure of 6 years. The year as Immediate Past Chair would not count toward term limit.</p> <p>E. Term Limits. The duration of the GC term is a maximum of three, 2-year terms, whether consecutive or not, for a maximum of 6 years. Prior service on the Senior Physicians Group Advisory Committee will not count toward the six year term limit.</p>

WPS	<p>Section IV.</p> <p>D. Terms. GC members shall serve in a designated position for no more than two 2-year terms with the following exceptions:</p> <ol style="list-style-type: none">1. The medical student section representative may serve for up to two 1-year terms.2. Members elected to the GC of the Women Physicians Caucus, the predecessor to the Women Physicians Section, shall serve on the Women Physicians Section GC in the designated position to which elected and for the original term. Those GC members are eligible to run for reelection when the original term expires, and the term limits of this IOP would then become applicable prospectively. <p>E. Term Limits. Prior service or terms served on the GC in a designated position shall not be counted toward the term limit of another designated position that the GC member has not held before. Any GC member, with the exception of the MSS Representative, WPS Delegate, or WPS Alternate Delegate, may serve as Chair or Vice-Chair for a 1-year term with a maximum tenure of two terms in the same position.</p>
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VACANCIES

MSS	<p>4.6. Vacancies.</p> <p>4.6.1. Governing Council. Any vacancy occurring on the MSS Governing Council shall be filled at the next Assembly Meeting of the MSS. The new member shall be elected for the remainder of the unexpired term in the same manner as the original election, as outlined in MSS IOP Section 6.</p> <p>4.6.1.1. Temporary Appointment. If a vacancy occurs on the Governing Council more than thirty (30) days prior to the next Assembly Meeting of the MSS, the Governing Council may appoint a medical student member to fill a vacancy until the next Assembly Meeting of the MSS when an election shall be held pursuant to the above rules.</p> <p>4.6.2. Speaker and Vice Speaker. If the position of Speaker becomes vacant, the Vice Speaker shall succeed to the position of Speaker and serve the remainder of the unexpired term as Speaker. If the Vice Speaker assumes the role of a Speaker for the remainder of the unexpired term, the Representatives to the MSS Assembly Meeting shall elect a Vice Speaker to fill the unexpired term at the next Assembly Meeting, as outlined in Section 6 of the MSS Internal Operating Procedures. If both Speaker and Vice Speaker positions are vacant, the Chair of the Governing Council shall preside, as specified in IOP Section 4.4.1.</p>
RFS	<p>Section IV. F. Vacancies. Any vacancy occurring on the Governing Council shall be filled at the next Business Meeting of the Resident and Fellow Section. The new members shall be elected for the remainder of the unexpired term by the representatives to the Business Meeting.</p> <p>1. Temporary Appointment. If a vacancy on the Governing Council occurs more than thirty (30) days prior to the next Business Meeting, the Governing Council may appoint a resident/fellow physician member of the AMA to fill the vacancy until the next Business Meeting of the Resident and Fellow Section when an election shall be held pursuant to rules adopted by the Resident and Fellow Section.</p>
YPS	<p>Section IV. Officers/Governing Council</p> <p>G. Vacancies.</p> <ol style="list-style-type: none"> 1. Chair: In the event that the office of Chair shall become vacant, the Chair- Elect will assume the Chair position immediately. That individual will not move into the Immediate Past Chair position at the Annual Meeting, but thereafter will serve his or her regularly scheduled term as Chair. 2. Immediate Past Chair: If the office of Immediate Past Chair becomes vacant for any reason, at the next YPS Assembly Meeting there will be an election for a special additional Member At-Large position to replace the Immediate Past Chair on the Governing Council during the remainder of the unexpired term. 3. Other Members of the Governing Council: In the event of a vacancy in the office of Chair-Elect, Delegate, Alternate Delegate, Member At-Large or Speaker, a successor shall be appointed by the Chair to serve a term that expires at the end of the next House of Delegates meeting. An open election will be held at the Assembly meeting to determine who will serve the unexpired term following the House of Delegates meeting to the next regularly scheduled election for that position. 4. In the event of a temporary absence in the positions of the Governing Council, the Chair or a designee of the Chair may appoint a replacement to serve a defined term accounting for the temporary absence. The Chair shall inform YPS Assembly members of the vacancy. The individual filling this temporary appointment must have been certified as a representative to the YPS Assembly as specified in YPS Internal Operating Procedures Section VI, Sub-section F.

IMGS	Section III. F. Vacancies. The GC Chair, in consultation with the GC members, may appoint a temporary replacement to fill any vacancy on the GC. The term of the replacement member shall last until the next IMG Section general election when the GC vacancy will be filled.
OMSS	Section III. G. Vacancies. Any vacancy occurring on the Governing Council shall be filled at the next Business Meeting of the Section. *** Section IV. B. Vacancies. A deadline of 60 days prior to the OMSS Business meeting shall be established for the notification of a vacant position to be filled on the Governing Council. If a vacancy occurs on the Governing Council during the 60 days prior to the Business meeting, or during the Business meeting, the vacancy shall remain open until the next Business meeting when a formal election to fill the balance of the vacant position's term of office shall be held.
APS	Section IV. F. Vacancies. 1. Chair and Chair-elect. a. In the event the office of Chair shall become vacant for any reason, the office shall remain vacant until the conclusion of the next Annual Meeting of the AMA, at which time the Chair-elect shall succeed to the office of chair. During any vacancy in the office of Chair, the duties and responsibilities of the office shall be assumed by the Chair-elect. b. In the event the offices of both the Chair and Chair-elect shall become vacant for any reason, both offices shall be filled by election at the next Business Meeting of the Section. During any vacancies in the offices of both the Chair and Chair-elect, the duties and responsibilities of the Chair shall be assumed by the Immediate Past Chair. c. The office of Chair shall be filled before an election is held to fill the office of Chair-elect. Those elected shall serve the unexpired term remaining for each office. 2. Delegate and Alternate Delegate. If the office of Delegate becomes vacant for any reason, the Alternate Delegate shall assume the office of Delegate and serve for the remainder of the unexpired term. If the office of Alternate Delegate becomes vacant for any reason, at the next Business Meeting of the Section, a successor shall be elected to serve the remainder of the unexpired term. 3. Members-At-Large. In the event of a vacancy, at the next Business Meeting of the Section, a successor shall be elected to serve the remainder of the unexpired term. 4. APS Liaison to the Council on Medical Education. In the event of a vacancy, a successor shall be elected at the next Business Meeting of the Section to serve the remainder of the unexpired term.
MAS	Section VIII. H. Vacancies. If there is a vacancy in any designated position, vacancies will be filled according to the aforementioned election procedures. I. Special election. If there is an unexpected vacancy in a designated position, a special election shall be conducted to fill the vacancy. A call for nominations to fill the vacancy will be announced electronically to the MAS membership and will be open for 30 days. The aforementioned nominations and election process will follow within 30 days of the deadline for nominees in order to determine the winner of the vacant designated position(s).
IPPS	Section IV. Elections. B. Vacancies. Any vacancy occurring on the Governing Council shall be filled by election at the next business meeting of the Section. Upon learning of a vacancy, the Governing Council shall notify the IPPS members of the vacancy and of the process that will be used to fill it.

SPS	<p>Section IV.</p> <p>F. If a member, other than the Delegate or Immediate Past Chair, of the GC resigns or is unable to complete the term for which elected, the remainder of the term shall be deemed to have expired and the vacancy would remain open until the next election. For the Delegate position, the alternate Delegate would assume the position of Delegate. If the Alternate Delegate position is vacated for any reason, the position would remain open until the next election.</p> <p>If the term of an Officer At-Large who is elected to be Chair-Elect is extended by one year to allow him or her to serve as Chair the following year, an election will be held to fill a one-year term for an Officer At-Large during the next election.</p>
WPS	<p>Section IV. F. Vacancies.</p> <ol style="list-style-type: none"> 1. If there is a vacancy in a designated position, other than the Delegate or Alternate Delegate, the following guidelines will apply: <ol style="list-style-type: none"> a. If less than six months remain in the term for that position, the Chair may appoint a replacement from the WPS membership to serve through the next (HOD) meeting, when the term would be set to expire. b. If more than six months remain in the term for that position, a special election shall be conducted to fill the vacancy. A call for nominations to fill the vacancy will be announced electronically to the WPS membership and will be open for 30 days. The nominations and election process (as specified in WPS Internal Operating Procedures Section VI, Sub-section A) will follow within 30 days of the deadline for nominees to determine the winner of the vacant designated position(s). The winner will be elected to serve the remainder of the unexpired term. c. A member elected to serve an unexpired term shall not be regarded as having served a term unless such member has served one full year or more. 2. If the Delegate position is vacated, the Alternate Delegate shall assume the position of Delegate and shall serve for the remainder of the unexpired term. 3. If the office of Alternate Delegate becomes vacant, any WPS GC member would be eligible to fill this position until the next election. If no WPS GC member can serve as the Alternate Delegate, the Chair may appoint a replacement from the WPS membership. 4. In the event of a temporary absence in the positions of either the Delegate or the Alternate Delegate, the Chair may appoint a replacement to serve through the next (HOD) meeting until such time as an election can occur.

NOMINATIONS

MSS	<p>6.3. Nominations. Nominations for Governing Council positions shall be received in advance of the Annual Meeting (in advance of the Interim Meeting for the Chair-elect and Medical Student Trustee), pursuant to the rules of the MSS. Further nominations may be made from the floor of the Assembly Meeting at a time determined by the Governing Council.</p> <p>6.4. Speeches. Candidates are allowed to address the Assembly for a period of time determined by the Speakers up to a maximum of three minutes during a general Assembly session, as scheduled by the Speakers. In addition, the Chair of the Governing Council, or his or her designee, shall ask each candidate a number of questions on issues of relevance during a general Assembly session, as scheduled by the Speakers. The Speakers will notify candidates of the maximum length of speeches at least one day prior to their speech.</p>
RFS	<p>Section V. B. Nominations. Nominations for the Governing Council positions shall be received in advance of the Annual Meeting (Chair-elect Interim Meeting), pursuant to the rules of the RFS. The Presiding Officer shall allot time for further nominations to be made from the floor of the Business Meeting.</p>
YPS	<p>V. Elections</p> <p>C. Nominations. Nominations for the Governing Council positions may be received in advance of the Annual Meeting, or from the floor at the YPS Assembly Meeting. All candidates must complete a YPS Nomination Form. All nominations shall close simultaneously at a specific time designated by the Speaker.</p>
IMGS	<p>Section III. C. Nominating Committee.</p> <ol style="list-style-type: none"> 1. At least 3 members of the AMA IMG Section shall serve on the AMA IMGS Nominating Committee as long as they are not running for the GC. Current AMA IMGS members may volunteer to serve on the Nominating Committee during a Congress meeting or by emailing their interest to the IMGS staff prior to deadline for GC Nominations. 2. The Immediate Past Chair shall serve as the Nominating Committee Chair and approve the members of the Nominating Committee 3. The Nominating Committee Chair shall serve as the Election Officer during his/her tenure in the event there are decisions to be made during an election. The Election Officer shall report to the Governing Council to address election matters and shall work with staff and AMA legal counsel on election matters as they arise. 4. The AMA IMGS Nominating Committee is charged with selecting the final slate of candidates to be presented to the IMGS membership for voting purposes via an official ballot based on the number of nominees, number of vacancies and qualifications of the candidates. 5. The Nominating Committee shall oversee the general election process and verify that all nominated candidates are indeed eligible to be placed on the general election ballot and that the election results are valid. 6. The Nominating Committee Chair shall facilitate the GC officer selection process prior to the Annual Congress meeting each year.
OMSS	<p>Section IV. C. Nominations. A deadline of 30 days shall be established for the receipt in the Department of Organized Medical Staff Services of the nomination application from individuals declaring their candidacy for a position on the Governing Council. Any nomination form not received 30 days prior to the meeting will not be included in the advance OMSS Handbook. All candidates for office shall be urged to provide adequate information regarding their background, experience and qualifications for office by completing the application form adequately and meeting the deadline for including the application form in the advance OMSS Handbook. Nominations from the floor shall be allowed to assure to the fullest the democratic nature of the selection process.</p>

APS	<p>Section V. Nominations</p> <p>All candidates who wish to run for the Governing Council shall complete an application and the AMA conflict of interest disclosure form and submit the forms to the APS Nominations Committee (APS Chair, Chair-elect, and Immediate Past Chair) 90 days prior to the start of the APS Business Meeting at which the election is to take place. The Nominations Committee, chaired by the APS Immediate Past Chair, will review the applications and develop a proposed slate of candidates. Previous involvement in the Section—for example, attendance at APS meetings—will be one factor for consideration of applicants by the Nominations Committee.</p> <p>The proposed slate, if approved by the Governing Council, will then be included in the agenda book for the upcoming APS Business Meeting and brought before the Business Meeting of the Section for a vote. Further nominations may be made from the floor prior to the election and must be accompanied by a completed application form and the AMA conflict of interest disclosure form.</p>
MAS	<p>Section VIII.</p> <p>A. Nominations. Only current MAS members are eligible to be nominated to the designated positions on the GC. The following procedures shall be followed for all designated and appointed positions:</p> <ol style="list-style-type: none"> 1. Self-nominations will be accepted and all nominations must indicate which designated position on the GC that the nominee is seeking. 2. The nominee, nominating person or organization must complete an AMA Nominations Form and the nominee must sign the Disclosure Statement by the published deadline. 3. A current bio-sketch and jpg photograph must accompany the nominations form and signed disclosure statement by the published deadline. 4. Organizational endorsement letters will be accepted. These letters are encouraged but are not required. 5. Nominees who meet the eligibility criteria and meet the aforementioned process and deadlines will be presented to the MAS membership on an electronic ballot in alphabetical order along with their submitted photo, full name, degrees and designations, city, state, medical specialty, organizational endorsements, personal statement and bio-sketch. <p>B. Minority Physician Organizations. The NMA, AAIP, and NHMA will be asked to nominate one or more representative(s) to be elected to its designated position on the MAS GC. Representatives may not be medical students or residents.</p> <p>C. AMA Section Representatives. The MSS, RFS and YPS representatives shall be elected by the MAS membership via the MAS electronic ballot. The respective AMA Section shall forward at least one nominee to be elected by the MAS membership.</p> <p>D. At-large members. At-large members may not be medical students.</p>
IPPS	<p>Section IV. Elections.</p> <p>C. Nominations. Thirty days prior to the Annual business meeting, the nomination application for the Governing Council by Associate Representatives, must be received by the IPPS office to be included in the IPPS Handbook. Nominations will also be accepted from the floor at the opening of the IPPS business meeting.</p> <p>Nominations for the Chair position shall be accepted only from those individuals who have served at least one term on the IPPS Governing Council. If no such individuals are nominated at least 30 days before the meeting, any Associate Representative may stand for election to the Chair position.</p>
SPS	<p>Section V. Elections. B. Nominations.</p> <ol style="list-style-type: none"> 1. During an election year, a call for nominees will be made by January 1st. Nominations will be accepted until the last day of February. An online election will take place in April. 2. The nominee, nominating person, or organization must complete a SPS Nomination Form along with a signed Disclosure Statement by the published deadline. Self-nominations will be accepted.

	<p>3. All nominations must indicate which position on the GC the nominee is seeking: Delegate, Alternate Delegate, or Officer At-Large.</p> <p>4. Nominees who complete the criteria as specified on the SPS nomination form and meet the deadlines will be presented to the SPS membership on an electronic ballot in alphabetical order.</p>
WPS	<p>Section V. Elections</p> <p>A. Nominations.</p> <p>a. The nominee, nominating person, or organization must complete a WPS Nomination Form. The nominee must also submit a signed Disclosure Statement by the published deadline. Self-nominations will be accepted.</p> <p>b. All nominations must indicate which position on the GC the nominee is seeking.</p> <p>c. Nominees who satisfy the criteria as specified on the WPS nomination form and meet the deadlines will be presented to the WPS membership on an electronic ballot in alphabetical order. Nominee profiles will be posted on the WPS election page.</p> <p>***</p> <p>D. Election of Delegate and Alternate Delegate. In April 2018, the Delegate shall be elected from the WPS membership to serve a three year term that will begin at the conclusion of the Annual Meeting. Thereafter, the Delegate shall be elected to a two-year term in odd numbered years. The Alternate Delegate shall continue to be elected every other year in even numbered years. Any current WPS member is eligible to stand for election. If a candidate is currently serving on a HOD delegation, she or he must be willing to resign from her/his respective HOD delegation position if elected as the WPS Delegate or Alternate Delegate.</p> <p>E. AMWA Representative. The AMWA will be asked to nominate one or more representative(s) to be elected to its designated position on the WPS GC. Representatives must be members of the WPS and may not be medical students or residents. The AMWA representative will be elected by the WPS membership.</p> <p>F. AMA Section Representatives. The MSS, RFS and YPS representatives shall be elected by the WPS membership via the WPS electronic ballot. The respective AMA Section shall forward one or more nominee(s) to be elected by the WPS membership. Interested candidates may seek nomination from her/his respective AMA section but can also be self-nominated (as specified in WPS Internal Operating Procedures Section V, Sub-section A.a).</p> <p>G. At-Large Members. At-Large Members may not be medical students.</p>

CAMPAIGN RULES

MSS	<p>6.5. Campaign Rules.</p> <p>6.5.1. Candidacy. All MSS members shall be considered potential candidates for all elected offices and shall be bound by all Campaign Rules during the election cycle for each office, where the election cycle for an office is defined as the time between elections for that office.</p> <p>6.5.2. Campaign Period.</p> <p>6.5.2.1. Campaigns shall be run only for positions that are electable at the present meeting.</p> <p>6.5.2.2. Between meetings, campaigns shall be run only for positions that are electable at the upcoming meeting.</p> <p>6.5.2.3. The official campaign period shall be defined as starting the first day applications are made available for MSS members to submit their candidacy.</p> <p>6.5.2.4. All activities related to announcement of candidacy, endorsement, or campaigning, including but not limited to distribution of materials, communications, and speaking opportunities shall be limited to the campaign period defined above.</p> <p>6.5.3. Speakers' Ruling. A Speaker's Ruling for each national meeting and election will be made available to all potential candidates at the start of the campaign period with a document of rulings so that all candidates have equal access to all rules relating to their campaigns. Once released, the AMA-MSS Speakers reserve the right to issue addendums or announcements during the campaign period as needed. Any addendums or amendments to the election rules also shall be shared with all candidates.</p> <p>6.5.4. Candidate Disclosure Form.</p> <p>6.5.4.1. The day before the election is scheduled to occur, all candidates nominated, either in advance of the meeting or from the floor at the meeting, shall submit a completed Candidate Disclosure Form to the Speaker, the Vice Speaker, or a member of the Rules Committee no later than the time of day designated by the Speaker. No candidate shall be elected if he or she has not completed and submitted a Candidate Disclosure Form.</p> <p>6.5.4.2. The Candidate Disclosure Form shall be prepared by the Speaker and Vice Speaker and shall consist of three parts:</p> <p>6.5.4.2.1. A portion, completed by the candidate, for disclosure of campaign leadership and campaign finances.</p> <p>6.5.4.2.2. A portion, completed by the candidate, affirming that the candidate has read the IOP Sections relevant to campaigning and the Speakers' Ruling for that election cycle and agrees to abide by the rules and recommendations contained within those documents.</p> <p>6.5.4.2.3. A portion, completed by the Speaker or Vice Speaker, for disclosure of any prior, substantiated infraction(s) of MSS IOPs by the individual declared as a candidate.</p> <p>6.5.5. Candidates may distribute only the following campaign materials:</p> <p>6.5.5.1. Buttons, stickers, and pins less than 2.5 inches in greatest dimension.</p> <p>6.5.5.2. Standard-size business cards.</p> <p>6.5.5.3. Curricula vitae and personal statements.</p> <p>6.5.5.3.1. Curricula vitae and personal statements of candidates nominated, pursuant to the rules of the MSS, in advance of the national meeting at which the election will be held shall be included in the online version of the MSS Meeting Handbook.</p>
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6.5.5.3.2. At the Assembly Meeting, distribution of curricula vitae and personal statements shall be limited to the area and medium/media designated by the Speaker and announced at least 30 days prior to the meeting at which the election will be held.

6.5.5.3.3. While there will be no limit on the length of curricula vitae, personal statements will be limited to one page (front and back).

6.5.5.4. No trinkets, candy, pens, or other items may be displayed or distributed.

6.5.6. The total expenditure per candidate per campaign shall not exceed \$1,000, including all monetary donations and in-kind donations of goods, but not including the candidate's travel to and lodging at the meeting at which the election is held.

6.5.7. Campaign Communications.

6.5.7.1. Advance non-electronic mailings by candidates or other organizations on behalf of a candidate are not permissible.

6.5.7.2. Candidates should be prudent and courteous regarding the number and content of electronic messages, including but not limited to email, social media, phone, text message, and group chats, sent prior to the election.

6.5.7.3. No mode of MSS- or AMA-sponsored communication, including but not limited to listservs, phone or email lists, or other mass communication methods shall be used for announcements of candidacy, endorsement, or campaigning.

6.5.7.4. Candidates using campaign-specific social media accounts can only invite MSS members to follow said accounts.

6.5.8. Campaigning at MSS Regional, state, or school section meetings prior to the meeting at which the election occurs, including attending social events, is prohibited. The candidate's own Medical Student Region, state, or school section meetings are an exception to this rule.

Campaigning includes, but is not limited to, discussing candidacy or displaying or distributing campaign paraphernalia.

6.5.9. Campaign Involvement.

6.5.9.1. Only MSS members may be involved in a candidate's campaign. MSS members should not share their opinion in favor of or in opposition to any candidate while acting under any official leadership role within or outside of the organization.

6.5.9.1.1. Exception: Candidates may wear their own campaign paraphernalia at all times during the Assembly Meeting at which their election is held.

6.5.9.2. The campaign involvement of AMA staff members, members of the MSS Governing Council, and members of the MSS Rules Committee shall be limited to candidate inquiries regarding election-related matters and AMA-related information so long as that information is made available to all MSS members who request it.

6.5.9.3. Each candidate is allowed the following number and type of public endorsements:

6.5.9.3.1. One (1) optional letter of endorsement by the Dean or Dean's representative from the medical school that the candidate is enrolled in; and one (1) optional letter of endorsement by staff of the state society from the state where the candidate attends medical school are permitted.

6.5.9.3.1.1. These optional letters of endorsement may be included in the Election Manual and may be displayed on social media.

6.5.9.3.1.2. During a national meeting, these letters may only be publicly disseminated via the Election Manual and may only be publicly displayed at the candidate forum.

6.5.9.3.2. One (1) optional letter of endorsement and a verbal endorsement by the Medical Student Region in which the candidate's medical school is located is permitted by vote within the campaign period.

- 6.5.9.3.2.1. The endorsing Region must:
 - 6.5.9.3.2.1.1. Follow the Region’s bylaws regarding issuance of public endorsement. If a Region does not have bylaws specifying quorum or rules dictating official support, the Region must contact the AMA-MSS Speakers for guidance.
 - 6.5.9.3.2.1.2. Document that quorum was met when the voting occurred; and
 - 6.5.9.3.2.1.3. Document the results of the vote pursuant to Region bylaws.
- 6.5.9.3.2.2. The optional letter of endorsement will not be included in the Election Manual but may be displayed on social media.
- 6.5.9.3.2.3. During a national meeting, such endorsement may not be publicly disseminated nor displayed except as on social media.
- 6.5.9.3.3. A verbal endorsement of a candidate whose medical school is outside the endorsing region is permissible only at the meeting at which an election is taking place.
 - 6.5.9.3.3.1. The endorsing Region must:
 - 6.5.9.3.3.1.1. Follow the Region’s bylaws regarding issuance of public endorsement;
 - 6.5.9.3.3.1.1.1 If a Region does not have bylaws specifying quorum or rules dictating official support, the Region must contact the AMA-MSS Speakers for guidance.
 - 6.5.9.3.3.1.2. Document that quorum was met when the voting occurred; and
 - 6.5.9.3.3.1.3. Document the results of the vote pursuant to Region bylaws.
 - 6.5.9.3.3.2. When speaking in official support of a candidate on behalf of a Medical Student Region, Region Chairs must be sure that an official vote by the Region took place in accordance with the Region’s bylaws for quorum and rules dictating official support and document that vote.
 - 6.5.9.3.3.3. Regions may not vote to oppose any candidate.
- 6.5.10. Candidates must be allowed to fully participate in candidate interviews and question and answer sessions during the Assembly Meeting.
- 6.5.11. At the national meeting at which the election is taking place, a group that invites any candidate for a particular office to speak must invite and make a reasonable effort to accommodate all candidates for that office. Candidates may choose at their discretion to attend or not or may send a representative to speak for them, but any candidate’s availability or lack thereof shall not impose a restriction on the attendance of other candidates.
- 6.5.12. Receptions and/or hospitality shall not be used for promotion of candidates.
- 6.5.13. Enforcement.
 - 6.5.13.1. Alleged infractions, including but not necessarily limited to violations of the Campaign Rules, should be reported in writing to the AMA-MSS Speaker or Vice Speaker, or to any member of the MSS Rules Committee.
 - 6.5.13.2. The Speaker and Vice Speaker shall be the lead investigators of any alleged infraction in conjunction with the Rules Committee. No person who is a candidate in the same election as the candidate being investigated for alleged infractions may participate in any part of the investigation of those alleged infractions. The candidate is required to participate in the investigation.
 - 6.5.13.2.1. In the event where both the Speaker and Vice Speaker are candidates for the election being investigated, the MSS Chair will designate two members of the Rules Committee as investigators to examine the alleged infraction.

	<p>6.5.13.2.2. In the event where either the Speaker or Vice Speaker are a candidate for the election being investigated, the MSS Chair will designate one member of the Rules Committee as an investigator to examine the alleged infraction in tandem with the Speaker or Vice Speaker.</p> <p>6.5.13.3. Following their investigation, the investigators shall inform the alleged violator of the infraction in writing, including the results of the investigation of the alleged infraction. The alleged violator shall be offered an opportunity to rebut the alleged infraction. Following rebuttal, the investigators shall determine whether the alleged infraction is substantiated and shall report his or her finding in writing to the alleged violator.</p> <p>6.5.13.4. Following their investigation and the alleged violator's opportunity to rebut the alleged infraction and prior to balloting, the investigator shall report substantiated infractions to the Assembly but shall not make any recommendation to the Assembly.</p> <p>6.5.13.5. Enforcement of a campaign infraction shall follow a systematic approach. Each candidate, upon each substantiated infraction of the Campaign Rules, shall be given an official warning letter from the AMA-MSS Speaker. Exceeding three (3) substantiated infractions during a campaign shall render a candidate ineligible for election to any position during that campaign period.</p>
RFS	<p>Section V. D. Campaigns. Each candidate shall observe the following Campaign Rules:</p> <ol style="list-style-type: none"> 1. Candidates may distribute only the following campaign materials: a. Buttons (less than 2 inches in greatest dimension). b. Stickers. c. Pins. d. Standard-size business cards. e. No trinkets, posters, candy, pens, or other items may be displayed or distributed. 2. Candidates are encouraged to have their curriculum vitae (CV) of no more than 3 single sided pages and personal statement of no more than one side of a page included in the AMA-RFS Agenda Book. 3. At the Assembly Meeting, distribution of CV's and personal statements will be limited to the back table of the Assembly room. It is the candidate's responsibility to make his or her materials available at the back table. 4. Candidates should be prudent and courteous regarding the number and content of advance mailings by themselves or constituent associations, specialty organizations, or other organizations on their behalf. 5. Candidates should be prudent and courteous regarding the number and content of electronic messages sent prior to the election. 6. Candidates are forbidden from using RFS listservs for messages regarding their campaign without express permission from the Speaker. 7. Candidates should use prudence in the number and length of phone calls made prior to the election. 8. Receptions and/or hospitality must not be used for promotion of a candidate(s). 9. Candidates are encouraged to fully participate in candidate interviews and question and answer sessions during the Assembly Meeting. 10. Groups (such as Regions or Caucuses) inviting candidates need to make available equal time for all candidates. If a group is unable to reasonably accommodate all candidates, no candidates shall be allowed to address the group. This rule shall not apply to a candidate addressing his or her own region. 11. Alleged infractions including but not limited to the Campaign Rules stated above should be reported in writing to the AMA-RFS Speaker or Vice Speaker who shall be responsible for their investigation. The AMA-RFS Speaker or Vice Speaker will report substantiated infractions to the Assembly prior to balloting. The Assembly should strongly consider any such announcement when voting for candidates.

YPS	<p>IV. Elections</p> <p>D. Campaigns.</p> <ol style="list-style-type: none"> 1. Campaigning for positions is limited to campaign speeches, other "conversational" campaigning, and printed material which delineates the candidate's experience and expertise. Other campaign promotional material (including but not limited to buttons, flags, pins, leaflets, posters, etc.) is discouraged. 2. Candidates who declare their candidacy in advance shall be encouraged to submit materials that can be included in the YPS Handbook and posted online at the YPS website. 3. Candidates who declare their candidacy in advance of the meeting and who choose to campaign in advance by phone or letter, shall be given contact information for registered YPS Assembly members. 4. Each candidate shall be given an opportunity to present a campaign speech. The Speaker shall notify each candidate in advance of the Assembly Meeting as to the number of minutes available, as well as the scheduled time. 5. In contested elections, the Speaker will organize a question and answer session for all candidates during the YPS Assembly Meeting. Candidates will be given a specific time and rules for the question and answer session in advance of the YPS Assembly.
IMGS	Section III. F. Candidate Information. Information about the candidates shall be limited to the official ballot which includes the candidates' personal statements and biosketches which are submitted by the candidates to the AMA IMGS office. The official ballot will be posted on the AMA-IMGS web site. The AMA IMGS office will not forward campaign materials or provide candidates with members' contact information.
OMSS	Section IV. E. Campaign Materials. Candidates shall submit a sample of their election campaign materials to the OMSS staff before distribution.
APS	None specified
MAS	Section VIII. E. Campaigning. The MAS office cannot release MAS members' contact information to any candidate or third party for the purposes of campaigning.
IPPS	Section IV. Elections. E. Campaign Materials. Staff will not forward campaign materials on behalf of candidates.
SPS	Section V. Elections D. Campaigning. The SPS office cannot release SPS members' contact information to any candidate or third party for purposes of campaigning.
WPS	Section V. H. Campaigning. The WPS office cannot release WPS members' contact information to any candidate or third party for purposes of campaigning.

ELECTIONS [Also see Bylaw 7.0.3.2]

MSS	<p>6. Elections</p> <p>6.1. Time of Election. The Chair-elect of the Governing Council and Medical Student Trustee shall be elected by the MSS Assembly at the Interim Meeting. The remaining Governing Council members, with the exception of the Immediate Past Chair, shall be elected by the MSS Assembly at the Annual Meeting of the MSS. The Governing Council shall set the day and hour of such elections and shall communicate the day and hour to the medical student members of the AMA prior to each Interim Meeting and Annual Meeting.</p> <p>6.2. Eligibility. All members of the MSS are eligible to be elected to any office, except:</p> <p>6.2.1. MSS members who serve or will serve in an AMA Council or AMA Liaison position may not also serve as a Governing Council position or as the Medical Student Trustee at the same time for more than two months. The only exception shall be that a MSS member may hold an AMA Council or AMA Liaison position and the position of Immediate Past Chair simultaneously.</p> <p>****</p> <p>6.6. Voter Eligibility. Credentialed MSS members acting as MSS Delegates for the meeting will be eligible to vote.</p>
RFS	<p>Section V. Elections to Governing Council</p> <p>A. Time of Election. The Chair-elect of the Governing Council shall be elected by the RFS Assembly at the Interim Meeting for a two-year term, which will include 6 months as Chair-elect, one full year as Chair, and 6 months as Immediate Past Chair. The six remaining Governing Council members shall be elected by the RFS Assembly at the Annual Meeting of the Section. The Governing Council shall set the day and hour of such elections and shall give the resident and fellow members of the AMA ample notification.</p> <p>****</p> <p>C. Eligibility.</p> <ol style="list-style-type: none"> 1. All members of the RFS, including fourth year medical students who have matched into a residency program, shall be eligible for election to the Governing Council. 2. Any Governing Council member wishing to be a candidate for a position whose term overlaps with the one he or she is currently serving, must resign his or her current position. Such resignation should be announced prior to the submission deadline for the Governing Council position for which he or she wishes to be a candidate. An election to fill the announced vacancy shall occur at the next meeting of the Assembly; however, the vacancy shall not take effect until the conclusion of that meeting. Should there be no candidates for a given Governing Council position, resignation shall be allowed until the close of nominations on the floor of the Assembly. 3. Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.1.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If the officer or member ceases to meet the membership requirements of the RFS within 90 days prior to an Annual Meeting, the officer or member shall be permitted to continue to serve in office until the completion of the Annual Meeting. <p>****</p> <p>E. Voter Eligibility. All credentialed RFS Assembly Delegates and Alternate Assembly Delegates shall be eligible to vote.</p>

YPS	<p>IV. Elections Members of the YPS Governing Council shall be elected by voting members of the YPS present at the YPS Assembly Meeting.</p> <p>A. Time of Election. All elections for YPS Governing Council positions are held at the Annual Meetings of the YPS Assembly immediately prior to the Annual Meeting of the HOD, unless there is a vacancy that needs to be filled at the Interim Meeting. The Chair-Elect shall be elected at every Annual Meeting. The Delegate shall be elected in even numbered years. The Speaker and Alternate Delegate shall be elected in odd numbered years. The Member At-Large shall be elected to a two-year term in even numbered years. The Speaker shall set the day and hour of such elections and shall give the members of the YPS ample notification.</p> <p>B. Eligibility.</p> <ol style="list-style-type: none"> 1. To be eligible for election to the Governing Council, one must meet the criteria of AMA Bylaw 7.5.1. 2. Each candidate for a position on the Governing Council shall be eligible to offer his or her name for only one position per ballot. 3. Members of the Governing Council, except for the Chair, Chair-Elect, or Immediate Past Chair, are eligible to run for reelection to their own position or for election to another position. All Governing Council members are eligible to run for another position on the Council. <p>***</p> <p>E. Voter Eligibility. Only Governing Council members and credentialed YPS Assembly representatives shall be eligible to vote. Ballots shall be distributed by the Credentials Committee.</p>
IMGS	<p>Section III. IV. Elections to the Governing Council.</p> <p>A. Candidates for all positions except Resident/Fellow member of the GC. All candidates who wish to run for the GC shall forward a complete biosketch form, personal statement, electronic photo, and a complete candidate application to the AMA IMGS office by the published deadline. All candidates must be current members of the AMA IMGS at the time of the election.</p> <p>B. Resident/Fellow: Candidates interested and eligible for the Resident/Fellow position must consult with and adhere to the Resident and Fellow Section (RFS) selection process. The RFS will forward candidates to the IMGS Nominating Committee for the IMGS general election ballot. The Resident/Fellow who receives the highest number of votes in the general election will be declared the Resident/Fellow member of the IMGS GC. In the event of a tie vote, a run-off election will be conducted (see IV. D. 12.)</p> <p>****</p> <p>Section III. E. Officer Selection. The officers of the GC will be selected by the newly-elected GC members and the remaining members of the GC whose terms continue after the Annual meeting. The Nominating Committee Chair will preside over the officer selection process. If an officer position is contested, the GC members shall take a secret ballot vote to determine the officer by a majority vote. The Nominating Committee Chair does not vote in this officer election unless there is a tie. All AMA IMG Section members who are in attendance at the Annual IMG Congress meeting will ratify the slate of officers each year. The Chair, Resident/Fellow and Immediate Past Chair positions will not be included in the officer selection process. Once the Chair-Elect has been selected, he or she will serve for one year as the Chair-Elect following the ratification of the slate of officers by the IMG Congress at the Annual June meeting. He or she will assume the position of Chair (for one year) following his or her one year term as Chair-Elect and then will serve as Immediate Past Chair for one year after serving as Chair.</p>

OMSS	<p>IV. Elections Members of the OMSS Governing Council shall be elected as follows: A. Time of the Election. Elections shall be conducted at annual OMSS Business Meetings. **** D. Eligibility. Each candidate for a position on the Governing Council shall offer his/her name for only one position in any given election.</p>
APS	<p>Section VI. Elections A. Time of Election. The election of officers shall be held at the APS Business Meeting prior to the Annual Meeting of the AMA (except for elections to fill a vacancy, as described in IV.F). Each APS member attending the Business Meeting is eligible to vote. B. Eligibility. Any AMA member of the APS may run for a position on the Governing Council.</p>
MAS	<p>Section VIII. GC Election Procedures GC members shall be elected by the MAS membership as individual GC positions are vacated or expire. During an election, a call for nominees will be made by January 1st. Nominations will be accepted until the last day of February. The election will take place electronically in April for 10 business days. *** Section VIII. A 5. Nominees who meet the eligibility criteria and meet the aforementioned process and deadlines will be presented to the MAS membership on an electronic ballot in alphabetical order along with their submitted photo, full name, degrees and designations, city, state, medical specialty, organizational endorsements, personal statement and bio-sketch. B. Minority Physician Organizations. The NMA, AAIP, and NHMA will be asked to nominate one or more representative(s) to be elected to its designated position on the MAS GC. Representatives may not be medical students or residents. C. AMA Section Representatives. The MSS, RFS and YPS representatives shall be elected by the MAS membership via the MAS electronic ballot. The respective AMA Section shall forward at least one nominee to be elected by the MAS membership. D. At-large members. At-large members may not be medical students. *** I. Special election. If there is an unexpected vacancy in a designated position, a special election shall be conducted to fill the vacancy. A call for nominations to fill the vacancy will be announced electronically to the MAS membership and will be open for 30 days. The aforementioned nominations and election process will follow within 30 days of the deadline for nominees in order to determine the winner of the vacant designated position(s). *** Section IX. B. Election of Officers (Chair and Vice-Chair). The GC shall elect its Chair and Vice-Chair for the upcoming year in a closed session at each Annual meeting. Each GC member in attendance shall vote (9 votes total). If one or both officer positions are contested, each candidate (in alphabetical order) shall give a two minute speech before a secret ballot election is conducted. A majority vote by those present and eligible to vote shall be required for each contested position to determine the winner. If no member receives a majority of the votes, balloting shall be repeated until a majority vote is reached. Following the election of the Chair and Vice-Chair, the GC will announce these officers at the business meeting of the MAS at each Annual meeting. The newly-elected Chair and Vice-Chair shall assume their positions after the conclusion of the Annual meeting.</p>

IPPS	<p>Section III. Officers/Governing Council IV. Elections A. Council Elections. Except for elections to fill vacancies that may occur, shall be conducted in odd-numbered years at the IPPS business meeting convened prior to the Annual Meetings of the House of Delegates.</p>
SPS	<p>Section V. Elections A. Eligibility. All members of the SPS are eligible to be elected to any office as outlined below. However, SPS members shall not hold a position as a member of another AMA Council or Section/Special Group Governing Council at the same time as serving on the SPS GC.</p> <p>Election of Chair-Elect. The Chair-Elect is elected by the GC members at the GC meeting following the SPS Annual meeting by a majority vote of the GC, and matriculates to Chair the following year. An individual who previously served as Chair may be reelected to the Chair-Elect position, so long as he/she will not have reached the maximum tenure specified in IV.E. during his/her year as Chair. The Chair-Elect and incoming Chair shall assume their positions at the conclusion of the AMA-HOD Annual meeting.</p> <p>Election of Delegate and Alternate Delegate. Any current SPS member is eligible to stand for election provided that he or she has demonstrated experience in organized medicine by having held a prior leadership position(s) at the local, state, specialty society or national level. If he or she currently holds an AMA-HOD Delegate or Alternate Delegate position, he or she must be willing to resign from that AMA-HOD Delegate or Alternate Delegate position if successfully elected as the SPS Delegate or Alternate Delegate.</p>
WPS	<p>Section V. B. Timing of Election. GC members shall be elected by the WPS membership. During an election year, a call for nominees will be made by January 15th. Nominations will be accepted until the 15th day of March. An online election will take place in April.</p>

ELECTION METHOD [Also see Bylaws 7.0.3 and 7.0.4]

<p>MSS</p>	<p>6.7. Method of Election.</p> <p>6.7.1. Where there is no contest, a majority vote without ballot shall elect. All other elections shall be by ballot.</p> <p>6.7.2. Voting Periods. There shall be one voting period at the Interim Meeting for the selection of the Chair-elect and Medical Student Trustee. There shall be one voting period at the Annual Meeting for the selection of the Vice Chair, AMA Delegate, At-Large Officer, and Speaker. An additional balloting period will be held for the elections of Alternate Delegate and Vice Speaker.</p> <p>6.7.3. First Ballot. At the Interim Meeting, one ballot shall be used by the credentialed MSS Delegate to cast one vote for the Chair-elect and one vote for the Medical Student Trustee. At the Annual Meeting, individual ballots for each position shall be used by the credentialed MSS Delegate to cast one vote for each of the four positions: the Vice Chair, AMA Delegate, At-Large Officer, and Speaker. No ballot shall be counted if there is more than one vote for a position. All Governing Council positions will be determined by majority vote, that is, the candidate who has received the largest number of votes shall be elected if that nominee has received a majority of the legal votes cast.</p> <p>6.7.3.1. Election of Alternate Delegate. After the election of the AMA Delegate, all unsuccessful candidates who were nominated for the office of AMA Delegate may be added to the existing Alternate Delegate ballot by nomination from the floor of the Assembly. Each MSS Delegate to the Assembly Meeting who is present at the meeting may cast a written ballot for the election of the Alternate Delegate from the previously declared candidates and among those so nominated. Election to the office of Alternate Delegate requires a majority of the legal votes cast.</p> <p>6.7.3.2. Election of Vice Speaker. After the election of the Speaker, all unsuccessful candidates who were nominated for the office of Speaker may be added to the existing Vice Speaker ballot by nomination from the floor of the Assembly. Each MSS Delegate to the Assembly Meeting who is present at the meeting may cast a written ballot for the election of the Vice Speaker from the previously declared candidates and among those so nominated. Election to the office of Vice Speaker requires a majority of the legal votes cast.</p>
	<p>Section V. F. Method of Election. Where there is no contest, a majority vote without ballot may elect. All other elections shall be by ballot.</p> <p>1. Voting Periods. There shall be one voting period at the Interim Meeting for the selection of the Chair-elect. There shall be one voting period at the Annual Meeting for the selection of the Vice Chair, Delegate, Speaker and Member At-Large Officer. An additional balloting period will be held for the elections of Alternate Delegate and Vice Speaker.</p> <p>2. First Ballot. a. At the Interim Meeting, one ballot shall be used by the voter to elect with one vote for the position of Chair-elect. b. At the Annual Meeting, individual ballots for each position shall be used by the voter to elect with one vote for each of the 5 positions: the Vice Chair, Delegate, Speaker and Member At-Large Officer. c. A legal ballot shall list all candidates with their credentials in alphabetical order. The voter shall have one vote for each position. Ballots shall be prepared and distributed by the Credentials Committee. d. A ballot shall not be counted if there is more than one vote for any office on that ballot. e. The candidate who receives a majority of legal votes cast for a given office shall be elected to that office. f. As per RFS Internal Operating Procedures V.F.5.b, there shall be a runoff ballot between the 2 highest vote getters in the event that no one candidate receives a majority of legal votes cast for a given office.</p> <p>3. Election of Alternate Delegate. After the election of the Delegate, all unsuccessful candidates who were nominated for the office of Delegate</p>

	<p>and who choose to be a candidate for Alternate Delegate will be placed on a ballot for the election of the Alternate Delegate. Additionally, any candidate who was nominated for the office of Alternate Delegate shall also be placed on the same ballot. Each voting Representative to the Business Meeting who is present at the meeting may cast a written ballot for the election of the Alternate Delegate from among those so nominated. Election to the office of Alternate Delegate requires a majority of the legal votes cast.</p> <p>4. Election of Vice Speaker. After the election of the Speaker, all unsuccessful candidates who were nominated for the office of Speaker and who choose to be a candidate for Vice Speaker will be placed on a ballot for the election of the Vice Speaker. Additionally any candidate who was nominated for the office of Vice Speaker shall also be placed on the same ballot. Each voting Representative to the Business Meeting who is present at the meeting may cast a written ballot for the election of the Vice Speaker from among those so nominated. Election to the office of Vice Speaker requires a majority of the legal votes cast.</p>
YPS	<p>Section V. Elections. F. Method of Election.</p> <ol style="list-style-type: none"> 1. Where there is no contest, the election shall be by acclamation. All other elections shall be by ballot. 2. In even numbered years, the Chair-Elect shall be elected first, followed by the Delegate, and then the Member At-Large 3. In odd numbered years, the Chair-Elect shall be elected first, followed by the Speaker, and then the Alternate Delegate. 4. The Credentials Committee shall distribute the ballots. Credentialing badges must be verified to receive a ballot. The number of ballots issued shall be monitored. 5. Each voter must mark the ballot exactly as directed by the printed instructions on the ballot. Verbal instructions also shall be given by the Speaker. 6. All nominees for an open or vacant Governing Council position shall be listed alphabetically on a single ballot. Each elector shall have as many votes as the number of candidates to be elected to each position, and each vote must be cast for a different nominee. A nominee shall be elected if he or she has received a majority vote of the legal ballots cast. (If no nominee receives a majority of the legal ballots cast, there shall be a subsequent ballot.) 7. Subsequent Ballots. If no candidate receives a majority of the legal ballots cast, the two candidates (or more in the case of a tie) who receive the most votes shall be placed on a subsequent ballot and voting shall recommence. 8. Handling of Ties. In the event of a tie vote, a run-off election shall be held. 9. All paper ballots must be returned to the Credentials Committee, whether or not a vote was cast in every race.
IMGS	<p>Section III. D. General Election.</p> <ol style="list-style-type: none"> 1. Prior to each Annual Congress meeting, a general election shall be conducted electronically to elect GC members to fill expiring positions. 2. The time period for voting must be at least 20 calendar days long and must be published on the AMA IMGS Web site. 3. The Chair and Immediate Past Chair will not be included in the general or officer election process. 4. All members of the IMG Section are eligible to vote in the general election and will be able to view the slate of candidates. 5. Candidates who are finalized and verified by the Nominating Committee shall be listed in alphabetical order on the official ballot. 6. Each candidate and AMA IMG Section member can view the candidates' photos, personal statements, and biosketch on the Web site up until the voting deadline. 7. Each member may cast the maximum number of votes allowed per ballot, only once per general election or run-off election cycle. 8. Newly-elected GC members are determined by the highest number of votes per candidate per vacant slot available by the voting deadline. Tabulations will be tracked by the AMA IMGS staff during the voting process and after the voting deadline. Any votes cast after midnight on the

	<p>deadline day published will not be calculated in the final tabulation.</p> <p>Section III. G. Evaluation. The election process set forth in these Internal Operating Procedures shall be evaluated every three years.</p>
OMSS	<p>Section IV. F. Method of Election.</p> <p>1. Nominations for election shall occur at the Business Meeting on Friday morning. If elections are uncontested, the Chair shall solicit nominations from the floor. If there are no nominations from the floor, candidates shall be elected by acclamation. The total minutes allocated to each candidate for nomination, seconding and addressing the Assembly shall be 4 minutes. Candidates for office shall be encouraged to address the Assembly during that 4-minute period.</p>
APS	<p>Section VI. Elections</p> <p>C. Procedure: Uncontested Election. The Chair of the Nominations Committee shall present the slate of nominees and call for nominations from the floor for any open positions. If after the call for nominations there are no additional nominees from the floor for a specific position, that election shall be considered uncontested, and the nominee shall be elected by acclamation.</p> <p>D. Contested Election. If a nomination is made from the floor, the election for that position shall be considered contested, and the following methods shall be used to elect. A majority vote of the APS members present and voting shall be required to elect.</p> <p>All nominees for an open or vacant Governing Council position shall be listed alphabetically on a single ballot. Each APS member shall have as many votes as the number of nominees to be elected to each position, and each vote must be cast for a different nominee. No ballot shall be counted if it contains fewer or more votes than the number of positions to be elected, or if the ballot contains more than one vote for any nominee. A nominee shall be elected if he or she has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the largest number of votes within the number of positions to be elected. (If no nominee receives a majority of the legal ballots cast, there shall be a subsequent ballot.)</p>
MAS	<p>Section VIII. F. Election process. An electronic ballot will be administered by the MAS staff. Only current AMA members who have joined the MAS with a valid email address on file at the MAS office are eligible to vote. Nominees for each designated position will be listed in alphabetical order. For each designated position the nominee who receives the highest number of votes shall be declared the winner. If a designated position is uncontested, members will be given a yes or no choice for that nominee. A majority yes vote is required for the nominee to be declared the winner of the designated position.</p>
IPPS	<p>Section III. Officers/Governing Council.</p> <p>E. Method of Election.</p> <p>1. Uncontested Elections. At the opening of the IPPS business meeting, the Chair, or Chair's designee, shall call for nominations from the floor for Governing Council positions. If after the call for nominations there is only one nominee for a specific position, that election shall be considered uncontested, and the nominee shall be elected by acclamation.</p> <p>2. Contested Elections. If after the call for nominations from the floor there is more than one nominee for a position, that election shall be considered contested, and the following method shall be used to elect:</p> <ol style="list-style-type: none"> a. Speeches. Each nominee shall be permitted to address the Assembly for two minutes during the opening of the business meeting. b. Contested elections shall occur prior to the closing of the business meeting. c. Nominees shall be listed alphabetically on separate ballots for each position to be elected. <ol style="list-style-type: none"> i. First Ballot. Each elector shall have as many votes as the number of open positions to be elected, and each vote must be cast for a different nominee. No ballot shall be counted if it contains fewer or more votes than the number of positions to be elected, or if the ballot contains

	more than one vote for any nominee. A nominee shall be elected if he or she has received a vote on a majority of the legal ballots cast and is one of the nominees receiving the largest number of votes within the number of positions to be elected.
SPS	<p>Section V. Elections</p> <ol style="list-style-type: none"> 1. GC members shall be elected by the SPS membership. An electronic ballot will be used for the general election. The GC positions on the ballot will include: Delegate, Alternate Delegate, and Officers At-Large. The Chair, Chair-Elect and Immediate Past Chair will not be included in the general officer election process. 2. Voting must be open for at least 21 days. Candidate information shall be made available on the AMA-SPS website during the voting period. 3. Current AMA-SPS members with a valid e-mail address on file at the AMA are eligible to vote. Ballots will be sent electronically to all SPS members who have a valid e-mail address on file. If an SPS member does not have an e-mail address or access to a computer, he or she may request that a printed ballot be faxed and returned via fax to the office within the established deadline. 4. Each member may cast only one ballot per general election or runoff election cycle. Voting must be completed for all positions on the ballot in order for the ballot to be counted. If incomplete, a ballot will be voided before the ballots are tallied. 5. Elections are determined by a majority vote for the candidate. If no candidate receives a majority of the valid ballots cast, the two candidates who received the most votes shall be placed on a subsequent ballot and an electronic runoff election shall be held. An electronic runoff ballot will be e-mailed to all SPS members with available e-mails within one week of the general election. Members will then have 7 days to cast their runoff ballots. 6. If a position is uncontested, members will be given a yes or no selection for that nominee. A majority yes vote is required for the nominee to be declared the winner of the uncontested election.
WPS	<p>Section V. I. Method of Election.</p> <ol style="list-style-type: none"> 1. An electronic ballot will be used for the general election. As appropriate for that election year, the GC positions on the ballot will include: Delegate, Alternate Delegate, Members At-Large, YPS Representative, RFS Representative, MSS Representative and AMWA Representative. 2. Voting must be open for 10 business days, and candidate information shall be made available on the AMA-WPS website. 3. Ballots will be sent electronically to all WPS members who have a valid email address on file. If a WPS member does not have an e-mail address or computer access, accommodations will be made whereby she or he may request an alternative type of ballot that shall be returned to the office by the established deadline. 4. Each member may cast only one ballot per general election or runoff election cycle. Voting must be completed for all positions on the ballot in order for the ballot to be counted. If incomplete, a ballot will be voided before the ballots are tallied. 5. Elections are determined by a majority vote for the candidate. If no candidate receives a majority of the valid ballots cast, the two candidates (or more in the case of a tie) who received the most votes shall be placed on a subsequent ballot and an electronic runoff election shall be held. 6. If a position is uncontested, members will be given a yes or no selection for that nominee. A majority yes vote is required for the nominee to be declared the winner of the uncontested election.

RUNOFFS, PROCESSING AND APPEALS

MSS	<p>6.7.4. Runoff Election. If no candidate receives a majority of the legal votes cast or there is a tie, a runoff election will be held between the two (or more if necessary because of a tie) candidates receiving the highest number of legal votes cast.</p> <p>6.7.5. Processing. No ballots will be cast after the expiration of the voting period. The ballot boxes will be collected by members of the Rules Committee. The Rules Committee and the ballot boxes will be sequestered in a private location. At this time, the Chair of the Rules Committee will open the ballot boxes and the Rules Committee will then count the ballots and tabulate the results. The candidate who has received the largest number of votes shall be elected if that nominee has received a majority of the legal votes cast. Upon completion of the tabulation, the Chair of the Rules Committee will validate the election results by determining that each ballot is official, that the number of ballots cast is equal to or less than the number distributed and will then certify the results in writing. He or she will then immediately forward these results to the Assembly's Presiding Officer. Upon receipt of the Rules Committee's election results and verification, the Presiding Officer will announce the results to the Assembly.</p> <p>6.7.5.1. First Ballot. The credentialed MSS Delegate will receive one initialed ballot from a designated member of the Credentials Committee at the credentials table during the set voting period.</p> <p>6.7.5.2. Runoff Election. If no candidate receives a majority of the legal votes cast or there is a tie, additional ballot(s) will be distributed by the Credentials Committee at the request of the Assembly's Presiding Officer. The candidate who receives a majority of the legal votes cast in the runoff election will be declared the winner.</p> <p>6.7.6. Appeals. Appeals of the election process and results must be made in writing to the Assembly's Presiding Officer no later than one hour after the official announcement of the final results.</p> <p>6.7.6.1. Any appeal of the process of ballot(s) distribution, will be considered by the Rules Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's Presiding Officer.</p> <p>Any appeal of the process of ballot processing, tabulation, and announcement of results, shall be considered by the Credentials Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's Presiding Officer.</p> <p>6.7.6.2. No person who is a candidate in the election being appealed may participate in any part of the appeals process.</p> <p>6.7.6.3. The Assembly's Presiding Officer and the Governing Council will consider the appeals report(s) from the Committee(s) dealing with the matter. Final decision on the election results will be the jurisdiction of the Governing Council.</p>
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<p>RFS</p>	<p>Section V. 2. f. As per RFS Internal Operating Procedures V.F.5.b, there shall be a runoff ballot between the 2 highest vote getters in the event that no one candidate receives a majority of legal votes cast for a given office.</p> <p>****</p> <p>5. Processing.</p> <ol style="list-style-type: none"> a. All ballots will be returned to designated ballot boxes at a designated and fixed location in the Assembly hall. When each ballot is returned to the ballot box by a credentialed delegate, another ballot will be given to that delegate, by a member of the Credentials Committee to be used in any known necessary subsequent elections. The boxes will be monitored during the voting period by the Rules Committee. b. No ballots will be cast after the expiration of each voting period; the ballot boxes will be collected by the members of the Rules Committee. The Rules Committee and the boxes will be sequestered in a private and secret location. At this time the Chair of the Rules Committee will open the ballot box and the Rules Committee will then count the ballots and tabulate the results. In the elections for the Governing Council, the candidate for each position who has received a majority of the votes cast shall be elected. If no nominee for a given position receives a majority of the votes cast, than the two candidates with the most votes will be placed on a subsequent ballot with all other candidates removed, and a subsequent vote shall take place. Following this vote, the candidate who receives a majority of legal votes cast shall be elected. c. Upon completion of the tabulation, the Chair of the Rules Committee will validate the election results by determining that each ballot is official, that the number of ballots cast is equal to or less than the number distributed and will then certify the results of the election in writing. He or she will then immediately forward these results to the Assembly's presiding officer. d. Upon receipt of the Rules Committee's election results and verification, the presiding officer will announce the results to the Assembly. e. Upon completion of all elections, the Assembly's presiding officer will certify in writing the results of these elections and announce to the Assembly the final and official results of these elections. Vote totals shall remain confidential and shall not be announced. Candidates may ask for and receive vote totals in confidence. Discretion is encouraged. <p>6. Appeals.</p> <ol style="list-style-type: none"> a. Appeals of the election process and results must be made in writing to the Assembly's presiding officer no later than one hour after the official announcement of the final results. b. Any appeal of the process of ballot(s) distribution (as outlined in RFS Internal Operating Procedures V.E.2) will be considered by the Rules Committee. Consideration of such appeals and merits of said appeals will be determined in whatever manner the committee deems necessary. The results of the committee's recommendations must be forwarded in writing by the Committee Chair to the Assembly's presiding officer. c. Any appeal of the process of ballot election, tabulation and announcement of results (as outlined in RFS Internal Operating Procedures V.E.7.a) shall be considered by the Rules Committee in the same manner as outlined in RFS Internal Operating Procedures V.E.7.a. d. No one who is a candidate in the election being appealed may participate in the appeals process. e. The Assembly's presiding officer and the preceding Governing Council at the Annual Meeting or the present Governing Council at the Interim Meeting will consider the appeals reports from the committee(s) dealing with the matter. Final decision on the election results will be the jurisdiction of the Governing Council as described above.
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YPS	<p>Section V. Elections G.Verification/Counting of Ballot.</p> <ol style="list-style-type: none"> 1. Credentials Committee members shall collect, count and record the total number of ballots received in the presence of YPS staff. If more ballots are received than were distributed, the process shall be halted and the results invalidated. The Credentials Committee Chair shall notify the Speaker of this fact. Staff shall immediately begin to print new ballots. 2. The Credentials Committee shall examine each ballot to determine if there is only one designated candidate for each office. No ballot shall be counted if it contains fewer or more votes than the number of individuals to be elected to any position, or if the ballot contains more than one vote for any nominee. The Credentials Committee will draw a single contrasting-colored line (that does not interfere with the legibility of the voter's markings) through the area of any ballot marked improperly for a given office indicating a void ballot for that race. 3. The Credentials Committee Chair shall certify the results to the Speaker after all races have been decided. (The sum of all candidates' votes plus the voided ballots for each race plus other voided ballots must equal the number of ballots received by the Credentials Committee prior to certifying a winner.) 4. Vote totals shall be available on request to individual members of the YPS Assembly. 5. Appeals must be made prior to the conclusion of the Assembly Meeting. Appeals shall be evaluated by the Credentials Committee and resolved by the Speaker.
IMGS	<p>Section III. D. 8. Newly-elected GC members are determined by the highest number of votes per candidate per vacant slot available by the voting deadline. Tabulations will be tracked by the AMA IMGS staff during the voting process and after the voting deadline. Any votes cast after midnight on the deadline day published will not be calculated in the final tabulation.</p> <ol style="list-style-type: none"> 9. An electronic run-off ballot will be e-mailed to all members with available e-mails within one week of the general election to break any tie votes. Members will have one week to cast their run-off vote. This run-off ballot cycle can be repeated in one week intervals until the candidate with the most votes can be determined. 10. The Nominating Committee will verify all election results. The election results will be posted within one week of the general election deadline or one week after a successful run-off ballot on the AMA IMGS Web site. Newly-elected GC members will be telephoned by AMA IMGS staff prior to the results being posted electronically. <p>****</p> <p>Section III. G. Evaluation. The election process set forth in these Internal Operating Procedures shall be evaluated in 2012.</p>
OMSS	<p>Section IV. F. Method of Election.</p> <p>***</p> <ol style="list-style-type: none"> 2. Contested elections shall occur at polling places outside the Business meeting room on Saturday morning. Election results shall be announced as soon as they are available. If no candidate receives a majority of votes, the run-off election will occur between the two candidates receiving the most votes. Tellers will distribute ballots to the Assembly. Run-off election results will be announced as soon as they are available. 3. The Tellers Committee shall oversee the election process, assuring that credentials are verified and ballots are appropriately distributed, collected and tallied. The chair of the Tellers Committee will verify and transmit the election results to the Chair of the Governing Council.

APS	<p>Section VI. Elections</p> <p>E. Subsequent Ballots. If no nominee receives a majority of the legal ballots cast, the nominee who receives the fewest votes shall be removed from the subsequent ballot, and voting shall recommence. The members shall cast as many votes as there are positions yet to be elected, and must cast each vote for different nominees. This procedure shall be repeated until all vacancies have been filled.</p> <p>F. Runoff Ballot. A runoff election shall be held to fill any vacancy not filled because of a tie.</p>
MAS	<p>Section VIII. G. Tie votes. In the event of a tie vote, an electronic runoff election shall be held. The electronic runoff election will be repeated until a candidate receives the higher number of votes compared to the other candidate.</p>
IPPS	<p>Section III. Officers/Governing Council. E. Method of Election. 2. Contested Elections. c.</p> <p>ii. Runoff Ballot. A runoff election shall be held to fill any vacancy not filled because of a tie vote.</p> <p>iii. Subsequent Ballots. If all vacancies for positions are not filled on the first ballot, the number of nominees on subsequent ballots shall be reduced to twice the number of remaining vacancies. The nominees on subsequent ballots shall be determined by retaining those who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received the fewest votes on the preceding ballot, except where there is a tie. In any subsequent ballot the electors shall cast as many votes as there are positions yet to be elected, and must cast each vote for different nominees. This procedure shall be repeated until all vacancies have been filled.</p> <p>d. The Tellers Committee shall oversee the election process, assuring that all voters have an official badge and credentialing ribbon and ballots are appropriately distributed, collected, and tallied. The Chair of the Tellers Committee will verify and transmit election results, including run-off results, to the Chair of the Governing Council, who shall immediately announce the results to the Assembly.</p>
SPS	<p>Section V. Elections</p> <p>E. Method of Election</p> <p>***</p> <p>7. In the event of a tie vote, an electronic runoff election shall be held. An electronic run-off ballot will be e-mailed to all SPS members with available e-mails within one week of the general election to break any tie votes. Members will then have 7 days to cast their run-off ballots.</p>
WPS	<p>Section V.I.7. In the event of a tie vote, an electronic runoff election shall be held. An electronic runoff ballot will be emailed to all WPS members with available emails within one week of the general election to break any tie votes. Members will then have seven (7) calendar days to cast their runoff ballots.</p> <p>Section V. J. Election of Officers (Chair and Vice-Chair). The GC shall elect its Chair and Vice-Chair for the upcoming year in a closed session at each Annual meeting. Each GC member in attendance shall vote (8 votes total). If one or both officer positions are contested, each candidate (in alphabetical order) shall give a two-minute speech before a secret ballot election is conducted. A majority vote by those present and eligible to vote shall be required for each contested position to determine the winner. If no member receives a majority of the votes, balloting shall be repeated until a majority vote is reached. Following the election of the Chair and Vice-Chair, the GC will announce these officers at the business meeting of the WPS at each Annual Meeting. The newly-elected Chair and Vice-Chair shall assume their positions after the conclusion of the Annual Meeting.</p>

SECTION TRUSTEES

<p>MSS</p>	<p>5. Medical Student Trustee</p> <p>5.1. Duties and Privileges. A medical student member of AMA shall be elected annually by the MSS Assembly to serve as a member of the AMA Board of Trustees. The student member of the Board of Trustees shall submit a report of on the Board’s activities to the Assembly before the Annual Meeting. This report will communicate Board Actions related to the concerns of the MSS and will provide the MSS with directives on behalf of the Board.</p> <p>5.2. Term. The MSS Assembly shall elect the Medical Student Trustee at the Interim Meeting for a one-year term beginning at the close of the next AMA House of Delegates Annual Meeting and concluding at the close of the second AMA House of Delegates Annual Meeting following the meeting at which the member was elected.</p> <p>5.3. Per AMA Bylaw 3.5.6.2, the Medical Student Trustee is eligible for re-election so long as the Trustee remains eligible for medical student membership in the AMA. [Also see 6.7 Method of Elections for details re: election of the medical student trustee]</p>
<p>RFS</p>	<p>Section VII. Endorsement of Resident and Fellow Trustee</p> <p>Ideally at least one resident or fellow member of AMA shall be endorsed by the RFS Assembly to serve as a member of the Board of Trustees. The AMA-RFS Assembly may endorse a resident or fellow member at the Interim Meeting to be a candidate for a single term. The Assembly may choose not to endorse any candidate for the position of Trustee.</p> <p>A. Candidates. Resident and fellows seeking endorsement for the Resident/Fellow position on the AMA Board of Trustees must submit an application, curriculum vitae, and statement of interest by the deadline determined by the Governing Council. Incumbent residents seeking reelection may enter the endorsement process if they wish to be re-endorsed. No nominations will be taken from the floor during the Assembly’s business meeting.</p> <p>B. Speeches. Candidates are allowed to address the Assembly in a manner to be designated by the Speaker. The Speaker shall also design an opportunity for the candidates to respond to questions in front of the general Assembly. The candidates shall be made aware of the format and timing of the address and questions no fewer than 30 days prior to the meeting of the general Assembly.</p> <p>C. Campaign. Refer to RFS Internal Operating Procedures V.D. for the Code for Campaigning applicable to the Trustee election.</p> <p>D. Endorsement Process.</p> <ol style="list-style-type: none"> 1. Time. The endorsement of the Resident and Fellow Trustee shall occur during the voting period at the Interim Assembly Meeting of the AMA-RFS. The Governing Council shall set the day and time. Candidates may also be endorsed during the Annual meeting by rules outlined below. 2. Method of Endorsement. Where there is only one candidate, endorsement may be by affirmation. When there are multiple candidates, a motion to endorse more than one candidate shall be in order. Endorsements shall be by ballot. Votes shall be cast by approval balloting, such that any candidate whom the delegate deems worthy of endorsement should be marked affirmatively by that delegate. There shall be no ranking, and it should be made clear that marking a second candidate in no way jeopardizes the chances of a first candidate to be endorsed. 3. Processing. No ballots will be cast after the expiration of the voting period. The ballot boxes will be collected by members of the Rules Committee. The Rules Committee and the boxes will be sequestered in a private location. At this time the Chair of the Rules Committee will open the ballot box and the Rules Committee will then count the ballots and tabulate the results. Counting shall proceed by counting the number of affirmative votes for each candidate. Every candidate who receives an affirmative vote from greater than 50% of those who cast legal ballots shall be endorsed. 4. Validating. Upon completion of the tabulation, the Chair of the Rules Committee will validate the election results by determining that each ballot is

	<p>official, that the number of ballots cast is equal to or less than the number distributed and will then certify the results in writing. He or she will then immediately forward these results to the Assembly's presiding officer. Upon receipt of the Rules Committee's election results and verification, the presiding officer will announce the results to the Assembly.</p> <p>5. Late Endorsement. A candidate may ask for endorsement by the Assembly at the annual meeting of the Assembly. This is subject to the same rules described above and additionally requires a 2/3 vote of the Assembly for endorsement. In the case of an individual seeking late endorsement, any individual who has already been endorsed for the position shall be allotted equal time before the Assembly and shall have his or her materials reprinted in the Assembly handbook upon request.</p> <p>E. Appeals. See RFS Internal Operating Procedures V.F.6.</p> <p>F. Report to Assembly. The resident or fellow member of the BOT shall submit a written and oral report of the Board's activities to the Assembly biannually. This report will communicate Board Actions related to the concerns of the RFS and will provide the RFS with directives on behalf of the BOT.</p>
YPS	See information on Nominations and on Endorsements
IMGS	Not applicable
OMSS	Not applicable
APS	Not applicable
MAS	Not applicable
IPPS	Not applicable
SPS	Not applicable

ASSEMBLY/BUSINESS MEETING [Also see Bylaw 7.0.6]

MSS	<p>10. MSS Assembly Meeting</p> <p>10.1. Date and Location. There shall be an Assembly Meeting of medical student members of the AMA (MSS) held prior to each meeting of the AMA House of Delegates at a time and place fixed by the Executive Vice President of the AMA.</p> <p>10.2. Call to the Meeting. Thirty days prior to the meeting, notice shall be sent to all medical students and medical student organizations detailing the time, place, credentialing process, resolution mechanisms, election procedures, and education programs for the meeting.</p> <p>****</p> <p>10.4. Purposes of the Meeting. The purposes of the meeting shall be:</p> <p>10.4.1. To hear such reports as may be appropriate.</p> <p>10.4.2. To elect, at the Assembly meeting prior to the Interim Meeting of the AMA, the Chair-elect of the Governing Council of the MSS, and the Medical Student Trustee. To elect at the Assembly meeting prior to the Annual Meeting of the AMA, the remaining members of the Governing Council, with the exception of the Immediate Past Chair.</p> <p>10.4.3. To adopt procedures for election of Medical Student Regional Delegates and Alternate Regional Delegates, consistent with AMA Bylaw 2.1.3.</p> <p>10.4.4. To elect Medical Student Regional Delegates and Alternate Regional Delegates at the Assembly meeting prior to the Interim Meeting of the AMA.</p> <p>10.4.5. To adopt resolutions for MSS policy and for submission to the House of Delegates of the AMA.</p> <p>10.4.6. To conduct such other business as may properly come before the meeting.</p> <p>***</p> <p>10.7. Procedure.</p> <p>10.7.1. Agenda. At least 30 days prior to the Assembly Meetings, the agenda shall be sent to MSS Delegates and Alternate MSS Delegates. The order of business will be set by the Speakers prior to the meeting. The Assembly may only change the order of business in accordance with the procedures set in the AMA Bylaws, MSS IOPs, and the parliamentary authority of the AMA outlined in B-11.1.</p> <p>10.7.2. Rules of Order. The Assembly meeting shall be conducted pursuant to the established rules of procedure submitted by the Speakers and adopted by the Assembly. The parliamentary authority used by the AMA House of Delegates shall govern the Assembly Meeting of the MSS in all matters not outlined in the adopted rules of procedure mentioned above.</p> <p>10.7.3. Quorum. Twenty-five percent of the MSS Delegates shall constitute a quorum, provided that at least ten percent of the MSS Delegates from each of the geographic regions are present. The regions are defined in MSS Internal Operating Procedures VII.A.1. For the purposes of defining a quorum, the MSS Delegate of each national medical specialty society, federal service, professional interest medical association, national medical student organization, and other group is considered part of the region representing the state in which his or her organization's headquarters are located.</p>
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RFS	<p>Section IX. RFS Assembly Meeting</p> <p>There shall be an Assembly meeting of resident and fellow members of the AMA-RFS held on a day prior to each meeting of the AMA House of Delegates.</p> <p>A. Call to the Meeting. Ninety days prior to the meeting, notice shall be sent to all resident and fellows and resident and fellow organizations detailing the time, place, credentialing process, resolution mechanisms, election procedures, and education programs for the meeting.</p> <p>*****</p> <p>D. Purposes of the Meeting. The purposes of the meeting shall be:</p> <ol style="list-style-type: none"> 1. To hear such reports as may be appropriate. 2. To elect, at the Assembly meeting prior to the Annual meeting of the Association, the voting members of the Governing Council of the Resident and Fellow Section. To elect, at the Assembly meeting prior to the Interim meeting of the Association, the Chair-elect of the Governing Council of the Resident and Fellow Section, and to endorse the Resident and Fellow Trustee and councilor candidates. 3. To adopt resolutions for submission to the House of Delegates of the AMA. 4. To conduct such other business as may properly come before the meeting. 5. To provide programming to educate and provide value for members. <p>****</p> <p>F. Participation.</p> <ol style="list-style-type: none"> 1. Only duly selected Assembly Delegates and Alternate Assembly Delegates to the assembly meeting shall have the right to vote, but the meeting floor, and right to testify, shall be open to all residents and fellow members of the AMA. The Presiding Officer of the Assembly may grant a non-RFS member the privilege of the floor. 2. The Immediate Past Chair of the AMA-RFS Governing Council, if he or she is no longer a resident or a fellow, shall have the same "speaking" privileges, excluding the privilege to make a motion, in the business meeting of the RFS Assembly as any other member of the Governing Council <p>G. Procedure.</p> <ol style="list-style-type: none"> 1. Agenda. At least 21 days prior to the Assembly meetings, the agenda shall be sent to Assembly Delegates and Alternate Assembly Delegates. The order of business will be set by the Speakers prior to the meeting. The Assembly at any time may change the order of business by a majority vote. 2. Rules of Order. The Assembly meeting shall be conducted pursuant to the established rules of procedure submitted by the Speakers and adopted by the Assembly. The Rules of Order that govern the AMA House of Delegates shall govern the Assembly meeting of the RFS in all matters not outlined in the adopted rules of procedure mentioned above. 3. Quorum. Twenty percent of the registered Delegates shall constitute a quorum so long as at least 15 different states and 5 national medical specialty associations, military or federal agencies are represented.
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YPS	<p>VI. YPS Assembly Meeting There shall be an Assembly Meeting of the YPS held on a day prior to each meeting of the AMA House of Delegates.</p> <p>A. Call to the Meeting. At least 30 days prior to the meeting, notice shall be sent to all YPS members detailing the time, place and other relevant details regarding the meeting.</p> <p>B. Purpose of the Meeting.</p> <ol style="list-style-type: none"> 1. To hear such reports as may be appropriate. 2. To consider other business and vote upon such matters as may properly come before the meeting. 3. To adopt resolutions for submission by the Section to the House of Delegates. 4. To hold elections. <p>C. Duration of the meeting. The meeting shall be a one-day meeting only, so as to minimize days away from work for Assembly and Governing Council members.</p> <p>D. Participation.</p> <ol style="list-style-type: none"> 1. Only credentialed Assembly representatives and Governing Council members shall have the right to vote, but the meeting floor and right to testify shall be open to all AMA-YPS members. The Speaker may grant others the privilege of the floor. No representative may be certified at any meeting to represent more than one organization in the YPS Assembly. 2. The YPS Assembly Meeting, where possible, shall be held at the same hotel used for the HOD. YPS representatives, where possible, should be housed in the same hotel used for the HOD meeting. <p>E. Procedure.</p> <ol style="list-style-type: none"> 1. Agenda: At least 21 days prior to the Assembly Meeting, the agenda shall be sent to the YPS representatives. The order of business will be set by the Speaker prior to the meeting. 2. Rules of Order: The Assembly Meeting shall be conducted pursuant to the established rules of order submitted by the Speaker and adopted by the Assembly. The parliamentary authority used by the AMA House of Delegates shall govern the Assembly Meeting in all matters not otherwise specified in the adopted rules of order mentioned above. 3. Quorum. Thirty voting representatives shall constitute a quorum for the YPS Assembly.
IMGS	<p>Section V. Purpose of the Congress Meeting.</p> <p>A. The Congress meeting is the business meeting of the IMG Section. All those who are eligible members of the Section and who are present may vote on or introduce any and all items or business related to the Section’s mission. A majority vote of those present and voting constitutes an adopted action. The meeting will be held one day prior to each AMA Annual and Interim meeting of the House of Delegates at a time and place designated by the Executive Vice President of the AMA.</p> <p>B. The purposes of the Congress meeting shall be:</p> <ol style="list-style-type: none"> 1. To hear such reports as may be appropriate. 2. To consider and vote upon such matters as may properly come before the meeting. 3. To provide Congress members an opportunity to make a motion to reconsider reports and resolutions, to ratify or not adopt business considered by the Virtual Congress. 4. To ratify the slate of Governing Council officers. 5. To conduct such other business as may properly come before the meeting.

OMSS	<p>Section V. OMSS Assembly Meeting [Also see Bylaw 7.0.6]</p> <p>A. AMA Bylaw 7.0.6 provides for a Business Meeting of each Section on a day prior to each Annual and Interim Meeting of the House of Delegates.</p> <p>B. AMA Bylaw 7.0.6.1 specifies the purpose of the Business Meeting as follows:</p> <ol style="list-style-type: none"> 1. Hear such reports as may be appropriate. 2. Consider other business and vote upon such matters as may properly come before the meeting. 3. Adopt resolutions for submission by the Section to the House of Delegates. 4. Hold elections. <p>C. Meeting Procedure. AMA Bylaw 7.0.6.2 sets forth the general Meeting Procedure for the Sections. Additional procedures specific to the OMSS are:</p> <ol style="list-style-type: none"> 1. OMSS representatives shall be seated with the representatives from their respective states at OMSS meetings. Some states hold regional caucus meetings in conjunction with the Assembly meeting. As part of their leadership responsibilities, state OMSS section chairs and caucus chairs shall be requested to: <ol style="list-style-type: none"> a. Assist in educating their representatives regarding the purposes of the reference committee hearings and OMSS business session. b. Appoint representatives from their state to each reference committee hearing and testify on the issues. c. Advise representatives that repetitious testimony during the business session should be limited; d. Review OMSS rules and procedures which will be used to conduct the business of the Assembly during their caucus meetings; e. Invite neighboring states that do not have a section to meet with their caucus; f. During caucus meetings review the reference committee's reasons for recommendations; g. Advise all representatives that they have an obligation to remain through the entire meeting; and h. Remain for the HOD Reference Committee hearings on Sunday and Monday, since an important purpose of the OMSS is to have the HOD adopt policies that are responsive to the needs of organized medical staffs, their representatives and the patients they serve. <p>****</p> <p>F. Rules of Order.</p> <ol style="list-style-type: none"> 1. The Assembly meeting shall be conducted pursuant to the established rules of procedure presented by the OMSS Chair and adopted by the Assembly. These rules stem from AMA Bylaws, Procedures of the OMSS Representative Assembly approved by the Board of Trustees, decreed by its presiding officer and generally pursuant to the current edition of the Standard Code of Parliamentary Procedures (Sturgis). These include the following procedures: <ol style="list-style-type: none"> a. The Chair shall preside over the Business Meeting. b. Representative must wear his/her official badge with a credentialing ribbon at all times. c. A representative of the Assembly wishing to obtain the floor shall approach the nearest microphone, wait to be recognized, address the Chair, and give his/her name and affiliation before speaking on the issue. d. No one representative or recognized official observer shall speak more than once on any issue or separate motion until all who wish to speak have been heard, nor more than twice, without permission of the Chair or upon approval by a majority of the Assembly. e. Debate shall be limited based on the recommendation of the Chair and the approval of the Assembly. f. Any major amendments shall be submitted to the OMSS headquarters office before they are placed on the floor for discussion and action.
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	<p>g. Reference committee reports, the order of business for consideration of reference committee reports, and OMSS amendment forms shall be available on Saturday morning at a specific time designated by the Chair.</p> <p>h. Individual OMSS representatives and/or state delegations that wish to introduce amendments during the business session shall print or clearly write their amendment(s) on the OMSS amendment form. The completed amendment form shall be submitted to the OMSS staff office as soon as possible, but at least one hour before the Assembly convenes. Amendments shall be accepted after this time; however, state delegations and OMSS Representatives shall be encouraged to submit their amendments by the designated time.</p> <p>i. To facilitate the OMSS Business Meeting, substantive amendments to reference committee reports shall be typed and projected. Amendments, which are not substantive, shall be written on the OMSS amendment form and presented to the Chair before they are placed on the floor for discussion and action.</p> <p>j. Voting shall be by voice, that is the “ayes” and “nays,” except where the Chair or a delegate calls for a division of the Assembly, in which case a standing vote will be taken.</p> <p>G. Quorum. Fifty percent (50%) of the credentialed, registered representatives at any business meeting of the OMSS shall constitute a quorum for the conduct of business at that meeting.</p>
APS	<p>VII. APS Business Meeting [Also see Bylaw 7.0.6]</p> <p>A. The APS Business Meeting will be held as specified in AMA Bylaw 7.0.6.</p> <p>B. The purposes of the meeting shall be as outlined in AMA Bylaw 7.0.6.1.</p> <p>***</p> <p>F. Meeting registration materials are sent to all APS members at least 60 days prior to the start of each meeting.</p> <p>G. Non-AMA member guests may attend the Business Meeting at the discretion of the APS Governing Council.</p>
MAS	<p>Section X. C. MAS Meetings. At each AMA-HOD meeting there shall be a business meeting of the MAS membership. At the MAS meeting, members shall meet to discuss AMA-HOD resolutions and reports; and bring forward other items to be addressed by the MAS. Provisional members may participate, but are ineligible to vote or introduce items of business. Members shall advise the Delegate on positions to take on HOD items of business. The GC shall solicit agenda items from MAS members prior to each meeting; and shall create an agenda that will forward the Section’s objectives and strategic direction based on members’ input.</p>
IPPS	<p>Section V. Business Meeting</p> <p>A. AMA Bylaw 7.0.6 provides for a Business Meeting of each Section on a day prior to each Annual and Interim Meeting of the House of Delegates.</p> <p>B. AMA Bylaw 7.0.6.1 specifies the purpose of the Business Meeting as follows:</p> <ol style="list-style-type: none"> 1. Hear such reports as may be appropriate. 2. Consider other business and vote upon such matters as may properly come before the meeting. 3. Adopt resolutions for submission by the Section to the House of Delegates. 4. Hold elections. <p>C. Meeting Procedure. AMA Bylaw 7.0.6.2 sets forth the general Meeting Procedure for the Sections.</p> <p>***</p> <p>F. Rules of Order.</p> <ol style="list-style-type: none"> 1. The business meeting shall be conducted pursuant to the established rules of procedure presented by the IPPS Chair and adopted by the

Assembly. These rules stem from AMA Bylaws, Procedures of the IPPS Representative Assembly approved by the Board of Trustees, decreed by its presiding officer and generally pursuant to the current edition of The Standard Code of Parliamentary Procedure. These include the following procedures.

- a. The Chair shall preside over the business meeting.
 - b. Representatives must wear their official badge with a credentialing ribbon at all times.
 - c. A Representative of the Assembly wishing to obtain the floor shall approach the nearest microphone, wait to be recognized, address the Chair, and give his/her name and organization before speaking on the issue, and disclose any conflict of interest. An IPPS Representative who has a personal interest or a substantial financial interest in a commercial enterprise which may be affected by a matter before the Assembly, including any pending litigation, must publicly disclose that conflict of interest before speaking.
 - d. No Representative, IPPS member or recognized guest shall speak more than once on any issue or separate motion until all who wish to speak have been heard, nor more than twice, without permission of the Chair or upon approval by a majority of the Assembly.
 - e. Debate shall be limited based on the recommendation of the Chair and the approval of the Assembly.
 - f. Reference committee reports, the order of business for consideration of reference committee reports, and IPPS amendment forms shall be available at a specific time designated by the Chair.
 - g. Individual IPPS Associate Representatives intending to introduce amendments during the business session shall print or clearly write their amendment(s) on the IPPS amendment form. The completed amendment form shall be submitted to the IPPS staff as soon as possible, but at least one hour before the Assembly convenes. Amendments shall be accepted after this time; however, IPPS Associate Representatives shall be encouraged to submit their amendments by the designated time.
 - h. To facilitate the IPPS business meeting, substantive amendments to reference committee reports shall be typed and projected. Amendments that are not substantive shall be written on the IPPS amendment form and presented to IPPS staff before they are placed on the floor for discussion and action.
 - i. Voting shall be by voice, that is the “ayes” and “nays,” except where the Chair or an Associate Representative calls for a division of the Assembly, in which case a standing vote will be taken.
- G. Parliamentarian. A parliamentarian may be selected by the Chair prior to each meeting.
- H. Quorum. Fifty percent (50%) of the credentialed, registered Associate Representatives at any business meeting of the IPPS shall constitute a quorum for the conduct of business at that meeting.

SPS	<p>VI. SPS Structure</p> <p>D. Assembly. The Assembly meeting is the business meeting of the SPS. The Assembly meeting shall be open to all SPS members who choose to participate. Meeting details will be posted on the SPS website and sent electronically in advance of the meeting to all SPS members who have a valid e-mail address on file. The meeting will be held in conjunction with each AMA-HOD Meeting.</p> <p>Assembly Members shall advise the Delegate on positions to take on AMA-HOD items of business. The GC shall be responsible for soliciting agenda items from SPS members prior to each meeting; and shall create an agenda that will put forward the SPS objectives in alignment with the AMA's strategic directions. For the purposes of this meeting, any SPS members who attend will be considered part of the voting assembly. A majority vote of those present constitutes an adopted action.</p> <p>The meeting will provide Assembly members an opportunity to make a motion to reconsider reports and resolutions, to ratify or not adopt business considered by the Virtual Assembly, as well as to conduct such other business as may properly come before the meeting.</p>
WPS	<p>Section VI. WPS Structure</p> <p>***</p> <p>B. GC Meetings and Quorum. The GC shall meet in conjunction with each AMA-HOD meeting, and at one additional face-to-face meeting convened in a calendar year. When required, the GC may be authorized to have other meetings at times and locations within budgetary limits and standard AMA guidelines. All efforts shall be made to contain costs. The presence (via teleconference or face to face) of five (5) members shall constitute a quorum.</p> <p>***</p> <p>D. Assembly. The Assembly meeting is the business meeting of the WPS. The Assembly meeting shall be open to all WPS members who choose to participate. Meeting details will be posted on the WPS website and sent electronically in advance of the meeting to all WPS members who have a valid e-mail address on file. For the purposes of this meeting, any WPS member who attends will be considered part of the voting assembly. A majority vote of those present constitutes an adopted action. The meeting will be held in conjunction with each AMA-HOD Meeting.</p> <p>Assembly Members shall advise the Delegate on positions to take on HOD items of business. The GC shall be responsible for soliciting agenda items from WPS members prior to each meeting; and shall create an agenda that will put forward the WPS objectives in alignment with the AMA's strategic direction.</p> <p>The Assembly meeting will provide WPS members an opportunity to conduct business as appropriate.</p>

VIRTUAL MEETINGS

MSS	Not specified
RFS	Not specified
YPS	<p>Section IV. YPS Assembly Meeting</p> <p>J. Online Testimony on Pending Resolutions and Reports.</p> <ol style="list-style-type: none"> 1. All young physicians shall be encouraged to offer online testimony on pending resolutions and reports in advance of the meeting. 2. The YPS website shall include details regarding how testimony shall be submitted. 3. All online testimony shall be posted online within a specified time. 4. Online testimony shall be made available to Assembly members and the Reference Committee. 5. The online testimony shall serve as the basis for the Reference Committee's recommendations.
IMGS	<p>Section V. C. Virtual Congress</p> <p>The purpose of the Virtual Congress shall be to provide an electronic venue to discuss and vote on items of interest to the IMGs within the established guidelines.</p>
OMSS	Not specified
APS	<p>Section VII. APS Business Meeting</p> <p>E. Virtual Meeting. To develop consensus opinions on APS resolutions and other AMA resolutions and reports, including those submitted by the APS, Section members may meet electronically and/or via teleconference prior to the HOD.</p>
MAS	<p>Section X. D. Virtual MAS Meeting. To develop consensus opinions on MAS reports and resolutions, MAS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. Any MAS member may submit a resolution or report within the published deadlines for GC review and approval. A majority vote of those present (via teleconference) or voting electronically shall direct the action of the MAS GC and Delegate when submitting MAS items of business to the AMA-HOD. Provisional members may provide comments but are ineligible to vote or submit resolutions.</p>
IPPS	<p>Section VI. Committees. C. Reference Committee. The IPPS may implement a virtual Reference Committee to provide an electronic venue to discuss items of interest to the IPPS. The virtual Reference Committee may be in lieu of or in addition to an onsite Reference Committee.</p> <ol style="list-style-type: none"> 1. Live reference committee hearings shall be open to all IPPS members, AMA members and, guests. However, during online reference committee hearings only AMA members and IPPS members can participate. <p>**</p> <ol style="list-style-type: none"> 3. After the virtual or live hearing, the Reference Committee shall meet to deliberate and prepare a report with recommendations on the disposition of all referred items of business. The Committee shall have the ability to invite into the meeting anyone it wishes to hear from or question.

SPS	VI. SPS Structure. C. Virtual SPS Meeting. To develop consensus opinions on SPS reports and resolutions, SPS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. The virtual meeting shall be open to all SPS members who choose to participate. Meeting details will be posted on the SPS website and sent electronically in advance of the meeting to all SPS members who have a valid e-mail address on file. Any SPS member may submit a resolution within the published deadlines for GC review and approval. A majority vote of those present via teleconference or voting electronically shall help guide the actions of the SPS Delegate when submitting SPS items of business to the AMA-HOD.
WPS	Section VI. C. Virtual WPS Meeting. To develop consensus opinions on WPS reports and resolutions, WPS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. The virtual meeting shall be open to all WPS members who choose to participate. Meeting details will be posted on the WPS website and sent electronically in advance of the meeting to all WPS members who have a valid e-mail address on file. Any WPS member may submit a resolution within the published deadlines for GC review and approval. A majority vote of those present via teleconference or voting electronically shall determine the actions of the WPS GC and Delegate when submitting WPS items of business to the AMA-HOD.

REPRESENTATIVES [Also see Bylaw 7.0.6]

MSS	<p>10.3. Representatives to the Assembly Meeting.</p> <p>10.3.1. Educational Programs.</p> <p>10.3.1.1. Central Campuses. The AMA medical student members of each educational program as defined in AMA Bylaw 1.1.1 (a “central campus”) may select one MSS Delegate and one Alternate MSS Delegate. An educational program as defined in AMA Bylaw 1.1.1 that has a total medical student population (excluding students assigned to associated satellite campuses as defined in MSS IOP Section 10.3.1.2) greater than 999, as determined by the AMA on January 1 of each calendar year, may select one additional MSS Delegate and one additional Alternate MSS Delegate.</p> <p>10.3.1.2. Satellite Campuses. The AMA medical student members of an educational program as defined in AMA Bylaw 1.1.1 that has more than one campus (a “satellite campus”) may select one MSS Delegate and one Alternate MSS Delegate from each campus. A satellite campus is defined as an administrative campus separate from the central campus where a minimum of 20 members of the student body are assigned for some portion of their instruction over a period of time not less than an academic year. MSS Delegates and Alternate MSS Delegates credentialing under the satellite campus provisions must, at the time of the meeting, reside at the campus they will represent.</p> <p>10.3.1.2.1. A request to seat an MSS Delegate from a satellite campus for the first time must be submitted to the Medical Student Section staff of the AMA at least 90 days in advance of the first Meeting at which an MSS Delegate will be seated. The request must confirm that the satellite campus meets the requirements for representation set forth in MSS IOP Section 10.3.1.2 and in AMA Bylaw 7.3.3.2.</p> <p>10.3.1.3. Certification. Educational program MSS Delegates and Alternate MSS Delegates shall be certified to the Governing Council of the MSS by either a student officer of the educational program or a State Medical Student Section where it exists.</p> <p>10.3.2. National Medical Specialty Societies, Federal Services, and Professional Interest Medical Associations.</p> <p>10.3.2.1. Eligibility. The following criteria have been developed for national medical specialty societies, federal services, and professional interest medical associations to qualify for representation in the MSS Assembly. Pursuant to AMA Bylaw 7.3.3.3, a national medical specialty society, federal service, or professional interest medical association must:</p> <p>10.3.2.1.1. Have voting representation in the AMA House of Delegates.</p> <p>10.3.2.1.2. Allow for medical student membership.</p> <p>10.3.2.1.3. Have established a mechanism that allows for the regular input of medical student views into the issues before the organization.</p> <p>10.3.2.2. A national medical specialty society, federal service, or professional interest medical association that satisfies these criteria may select one MSS Delegate and one Alternate MSS Delegate. MSS Delegates and Alternate MSS Delegates selected from national medical specialty societies, federal services, or professional interest medical associations must meet the following requirements:</p> <p>10.3.2.2.1. Must be medical student members of the AMA in good standing.</p> <p>10.3.2.2.2. Should be chosen in a fair and equitable manner allowing open representation and medical student input.</p>
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	<p>10.3.2.2.3. Must be certified in writing by the president, or appropriate staff person, of the organization they will be representing.</p> <p>10.3.2.2.4. Must represent the interests of their organization’s medical student constituency.</p> <p>10.3.2.3. Application Process. An application will be provided to interested national medical specialty societies, federal services, and professional interest medical associations. The organization should submit the application form, and any other documents demonstrating compliance with these criteria, to the MSS Governing Council at least ninety days prior to the first Meeting at which they wish to seat an MSS Delegate. Upon approval by the Governing Council, the organization will be granted a seat in the MSS Assembly with voting privileges on all matters except elections. The newly seated organization will be placed on probationary status for a period of two years, during which time consistent attendance at the four national Assembly Meetings is expected. At the conclusion of this probation period, the MSS Delegate selected by the organization will attain full voting privileges, including elections, and will be eligible to run for office. The Governing Council will notify the organization of its status at the end of the probation period.</p> <p>10.3.2.4. Biennial Review. Each national medical specialty society, federal service, or professional interest medical association represented in the MSS Assembly will be required to reconfirm biennially that it continues to meet the criteria for representation. Organizations will be notified by the Governing Council of the time of their review and will be asked to submit appropriate documentation. Failure to participate in the biennial review process or to meet the established criteria will be reported to the MSS Governing Council for action.</p> <p>10.3.2.5. The Governing Council may terminate the representation of an organization in the MSS Assembly for failure to verify fulfillment of or to meet these criteria, in which case the organization can reapply for representation.</p> <p>10.3.3. National Medical Student Organizations.</p> <p>10.3.3.1. The following criteria have been developed for national medical student organizations to qualify for representation in the MSS Assembly, pursuant to AMA Bylaw 7.3.3.4.1:</p> <p>10.3.3.1.1. The organization must be national in scope.</p> <p>10.3.3.1.2. A majority of the voting members of the organization must be medical students enrolled in educational programs as defined in AMA Bylaw 1.1.1.</p> <p>10.3.3.1.3. Membership in the organization must be available to all medical students, without discrimination.</p> <p>10.3.3.1.4. The purposes and objectives of the organization must be consistent with the AMA’s purposes and objectives.</p> <p>10.3.3.1.5. The organization’s code of medical ethics must be consistent with the AMA’s Principles of Medical Ethics.</p> <p>10.3.3.2. Application process. Interested national medical student organizations should submit to MSS staff a written application containing sufficient information to establish that the organization meets the above criteria. The application must also include the following:</p> <p>10.3.3.2.1. The organization’s charter, constitution, bylaws, and code of medical ethics.</p> <p>10.3.3.2.2. A list of the sources of the organization’s financial support, other than the dues of its medical student members.</p> <p>10.3.3.2.3. A list or description of all of the organization’s affiliations.</p> <p>10.3.3.2.4. Such additional information as may be requested.</p>
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	<p>The MSS Governing Council shall review the application. If it recommends that the organization be granted representation in the MSS Assembly Meeting, the recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the organization may be represented in the MSS Assembly Meeting by one MSS Delegate and one Alternate MSS Delegate.</p> <p>10.3.3.3. Biennial Review. Each national medical student organization represented in the MSS Assembly will be required to reconfirm biennially that it continues to meet the criteria for eligibility by submitting such information and documentation as may be required by the MSS Governing Council. Organizations will be notified by the Governing Council of the time of their review and will be asked to submit appropriate documentation. Failure to participate in the biennial review process or to meet the established criteria will be reported to the MSS Governing Council for action.</p> <p>10.3.3.4. The Governing Council may recommend discontinuance of the representation by a national medical student organization on the basis that the organization fails to meet the above criteria, has failed to maintain its responsibilities outlined in these Internal Operating Procedures, or has failed to attend the MSS Assembly Meeting. The recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the representation of the national medical student organization in the MSS Assembly Meeting shall be discontinued.</p> <p>10.3.3.5. The MSS Delegate and Alternate MSS Delegate selected by each national medical student organization granted representation at the Assembly Meeting shall:</p> <p>10.3.3.5.1. Have full voting rights including the right to vote in any elections at the conclusion of a two-year probationary period with regular attendance.</p> <p>10.3.3.5.2. Not be eligible for election to any office in the MSS.</p> <p>10.3.3.5.3. Be able to present his or her organization’s policies and opinions in the Assembly Meeting.</p> <p>10.3.3.5.4. Report on the actions of the MSS to the national medical student organization.</p> <p>10.3.3.5.5. Cooperate in enhancing the MSS membership.</p> <p>10.3.3.6. MSS Delegates and Alternate MSS Delegates selected by national medical student organizations must meet the following criteria:</p> <p>10.3.3.6.1. Must be medical student members of the AMA in good standing.</p> <p>10.3.3.6.2. Should be chosen in a fair and equitable manner allowing open representation and medical student input.</p> <p>10.3.3.6.3. Must be certified in writing by the president, or appropriate staff person, of the organization they will be representing.</p> <p>10.3.3.6.4. Must represent the interests of their organization’s medical student constituency.</p> <p>10.3.4. Other Groups.</p> <p>10.3.4.1. The Association of American Medical Colleges – Organization of Student Representatives and the American Association of Colleges of Osteopathic Medicine – Council of Osteopathic Student Government Presidents are each entitled to one MSS Delegate and one Alternate MSS Delegate selected by the medical student members of the organization.</p> <p>10.3.4.2. MSS Delegates and Alternate MSS Delegates selected from these organizations must meet the following criteria:</p> <p>10.3.4.2.1. Must be medical student members of the AMA in good standing.</p> <p>10.3.4.2.2. Should be chosen in a fair and equitable manner allowing open representation and medical student input.</p>
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	<p>10.3.4.2.3. Must be certified in writing by the president, or appropriate staff person, of the organization they will be representing.</p> <p>10.3.4.2.4. Must represent the interests of their organization’s medical student constituency.</p> <p>10.3.5. Official Observers.</p> <p>10.3.5.1. National student organizations may apply to the MSS Governing Council for official observer status in the MSS Assembly. Applicants and official observers must demonstrate compliance with guidelines for official observers adopted by the MSS Assembly, and the Governing Council shall make a recommendation to the MSS Assembly concerning the application. The MSS Assembly will make the final determination on the conferring or continuation of official observer status.</p> <p>10.3.5.2. Organizations with official observer status are invited to send one representative to observe the actions of the Assembly at all meetings of the MSS Assembly. Official observers have the right to speak and debate on the floor of the Assembly upon invitation from the Speaker. Official observers do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p>
<p>RFS</p>	<p>Section IX.</p> <p>B. Representatives to the Business Meeting from Organizations represented in the House of Delegates. The Business Meeting shall include representatives from constituent associations, Federal Services, national medical specialty societies, and professional interest medical associations represented in the House of Delegates.</p> <ol style="list-style-type: none"> 1. Apportionment. The apportionment of each constituent association, Federal Service, national medical specialty society and professional interest medical association is one representative for each 100, or fraction thereof, members of the Resident and Fellow Section who are members of the constituent association, Federal Service, national medical specialty society or professional interest medical association. 2. Effective Date. In January of each year, the AMA shall notify each constituent association, Federal Service, national medical specialty society and professional interest medical association of the number of seats to which it is entitled. Such apportionment shall take effect on the following January 1 and remain effective for one year. <p>C. Other Representatives to the Business Meeting.</p> <ol style="list-style-type: none"> 1. At-Large Representatives. Active resident/fellow physician members of the AMA may be eligible to serve as at-large representatives to the Resident and Fellow Section Business Meeting. <ol style="list-style-type: none"> a. Apportionment. The number of representatives shall be 10% of the average number of registered RFS delegates and alternate delegates from the previous year. b. Criteria for the At-Large Delegate positions include the following: <ol style="list-style-type: none"> i. All seats are self-funded; ii. A candidate must be an AMA-RFS member; iii. A candidate must submit an application to the RFS Governing Council for consideration. In the event that all available At-Large Positions are not filled by application to the Governing Council, these positions may be filled at the meeting (Annual or Interim) on a first-come, first served, basis. iv. A candidate will be able to select whether to serve in this position for one meeting (Interim or Annual) or for an academic year; v. There are no term limits for these positions but candidates must reapply after each year; vi. All vacant positions after Interim will be offered for Annual;

vii. Reasons for applying should include one of the following:

- a) First time attendee; or
- b) Relocation due to a transition period; or
- c) State or Specialty does not send representatives to the RFS Assembly or does not have an RFS Section; or
- d) Candidate is a direct AMA member.

2. National Resident and Fellow Organizations.

- a. Apportionment. Each national resident and fellow organization that has been approved for representation in the RFS Assembly may select one representative and one alternate representative.
- b. Criteria for Eligibility. National medical resident and fellow organizations that meet the following criteria may be considered for representation in the AMA Resident and Fellow Section Business Meeting:
 - i. The organization must be national in scope.
 - ii. The organization must be composed solely of residents or fellows.
 - iii. Membership in the organization must be available to all residents or fellows, without discrimination.
 - iv. The purposes and objectives of the organization must be consistent with the AMA's purposes and objectives.
 - v. The organization's code of medical ethics must be consistent with the AMA's Principles of Medical Ethics.
- c. Procedure. The organization must submit a written application containing sufficient information to establish that the organization meets the criteria described above. The application ideally should also include the following:
 - i. The organization's charter, constitution, bylaws and code of medical ethics.
 - ii. A list of the sources of the organization's financial support, other than the dues of its members.
 - iii. A list or description of all of the organization's affiliations.
 - iv. Such additional information as may be requested.

The Governing Council shall review the application. If it recommends that the organization be granted representation in the Resident and Fellow Section Business Meeting, the recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the organization may be represented in the Resident and Fellow Section Business Meeting.

- d. Biennial Review Process. Each national resident and fellow organization represented in the Resident and Fellow Section Business Meeting must reconfirm biennially that it continues to meet the criteria for eligibility by submitting such information and documentation as may be required by the Governing Council.
- e. Rights and Responsibilities. Representatives of national resident and fellow organizations in the Resident and Fellow Section Business Meeting shall have the following rights and responsibilities:
 - i. Full voting rights in the Business Meeting, except the right to vote in any elections, at the conclusion of a two-year probationary period with regular attendance.
 - ii. Presenting its policies and opinions in the Business Meeting.
 - iii. Reporting on the actions of the AMA Resident and Fellow Section.
 - iv. Cooperate in enhancing the AMA Resident and Fellow Section membership.
 - v. Ineligible for election to any office in the AMA Resident and Fellow Section.

	<p>f. Discontinuance of Representation. The Governing Council may recommend discontinuance of the representation by a national resident and fellow organization on the basis that the organization fails to meet the above criteria and responsibilities, or has failed to attend the Business Meeting of the AMA Resident and Fellow Section. The recommendation shall be submitted to the AMA Board of Trustees for review. If approved by the AMA Board of Trustees, the representation of the national resident and fellow organization in the AMA Resident and Fellow Section Business Meeting shall be discontinued.</p> <p>3. Official Observer. National resident and fellow organizations may apply to the AMA-RFS Governing Council for official observer status in the RFS Assembly. Applicants and official observers must demonstrate compliance with guidelines for official observers adopted by the AMA-RFS Assembly, and the Governing Council shall make a recommendation to the AMA-RFS assembly concerning the application. The AMA-RFS Assembly will make the final determination on the conferring or continuation of official observer status. Organizations with official observer status are invited to send one representative to observe the actions of the Assembly at all meetings of the RFS Assembly. Official observers have the right to speak and debate on the floor of the Assembly upon invitation from the Speaker. Official observers do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p>
<p>YPS</p>	<p>Section VI. YPS Assembly Meeting. F. Qualifications for Representatives to the YPS Assembly.</p> <ol style="list-style-type: none"> 1. Each representative to the YPS Assembly must be a member of the AMA who meets the requirement for membership in the YPS as set forth in AMA Bylaw 7.5.1. However, a representative who becomes ineligible for membership in the YPS shall be permitted to continue service until the end of the calendar year in which ineligibility occurs, as long as active membership in the AMA is maintained. 2. If a representative is elected to the Governing Council, that representative shall be required to resign as a representative at the time that his or her term on the Governing Council commences. 3. State Medical Society Representation. AMA Bylaw 7.5.3 sets forth criteria for representation by constituent associations. <ol style="list-style-type: none"> a. Each constituent (state) medical association automatically is entitled to two voting representatives. Those selected to represent a state medical association in our YPS as representatives must be AMA members in good standing and meet the criteria set forth in AMA Bylaw 7.5.1. b. Proportional Representation. In addition to the representative positions discussed above, AMA Bylaw 7.5.3.1 states that constituent medical associations are eligible for additional representatives on the basis of proportional representation (two representatives for every 1,000 AMA young physician members of the constituent medical association). c. Additional YPS representative positions shall be filled by one of the following processes. <ol style="list-style-type: none"> i. Open, democratic elections by young physicians during assemblies, forums, caucuses, or other meetings which have elections as part of their announced agendas. Those voting shall meet the definition of young physician set forth in AMA Bylaw 7.5.1. ii. Democratic elections by state constituent Governing Councils, or their equivalent, whose members have been elected democratically by young physicians (as defined by AMA Bylaw 7.5.1) during assemblies, forums, caucuses, or other meetings which have elections as part of their announced agendas. iii. The YPS Governing Council shall review the process of representative selection for expanded states every 2 years, commencing from the most recent year an additional position is added. d. Retention of Representatives. If the membership information as recorded by the AMA as of December 31 warrants a decrease in the number of representatives representing a constituent association, the constituent association shall be permitted to retain the same number of representatives, without decrease, for one year, if it promptly files with the AMA a written plan of intensified AMA membership development activities among its young physician members. If after that year the membership in the constituent association has not recovered to a level

	<p>sufficient to warrant maintaining the same number of representatives, then the representation shall be decreased accordingly. Our YPS annually shall obtain AMA young physician membership data and communicate any loss greater than 5% from a particular constituent medical association to that society.</p> <p>4. National Medical Specialty Society Representation. AMA Bylaw 7.5.3.1 sets forth criteria for representation by national medical specialty societies.</p> <ol style="list-style-type: none"> a. Each national medical specialty society granted representation in the AMA House of Delegates is automatically entitled to two voting representatives. Those selected to represent a national medical specialty society in our YPS as representatives must be AMA members in good standing and meet the criteria set forth in AMA Bylaw 7.5.1. b. Proportional Representation. In addition to the representative positions discussed above, AMA Bylaw 7.5.3.1 states that national medical specialty societies are eligible for additional representatives on the basis of proportional representation (two representatives for every 1,000 AMA young physician members of the national medical specialty society). c. Additional YPS representatives. Those specialty societies who are eligible for more than two representatives, per Bylaw 7.5.3.1.1, shall select those representatives according to the rules and criteria developed by the Governing Council and approved by the Board of Trustees to ensure that they are selected in a fair and equitable manner allowing open representation. d. The representative selected to represent a national medical specialty society in the YPS must be an AMA member in good standing and meet the following criteria: <ol style="list-style-type: none"> i. Must be a young physician as defined by AMA Bylaw 7.5.1. ii. Should be chosen in a fair and equitable manner allowing open representation. iii. Must represent the interests of their particular specialty society young physician constituency. <p>5. The Federal Services Representation. Each Federal Service (United States Army, United States Navy, United States Air Force, the United States Public Health Service, and the Department of Veterans Affairs) shall be entitled to two voting representatives.</p>
IMGS	<p>Section V. D. Any member of the Section may participate in the Congress meeting and the Virtual Congress and shall have the right to vote, make motions, and make amendments if they are in order. Any member of the AMA or his or her guest is welcome to attend the Congress meeting. The meeting shall be conducted pursuant to these Internal Operating Procedures adopted by the Governing Council and approved by the Board of Trustees.</p>
OMSS	<p>Section V. D. Representatives and Alternate Representatives</p> <ol style="list-style-type: none"> 1. Representatives to the Business Meeting. AMA Bylaw 7.4.3 states: The physician members of the medical staff of each hospital and delivery system meeting the requirements established by the Governing Council may select one or more representatives to the Business Meeting. The representatives must be physician members of the medical staff or residents/fellows affiliated with the hospital or delivery system. Selected physicians who are not AMA members may participate in the Business Meeting as provisional representatives without the right to vote. Provisional representatives may attend a maximum of 2 Business Meetings. Selected representatives to the Business Meeting shall be properly certified by the President or Secretary of the medical staff. AMA Bylaws 7.4.3.1 and 7.4.3.2 speak to ex officio participation in OMSS Business Meetings. a. Per AMA Bylaw 7.4.1, selected physicians who are not AMA members may participate in the Section's Business Meeting as provisional members without the right to vote. Provisional members may attend a maximum of 2 Business Meetings. 2. Delivery System. A delivery system is defined as any formalized medical staff organization whose purpose is to deliver health care, including group practices with 3 or more physicians.

APS	<p>VII. APS Business Meeting</p> <p>C. Any member of the APS may participate in the Business Meeting and shall have the right to vote, make motions, and make amendments if they are in order. Any member of the AMA is welcome to attend the Business Meeting. For the purpose of conducting the business of the meeting, a Quorum shall be defined as those APS members who are attending that Business Meeting of the APS.</p>
MAS	<p>Section V. 3. Eligible voters with full rights and privileges and be referred to as MAS members.</p> <p>***</p> <p>Provisional members in the MAS shall be:</p> <p>3. Able to participate in MAS activities as provisional members, without the right to vote, to introduce items of business or resolutions or to hold a designated Governing Council (GC) position.</p> <p>4. Allowed to participate in MAS activities for up to two years and be referred to as provisional MAS members.</p>

IPPS	<p>Section V. Business Meeting. D. Representatives to the Assembly.</p> <p>1. Associate Representatives.</p> <p>a. Associate members’ organizations shall be eligible to designate one or more voting Representatives to the business meeting based on the number of total AMA members in the organization. The apportionment formula is as follows:</p> <table data-bbox="304 329 1024 527"> <tr> <td>Fewer than 100 physician members</td> <td>1 Representative</td> </tr> <tr> <td>100-249 physician members</td> <td>2 Representatives</td> </tr> <tr> <td>250-449 physician members</td> <td>3 Representatives</td> </tr> <tr> <td>450-699 physician members</td> <td>4 Representatives</td> </tr> <tr> <td>700-999 physician members</td> <td>5 Representatives</td> </tr> <tr> <td>1000 or more physician members</td> <td>6 Representatives</td> </tr> </table> <p>b. One additional voting Representative is awarded for any organization with 75% or higher AMA membership.</p> <p>c. The maximum number of voting Representatives for any Associate organization is seven.</p> <p>d. Designated Associate Representatives can introduce business, introduce an amendment, make a motion, hold office and vote.</p> <p>e. Associate members who are not serving in a designated voting Representative capacity, can speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.</p> <p>2. Affiliate Representatives.</p> <p>a. Affiliate members’ organizations shall be eligible to designate Representatives to the business meeting based on the number of total AMA members in the organization. The apportionment formula is as follows:</p> <table data-bbox="304 800 1024 865"> <tr> <td>Fewer than 100 physician members</td> <td>1 Representative</td> </tr> <tr> <td>100 or more physician members</td> <td>2 Representatives</td> </tr> </table> <p>b. The maximum number of Affiliate Representatives for any Affiliate organization is two.</p> <p>c. Designated Affiliate Representatives can speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.</p> <p>d. Affiliate members who are not serving in a designated Representative capacity, can speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.</p> <p>3. Guests.</p> <p>a. Any AMA member, non-member physician, or non-physician may attend the business meeting as a guest.</p> <p>b. Guests to the business meeting should notify IPPS staff in advance of the business meeting of their intention to attend.</p> <p>c. Guests have the right to speak on the floor of the IPPS Assembly meeting with the Chair’s permission. Guests do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.</p>	Fewer than 100 physician members	1 Representative	100-249 physician members	2 Representatives	250-449 physician members	3 Representatives	450-699 physician members	4 Representatives	700-999 physician members	5 Representatives	1000 or more physician members	6 Representatives	Fewer than 100 physician members	1 Representative	100 or more physician members	2 Representatives
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1000 or more physician members	6 Representatives																
Fewer than 100 physician members	1 Representative																
100 or more physician members	2 Representatives																
SPS	See Assembly/Business meeting																
WPS	See Assembly/Business meeting.																

CREDENTAILING [Also see Bylaw 7.0.6.2]

MSS	<p>10.5. Credentialing. The name of the duly selected MSS Delegate and Alternate MSS Delegate from each educational program, national medical specialty society, federal service, professional interest medical association, national medical student organization, and other group, and the representative from each official observer organization, should be received by the Medical Student Section staff of the AMA no later than 30 days prior to the Assembly Meeting in writing, as outlined in these Internal Operating Procedures. On the day of the opening of the Assembly Meeting, credentialing will take place, where voting members must officially identify themselves to the Credentials Committee as having been duly selected by the AMA medical student members of their respective organizations. Identification will be required to receive a voting badge. Graduating or recently graduated senior medical students who have been credentialed as RFS Delegates or Alternate RFS Delegates in the representative assembly of the AMA Resident and Fellow Section shall not be allowed to serve as MSS Delegates or Alternate MSS Delegates in the MSS Assembly.</p> <p>10.6. Participation.</p> <p>10.6.1. Only duly selected MSS Delegates to the Assembly Meeting shall have the right to vote, but the meeting floor shall be open to all medical students and AMA members.</p> <p>10.6.2. The Immediate Past Chair of the MSS Governing Council shall have the same speaking privileges, excluding the privilege to make a motion, in the MSS Assembly as any other member of the Governing Council if he or she is no longer a medical student.</p> <p>10.6.3. The Presiding Officer shall be entitled to vote only to break a tie.</p>
RFS	<p>Section IX. D. Credentialing. The name of the duly selected voting Assembly Delegates and Alternate Assembly Delegates from each state and specialty society should be received by the Director of Resident and Fellow Services of the AMA no later than 35 days prior to the assembly meeting in writing. On the day of the opening of the Assembly Meeting, credentialing will take place, where voting members must officially identify themselves to the Credentials Committee as having been duly selected to represent their state, specialty society or branch of the armed services.</p>
YPS	<p>Section VI. YPS Assembly Meeting 6. Credentialing of YPS Representatives.</p> <p>a. Constituent societies, Federal Services and national medical specialty societies may designate their representatives as soon as possible in the year. The names of credentialed Assembly representatives from each state, Federal Service and specialty society should be forwarded to the YPS Staff at least 30 days prior to the meeting.</p> <p>b. The Chair, with the assistance of the Speaker, shall select a Credentials Committee for on-site credentialing verification. Committee members shall be provided at least 30 days in advance of the meeting with instructions for completing their responsibilities. A member of the YPS Governing Council shall meet with the committee members at the meeting.</p> <p>c. On the day of the opening of the Assembly Meeting, credentialing shall take place, where voting members must officially identify themselves to the Credentials Committee as having been selected to represent their state, specialty society or Federal Services.</p> <p>d. Every voting representative shall receive a voting badge, which must be worn at all times while on the floor of the Assembly.</p>

IMGS	See Assembly Business Meeting
OMSS	<p>Section V. E. Registration/Credentialing Process.</p> <ol style="list-style-type: none"> 1. Before being seated at any Assembly meeting, all OMSS representatives and alternate representatives must be duly certified as the representative for his/her organized medical staff in order to be credentialed to vote at the meeting. 2. A credentialed representative may transfer his/her credentials to an alternate representative from the same hospital or other delivery system by notifying the Credentials Committee that the individual meets the criteria for serving as an OMSS representative. Upon approval of the Credentials Committee, the credentialed representative shall transfer the official badge with the credentialing ribbon and label to the alternate representative.
APS	See VII. Purpose of the SMS Meeting
MAS	See Section X. C. MAS Meetings and D. Virtual MAS Meeting.
IPPS	<p>Section V. E. Registration/Credentialing Process.</p> <ol style="list-style-type: none"> 1. Before being seated at any business meeting, all Representatives must be duly credentialed as the Representative for his/her organization in order to vote at the meeting. 2. A credentialed Representative may transfer his/her credentials to an alternate IPPS member from the same organization by notifying the Credentials Committee that the individual meets the criteria for serving as a Representative. Upon approval of the Credentials Committee, the credentialed Representative shall transfer the official badge with the credentialing ribbon and label to the alternate IPPS member.
SPS	See Assembly/Business Meetings
WPS	See Assembly/Business Meetings

RESOLUTIONS AND REPORTS

MSS	<p>10.8. Resolutions.</p> <p>10.8.1. Any medical school section, MSS region, state student section, or individual medical student member may submit resolutions.</p> <p>10.8.2. All resolutions submitted by medical students must be submitted electronically to the Medical Student Section staff 50 days prior to the start of each Annual and Interim Meeting to be included in the MSS agenda.</p> <p>10.8.2.1. Virtual Reference Committee. All reports and resolutions that meet submission criteria will be made available on the Virtual Reference Committee. Any AMA MSS member can comment on MSS business. Comments can be made on behalf of an individual, a medical student section at a medical school, a state medical student section, an organization represented in the Assembly, and/or an AMA MSS Region, provided sufficient authority exists for such commentary. All comments will be made available to the Reference Committee(s). The resolutions will be sent to all duly selected and certified MSS Delegates and Alternate MSS Delegates prior to the Assembly Meeting via the meeting Agenda and are debatable on the floor of the MSS Assembly.</p> <p>10.8.3. Late Resolutions. Resolutions that are submitted after the deadline but before the beginning of the meeting shall require a two-thirds vote of the Assembly to be debatable on the floor. The Rules Committee shall make recommendations to the Assembly on whether they should be considered as business based on timeliness of the issue and temporality relative to the resolution submission deadline. Late resolutions approved for consideration shall be referred to the Reference Committee, and handled in the same manner as those resolutions introduced before the deadline.</p> <p>10.8.3.1. Late Resolutions amending the MSS Internal Operating Procedures or proposing to amend AMA Bylaws shall not be considered.</p> <p>10.8.4. Emergency Resolutions. Resolutions that are submitted after the beginning of the meeting shall require a three-fourths vote of the Assembly to be debatable on the floor. The motion to hear an emergency resolution is not debatable and only a statement on the timeliness of the resolution may be made. Emergency resolutions approved for consideration shall be debated on the floor of the Assembly without referral to the Reference Committee.</p> <p>10.8.5. Resolutions approved for consideration as business shall require a simple majority vote of the Assembly for adoption, except those amending the MSS Internal Operating Procedures or proposing to amend the AMA Bylaws, which, require approval by two-thirds of the members of the MSS Assembly present and voting.</p> <p>10.8.6. Extraction of a resolution recommended for reaffirmation by the Reference Committee shall require a one-third vote of delegates present and voting.</p> <p>10.8.7. Resolutions introduced by the Governing Council into the AMA-MSS Handbook shall be in the name of the AMA Delegate. Such resolutions may only be submitted when there is unanimous approval by all five voting members of the Governing Council. They shall be considered by the MSS Assembly as a first priority of business.</p> <p>10.8.8. Resolutions shall be submitted to the AMA House of Delegates in the name of the MSS when they have received the prior approval of the MSS Assembly.</p>
RFS	Section IX. H. Resolutions. Any resident and fellow member may submit resolutions.

	<ol style="list-style-type: none"> 1. All resolutions submitted by resident and fellows must be received in the AMA Department of Resident and Fellow Services 42 days prior to the Assembly meeting to be included in the Resident and Fellow Section agenda. They will be made available on the AMA website, and are debatable on the floor of the RFS Assembly. 2. Late Resolutions. Resolutions that are submitted after the 42-day deadline but 7 days prior to the Assembly meeting being called to order shall require a two-thirds vote of the Assembly to be debatable on the floor. The Rules Committee shall make recommendations to the Assembly on whether or not they should be considered as business. Late resolutions approved for consideration shall be referred to a reference committee, and handled in the same manner as those resolutions introduced before the 42-day deadline. 3. Emergency Resolutions. Resolutions that are submitted within 7 days of the meeting or after the meeting has been called to order shall require a three-fourths vote of the Assembly to be debatable on the floor. The Rules Committee shall make recommendations to the Assembly on whether or not they should be considered for business. Emergency resolutions approved for consideration shall be debated on the floor of the Assembly without referral to a reference committee. 4. All resolutions approved for consideration as business shall require a simple majority vote of the Assembly for adoption except those amending the IOP, which require a two-thirds vote as specified in RFS Internal Operating Procedures XIII. 5. Resolutions introduced by the Governing Council into the AMA Delegate’s handbook shall be in the name of the RFS Delegate. Such resolutions may only be submitted when there is two-thirds approval by all voting members of the Governing Council. They shall be considered by the RFS Assembly as a first priority of business, and if not adopted or if substantially amended, shall be withdrawn from the AMA House of Delegates. 6. Resolutions that are AMA policy proposals shall be submitted to the AMA House of Delegates in the name of the RFS at the first meeting to which they could be submitted in an appropriate and timely fashion following the closing of the AMA House of Delegates that is associated with the RFS Assembly at which they were approved unless otherwise specified by the RFS Assembly.
YPS	<p>Section VI. YPS Assembly Meeting.</p> <p>H. Resolutions</p> <ol style="list-style-type: none"> 1. YPS representatives may submit resolutions, either on behalf of themselves as individuals or on behalf of their state, Federal Service, specialty society, or some combination thereof. 2. Every resolution submitted shall identify the individual and/or society which is submitting it. 3. Resolutions to the YPS Assembly must propose new policy positions for the AMA, directives for action to the YPS Governing Council, and/or directives for advocacy by the YPS Delegate and Alternate Delegate within the HOD. The YPS does not accept resolutions to develop YPS policy only. 4. Resolutions must be received in writing by the YPS office by a specific day and time determined by the Governing Council. Resolutions submitted after the deadline date and up until 7 days prior to the Assembly Meeting shall be deemed “late” resolutions. These resolutions shall be posted on the YPS website for online comment where possible and referred to the Reference Committee for its recommendation to accept or not. The Reference Committee shall consider the timeliness/urgency of late resolutions, coupled with the reason(s) for lateness. If the Assembly votes by a 2/3 affirmative vote to accept for consideration, the Reference Committee then shall issue a written recommendation for disposition of the resolution. 5. Resolutions received after the “late resolutions deadline” and through the YPS Assembly Meeting shall be considered “emergency resolutions.” A $\frac{3}{4}$ Assembly vote shall be required for acceptance. 6. All resolutions, including late and emergency resolutions, shall be posted on the YPS meeting website for online comment, where possible.

	<p>7. Copies of all late, and emergency resolutions shall be distributed to the Assembly.</p> <p>8. YPS Assembly members shall be provided with a report detailing the Reference Committee’s recommendations for action on all resolutions prior to the opening of the YPS Assembly Meeting.</p> <p>9. Unless otherwise specified in an adopted resolution, the YPS Delegate and Alternate Delegate, with input from other Governing Council members, shall determine how best to accomplish a directive. Where a resolution to the HOD is specified (and where there is no time line), the YPS Delegate and Alternate Delegate shall determine the best timing for submission. Each adopted resolution shall be forwarded to the HOD within a year, including the meeting immediately following the YPS meeting at which the resolution was adopted.</p> <p>I. Reports to the YPS Assembly.</p> <p>1. The YPS Governing Council shall issue reports responding to referred resolutions. In the case that a report is not finished by the next YPS meeting, a status report on that topic shall be provided to the YPS Assembly.</p> <p>2. The YPS Governing Council also shall have the ability to issue reports and recommendations addressing topics of interest.</p> <p>3. The YPS Governing Council also shall issue reports that have been mandated by the YPS Assembly.</p>
IMGS	See Section V. Purpose of the Congress Meeting
OMSS	<p>Section V. H. Resolutions.</p> <p>1. Resolutions may be submitted by individual representatives or state OMSS sections.</p> <p>2. Resolutions must be submitted to the AMA Department of Organized Medical Staff Services no later than 40 days prior to commencement of the Business Meeting to be considered as regular business. State OMSS Sections that adjourn during or one week preceding this 40-day period, shall be allowed 7 days after the close of their meeting, but no less than 10 days prior to the OMSS meeting, to submit resolutions to the OMSS Chicago office.</p> <p>3. Late resolutions (received after the 40-day and 7-day deadlines and before 4:00 p.m. on the day before the Business Meeting convenes) shall be submitted to the Committee on Late Resolutions. The Committee is not a reference committee. It shall not hold open hearings but shall provide sponsors of late resolutions an opportunity to explain the reasons for their submission. Sponsors shall be notified of the time and location of the meeting. The Committee on Late Resolutions shall then make its recommendations to the Assembly on their acceptance and the Assembly shall vote on the acceptance of each recommendation. A two thirds affirmative vote shall be required for acceptance as official business of the Assembly.</p> <p>4. An emergency resolution may be introduced by an individual representative or state sections after 4:00 p.m. on the day before the Assembly convenes and until the Assembly adjourns. The Chair and Vice Chair shall report to the Assembly as to whether the matter involved is or is not of an emergency nature. If the Chair and Vice Chair rule that the matter is of an emergency nature, it shall be presented to the Assembly and shall require a ¾ affirmative vote by the Assembly for acceptance as emergency business. The author shall have the right to appeal the chair’s ruling, but a ¾ affirmative vote of the Assembly shall be required to overrule the chair. If time permits, the emergency resolution shall be assigned to a reference committee, otherwise it shall be presented directly to the Assembly. If the emergency resolution fails to receive a ¾ affirmative vote, the Chair shall defer its introduction until the next meeting of the Assembly.</p> <p>5. Authors of resolutions shall be responsible for making certain that their resolutions are received by the Department of Organized Medical Staff Services.</p> <p>6. Resolutions must be submitted in official format, either via e-mail or computer disk. Authors are encouraged to call the Department to confirm</p>

receipt of their resolution. Late resolutions, submitted after Tuesday the week of the Assembly meeting, shall be e-mailed to the Department of Organized Medical Staff Services at omss@ama-assn.org to assure receipt by AMA staff.

7. Resolutions that meet the deadline date shall be included in the OMSS Handbook, and shall be considered as items of business for the Assembly. Sponsors/authors of resolutions may make changes to their own resolutions, or withdraw them without a vote. When a resolution is withdrawn the report of the reference committee shall note the event.
 8. Late resolutions accepted as official business of the Assembly shall be distributed to the Assembly and introduced by the Chair of the Committee on Late Resolutions.
 9. Resolutions that appear to reaffirm AMA policy shall be reviewed by the Committee on Late Resolutions. Information supporting reaffirmation shall be provided to both the Committee and the author. If the Committee determines that the resolution reaffirms policy, it shall be placed on the Reaffirmation Consent Calendar. Resolutions reaffirming policy shall be cited in the Report of the Committee on Late Resolutions. An OMSS representative shall have the ability to extract a resolution from the Reaffirmation Calendar.
 10. When a resolution presents a legal problem, AMA staff shall contact the author/sponsor and discuss the problem with the resolution as prepared. If the author/sponsor is able to remedy the situation, then the resolution shall be distributed in a routine manner. If the legal problem cannot be resolved, the Chair shall designate it a “deferred” resolution. It shall not be distributed in the OMSS Handbook. Rather, it will be referred to the Committee on Late Resolutions for consideration.
- I. Reports. The Governing Council shall issue reports in response to referred resolutions or directives stemming from adopted resolutions.
1. The Governing Council also shall have the ability to initiate reports on topics, which it believes should be brought to the Assembly’s attention.
 2. The Governing Council also shall have the ability to issue reports on “green” paper to discuss the disposition of OMSS resolutions that have been referred by the House of Delegates to the Board of Trustees or appropriate Council. The “green” reports shall be an item of business to allow the Assembly to fully participate in the policy-making process and to inform representatives of the outcome of their resolution.
 3. Reports shall be referred to reference committees and shall be subject to discussion at the reference committee hearing. After hearing testimony, the reference committee shall make recommendations to adopt, amend, not adopt, file, or refer back to the Council for further consideration. Reports of an informational nature with no specific proposal for action may be filed.

APS	<p>Section VII. APS Business Meeting</p> <p>D. Resolutions.</p> <ol style="list-style-type: none"> 1. Any member of the APS may submit resolutions to the APS 60 days prior to the start of each Annual and Interim Meeting of the AMA House of Delegates. Resolution authors and all interested members of the APS will be invited to an open session of the APS prior to or at the APS meeting, chaired by the Delegate and Alternate Delegate, to discuss the pending resolutions. 2. Following this review, the Delegate and/or Alternate Delegate will make recommendations to the APS Governing Council on whether to consider the approved resolutions as business at the upcoming APS Business Meeting. If the Governing Council recommends that a resolution not be considered, that item will not be considered by the APS at its meeting unless the sponsors resubmit the resolution for consideration at the Business Meeting. 3. Late resolutions may be brought forth from the floor of the Business Meeting at a time determined by the Governing Council. 4. All resolutions approved for consideration as business shall require a simple majority vote of APS members present to be submitted by the APS for consideration by the HOD. 5. The submission and defense of approved resolutions will be conducted by the APS Delegate and Alternate Delegate, in concert with the Governing Council, according to rules governing the HOD. Testimony by authors of a resolution and all interested APS members before the Reference Committees of the HOD is welcome and encouraged.
MAS	<p>Section X. C. At each AMA-HOD meeting there shall be a business meeting of the MAS membership. At the MAS meeting, members shall meet to discuss AMA-HOD resolutions and reports; and bring forward other items to be addressed by the MAS. Provisional members may participate, but are ineligible to vote or introduce items of business. Members shall advise the Delegate on positions to take on HOD items of business. The GC shall solicit agenda items from MAS members prior to each meeting; and shall create an agenda that will forward the Section's objectives and strategic direction based on members' input.</p> <p>-----</p> <p>D. Virtual MAS Meeting. To develop consensus opinions on MAS reports and resolutions, MAS members may meet electronically and/or via teleconference prior to the HOD handbook deadlines. Any MAS member may submit a resolution or report within the published deadlines for GC review and approval. A majority vote of those present (via teleconference) or voting electronically shall direct the action of the MAS GC and Delegate when submitting MAS items of business to the AMA-HOD. Provisional members may provide comments but are ineligible to vote or submit resolutions.</p>

<p>IPPS</p>	<p>Section V. Business Meeting. I. Resolutions.</p> <ol style="list-style-type: none"> 1. Resolutions may be submitted only by Associate Representatives of the IPPS. 2. Resolutions must be submitted to the AMA IPPS office no later than 40 days prior to commencement of the live reference committee. 3. Late resolutions are those submitted 39 days prior to the business meeting, and up to 4:00 p.m. the day before the Assembly convenes. Late resolutions shall be submitted to the Committee on Late Resolutions. 4. An emergency resolution may be introduced after 4:00 p.m. on the day before the Assembly convenes and until the Assembly adjourns. The chair and Chair-Elect shall report to the Assembly as to whether the matter involved is or is not of an emergency nature. If the Chair-Elect and Chair rule that the matter is of an emergency nature, it shall be presented to the Assembly and shall require a three-fourths affirmative vote by the Assembly for acceptance as emergency business. The author shall have the right to appeal the Chair’s ruling, but a three-fourths affirmative vote of the Assembly shall be required to overrule the Chair. If time permits, the emergency resolution shall be assigned to a reference committee, otherwise it shall be presented directly to the Assembly. If the emergency resolution fails to receive a three-fourths affirmative vote, the resolution will not be accepted. 5. Resolutions must be submitted in official format and emailed to IPPS staff. Authors are encouraged to call the IPPS office to confirm receipt of their resolution. 6. Resolutions that meet the deadline date shall be included in the virtual reference committee, and shall be considered as items of business for the Assembly. 7. Late resolutions accepted as official business of the Assembly shall be distributed to the Assembly and introduced by the Chair of the Committee on Late Resolutions. 8. Resolutions that appear to reaffirm AMA policy shall be reviewed by the Committee on Late Resolutions. Information supporting reaffirmation shall be provided to both the Committee and the author. If the Committee determines that the resolution reaffirms policy, it shall be placed on the Reaffirmation Consent Calendar. Resolutions reaffirming policy shall be cited in the Report of the Committee on Late Resolutions. An IPPS Associate Representative shall have the ability to extract a resolution from the Reaffirmation Calendar. 9. When a resolution presents a potential legal problem, IPPS staff shall contact the author/sponsor and discuss the problem with the resolution as prepared. If the author/sponsor is able to remedy the situation, then the resolution shall be included in the virtual or live reference committee. If the legal problem cannot be resolved, the Chair shall designate it a “deferred” resolution, it shall not be included in the virtual and/or live reference committee but rather referred to the Governing Council for consideration. <p>-----</p> <p>J. Reports. 1. The Governing Council shall issue reports in response to referred resolutions or directives stemming from adopted resolutions, or it may initiate reports on topics of interest to the Section.</p> <ol style="list-style-type: none"> a. The Governing Council also has the ability to issue a report discussing the disposition of IPPS resolutions that have been referred by the House of Delegates to the Board of Trustees or appropriate Council. The report shall be an item of business to allow the Assembly to fully participate in the policy-making process and to inform Representatives of the outcome of the IPPS resolution. b. Reports shall be referred to the virtual reference committees and subject to online discussion. After hearing online testimony, the reference committee shall make recommendations to adopt, amend, not adopt, file, or refer back to the Governing Council for further consideration. Reports of an informational nature with no specific proposal for action may be filed.
<p>SPS</p>	<p>See Assembly/Business Meeting</p>

CONVENTION COMMITTEES

<p>MSS</p>	<p>10.9. Convention Committees. The Convention Committees shall be appointed by the Governing Council unless otherwise stated in these procedures. These committees are to expedite the conduct of business at each meeting of the MSS Assembly. For each meeting, the Governing Council will appoint the following committees and any others that would facilitate the business of the Assembly.</p> <p>10.9.1. Credentials Committee. An eight member Credentials Committee, composed of one member per region, unless there are no candidates from a region, and one Chair, shall be appointed by the Governing Council. The Committee shall be responsible for consideration of all matters relating to the registration and certification of MSS Delegates including credentialing MSS Delegates for Assembly Meetings, verifying a quorum is present, and distributing ballots for elections. Disputes involving the credentialing of voting delegates will be investigated by the Credentials Committee.</p> <p>10.9.2. Rules Committee. A Rules Committee shall be composed of four At-Large Members. The Rules Committee shall review late resolutions and make recommendations to the MSS Assembly on whether to consider them as business of the Assembly. The Rules Committee shall also collect and tabulate ballots for MSS elections, and count hand votes during the Assembly Meeting as requested by the Speakers. The Rules Committee is also responsible for ensuring election rules are followed in coordination with the MSS Speaker and Vice Speaker.</p> <p>10.9.3. Reference Committee. Each Reference Committee shall be composed of five voting members unless, in the judgment of the Governing Council, circumstances warrant an adjustment in the number of members on the Reference Committee. The committee shall conduct an open hearing on items of business referred to it (resolutions and reports) via the MSS Virtual Reference Committee, and make recommendations to the Assembly for disposition of its items of business through the preparation of Reference Committee report for consideration by the MSS Assembly.</p> <p>10.9.4. Parliamentary Procedures Committee. The Parliamentary Procedures Committee members shall demonstrate a thorough understanding of the parliamentary authority set forth by these Internal Operating Procedures in order to assist students with parliamentary procedures throughout the Assembly meeting.</p> <p>10.9.5. AMA House of Delegates Coordinating Committee. House Coordinating Committee members shall be appointed to coordinate student testimony that will be presented at the AMA House of Delegates Reference Committee hearings. The Coordinators shall work with the AMA Delegate and Alternate Delegate in the preparation and presentation of testimony for resolutions being transmitted by the MSS and additional items of relevance to the MSS.</p>
<p>RFS</p>	<p>Section IX. I. Convention Committees. The convention committees shall be, unless otherwise specified, appointed by the Governing Council. These committees are to expedite the conduct of business at each meeting of the RFS Assembly.</p> <p>1. Credentials Committee. A 3- to 9- member Credentials Committee shall be composed, ideally, of one member per region as defined in RFS Internal Operating Procedures X.B and one Chair. The Committee shall be responsible for consideration of all matters relating to the registration and certification of delegates including credentialing delegates for business meetings, verifying a quorum is present, and distributing ballots for elections.</p> <p>2. Logistics Committee. A Logistics Committee shall be composed of 3 to 5 At-Large members. The Committee shall be responsible for aiding the Assembly in performing those tasks to make the business of the Assembly most readily available to the Assembly. This shall include, but not be</p>

	<p>limited to, aiding with the use of computers to project amendments and actions for the Assembly’s viewing, and for an Assembly delegate’s ease.</p> <p>3. Rules Committee. A Rules Committee shall be composed of 5 at-large members. The committee shall review late and emergency resolutions and make recommendations to the RFS Assembly on whether or not to consider them as business of the Assembly. The Rules Committee shall also be familiar with the Rules of Order such that they can assist residents throughout the business meeting. The Rules Committee shall also collect and tabulate ballots for RFS elections, and count hand votes during the business meeting as requested by the Speakers.</p> <p>4. Reference Committees. The number and membership of reference committees appointed for each RFS Assembly meeting will be determined by the Speakers prior to each meeting. Each reference committee shall be composed of five members and one alternate unless, in the judgment of the Speakers, circumstances warrant an adjustment in the number of members on one or more reference committees. Each committee shall conduct an open hearing on items of business referred to it (resolutions and reports), and make recommendations to the Assembly for disposition of its items of business through the preparation of reference committee reports for consideration by the RFS Assembly.</p> <p>5. Hospitality Committee. A Hospitality Committee shall be composed of at least 3 members. This committee shall have the responsibility of aiding the Speakers and Governing Council in providing an as member-friendly experience as possible for attendees of the conference.</p>
<p>YPS</p>	<p>Section IV. YPS Assembly Meeting</p> <p>K. Convention Committees.</p> <p>1. Convention Committees shall be appointed by the Chair, with the assistance of the Speaker, and from Assembly members who volunteer for committee service. The Chair and Speaker shall strive to ensure a mix of representatives from different geographical areas, specialties, and genders. In addition, Convention Committees shall be comprised of new and experienced YPS members.</p> <p>2. The YPS shall use the following committees to expedite the conduct of business at each meeting of the YPS Assembly.</p> <p>a. Credentials Committee. The Credentials Committee shall consist of 4 representatives, one of whom is appointed to chair the committee. Main responsibilities of the Credentials Committee are to:</p> <ul style="list-style-type: none"> i. Check-in and credential representatives. ii. Determine the ability of an individual to be credentialed as a voting representative (if not preregistered). iii. Take vote counts during the Assembly Meeting when requested by the YPS Speaker. iv. Distribute, collect and count election ballots. v. Collect meeting evaluation forms. vi. Issue a verbal report on the number of credentialed representatives in attendance. <p>b. Reference Committee. The YPS Reference Committee shall be composed of 5 representatives, one of whom is appointed to chair the committee. Major responsibilities are to:</p> <ul style="list-style-type: none"> i. Review (in advance of the meeting) online testimony, staff comments and AMA policy. ii. Produce a report prior to the opening of the Assembly with a consent calendar of recommended actions regarding the submitted reports and resolutions. iii. Review and propose acceptance (or non-acceptance) of “late” resolutions received after the resolution deadline. iv. Hear additional testimony during the business meeting of the Assembly. v. Provide Assembly members, upon request, with a summary of the debate and reasoning for the decision during the Reference Committee proceedings (to be provided by the Reference Committee Chair). <p>c. HOD Handbook Review Committee. The Handbook Review Committee shall work with the YPS Delegate and Alternate Delegate (in</p>

	<p>advance of the meeting) to:</p> <ul style="list-style-type: none"> i. Review the HOD materials. ii. Identify resolutions they believe should be discussed at the YPS Handbook Review Session or Assembly Meeting. iii. Propose an initial course of action for the YPS (active support, support, monitor, oppose, actively oppose), and compile these recommendations into a report for consideration by the Assembly as a consent calendar. <p>d. Parliamentary Procedure Committee. Committee members shall be available to assist Assembly members with questions as to how best accomplish their intent. The committee shall have no pre-meeting assignments. The number of members shall vary according to the number of volunteers, the volume of YPS business, and the size of the YPS Assembly.</p> <p>e. House Coordination Committee (HCC). These individuals shall assist the YPS Delegate and Alternate Delegate in executing their duties.</p>
IMGS	None specified
OMSS	<p>Section VI. OMSS Committees</p> <p>A. Credentials Committee.</p> <ul style="list-style-type: none"> 1. The Credentials Committee is chaired by the Secretary of the Governing Council with assistance from other Governing Council members or state chairs when needed. The number to serve on the Credentials Committee will be determined by the Chair of the Governing Council based on meeting attendance. 2. The Committee is responsible for consideration of all matters relating to the registration and credentialing of all representatives. <p>B. Committee on Late Resolutions.</p> <ul style="list-style-type: none"> 1. The Committee on Late Resolutions is composed of 5 representatives selected by the Chair to meet with authors of late resolutions prior to the opening of the Assembly. 2. This Committee does not hold open hearings, but provides the sponsors of all late resolutions an opportunity to explain the reasons for submitting them. 3. The Committee considers the emergency nature of each late resolution. If the resolution is not of an emergency nature, it is recommended that the resolution be resubmitted to the next regular business meeting of the OMSS. 4. The Committee then submits its recommendations to the Assembly. The Assembly votes on the acceptance of each resolution. A two thirds affirmative vote is required for acceptance of any item as official business of the Assembly. 5. The Committee also reviews resolutions that may be a reaffirmation of AMA policy. The Committee provides a reaffirmation calendar to the Assembly. A representative can extract a resolution from a reaffirmation calendar for referral to a reference committee. The Committee shall cite the current policy which the new resolution reaffirms in their report to the Assembly. <p>C. Reference Committee(s).</p> <ul style="list-style-type: none"> 1. Reference committees shall consist of 5 representatives, who are selected by the Chair in consultation with the Governing Council. The committees shall conduct open hearing on all items of business before the Assembly. Based on testimony and their deliberations, the reference committee shall develop a report and make recommendations on the disposition of all referred items of business. 2. Reference committee reports shall comprise the bulk of the Business Meeting. They shall be constructed swiftly and succinctly after completion of the hearings in order that they may be processed and made available to the representatives as far in advance of formal presentation as possible. 3. Reference committees shall have wide latitude in their efforts to facilitate the will of the participants on the matters before them. They shall be

	<p>able to amend resolutions and consolidate similar resolutions by constructing substitutes. They also shall be able to recommend the usual parliamentary procedure for disposition of the business before them, such as adopt, not adopt, amend and refer. Resolutions and reports, which are grouped together, shall be carefully reviewed to verify that they are similar.</p> <ol style="list-style-type: none"> 4. All reference committee members shall review and sign the final report. The OMSS Chair and Vice Chair shall review, with the reference committee chairs, the final reference committee reports for parliamentary procedure and clarity. 5. The entire report of the reference committee shall be presented on a Consent Calendar, with the items of business grouped together according to the committee's recommended courses of action. When the reference committee moves adoption of the consent calendar, the Chair shall ask if any member of the Assembly wishes to extract any item from it to be considered separately. Upon request of any representative, the item shall be withdrawn from the calendar and shall be considered as a separate item after the remainder of the consent calendar is acted upon. 6. The Chair shall open for discussion the matter that is the immediate subject of the reference committee report. The effect is to permit full consideration of the business at hand, unrestricted to any specific motion for its disposal. The reference committee report shall not contain a direct motion, and any appropriate motion shall be made from the floor. If the reference committee recommendation is to refer to the Governing Council, opportunity will be given prior to the discussion for referral for an alternative motion. In the absence of such a motion, the Chair shall state the question in accordance with the recommendation of the reference committee. 7. Reference committee hearings shall be open to all AMA members, OMSS representatives, guests and interested persons. The reference committee chair shall be privileged to call upon anyone attending the hearing if, in the chair's opinion, the individual has information helpful to the committee. A reference committee hearing is the proper forum for discussion of controversial items of business. In general, representatives who do not take advantage of the hearing process to present their views on an issue shall be discouraged from doing so on the floor of the Assembly. 8. Equitable hearings shall be the responsibility of the reference committee chair, and the committee may establish its own rules on the presentation of testimony with respect to limitations of time, repetitive statements and the like. The chair shall also have the jurisdiction over such matters as photography, television filming and the introduction of recording devices. If, in the Chair's estimation, these actions would be or become undesirable in order to conduct an orderly hearing, the Chair can prohibit them. 9. The reference committee chair shall not query those in attendance or take an informal vote on matters before the reference committee. Committee members shall be free to ask questions of those at the microphone in order for clarification or understanding of a statement. They also shall have the ability to answer questions if a member seeks clarification on an issue, but never shall engage in a debate with speakers or express opinions during the hearing. It shall be the charge of the committee to listen carefully and evaluate all opinions presented so that the recommendations in the reference committee report reflect thoughtful consideration 10. After an open hearing, the reference committee members shall meet separately in executive session to deliberate and prepare a report. The committee shall have the ability to call into the executive session anyone who it wishes to hear from or question. <p>D. Tellers Committee.</p> <ol style="list-style-type: none"> 1. The Tellers Committee is composed of 15 representatives, one of whom serves as chair. At the request of the Governing Council Chair, members of this committee are responsible for taking a count of votes in a designated section of the Assembly during the Business Meeting. 2. The Committee is selected by the Governing Council Chair. 3. The Committee is also responsible for distributing, collecting, and counting ballots during the elections.
APS	See Resolutions Committee (Section VII. D)

MAS	Not specified
IPPS	<p>Section VI. Committees</p> <p>A. Credentials Committee.</p> <ol style="list-style-type: none"> 1. The Credentials Committee is composed of the Chair and Vice Chair of the Governing Council, plus at least 1 but no more than 3 Associate Representatives, selected by the Chair who are not members of the Governing Council. 2. The Credentials Committee is responsible for consideration of all matters related to registration and credentialing of all representatives at Business Meetings. In addition, the Credentials Committee shall review all applications for Associate and Affiliate Membership and make a determination as to whether an applicant’s organization meets the established criteria for Associate or Affiliate membership. <p>B. Committee on Late Resolutions.</p> <ol style="list-style-type: none"> 1. The Committee on Late Resolutions is composed of 3 or more Associate Representatives selected by the Chair to meet with authors of late resolutions prior to the opening of the Assembly. 2. To consider the urgent nature of a late resolution, the Committee provides the sponsor an opportunity to explain the reasons for submitting it. The Committee does not hold an open hearing. 3. The Committee then submits its recommendation to the Assembly. The Assembly votes on the acceptance of each late resolution. A two-thirds affirmative vote is required for acceptance of any item as official business of the Assembly. 4. The Committee also reviews resolutions that may be reaffirmation of AMA policy. The Committee provides a reaffirmation calendar to the Assembly. An Associate Representative can extract a resolution from a reaffirmation calendar for referral to a reference committee. The Committee shall cite the current policy which the new resolution reaffirms in its report to the Assembly. <p>C. Reference Committee. The IPPS may implement a virtual Reference Committee to provide an electronic venue to discuss items of interest to the IPPS. The virtual Reference Committee may be in lieu of or in addition to an onsite Reference Committee.</p> <ol style="list-style-type: none"> 1. Live reference committee hearings shall be open to all IPPS members, AMA members and, guests. However, during online reference committee hearings only AMA members and IPPS members can participate. 2. The Reference Committee of three or more Associate Representatives shall be selected by the Chair. Reference Committee members shall be free to ask questions of those providing testimony for clarification or understanding of a statement. They also shall have the ability to answer questions if a member seeks clarification on an issue, but never shall engage in a debate or express opinions during the hearing. It shall be the charge of the committee to carefully review and evaluate all testimony presented so that the recommendations in the reference committee report reflect thoughtful consideration. 3. After the virtual or live hearing, the Reference Committee shall meet to deliberate and prepare a report with recommendations on the disposition of all referred items of business. The Committee shall have the ability to invite into the meeting anyone it wishes to hear from or question. 4. The Reference Committee shall have latitude in its efforts to facilitate the will of the participants on the matters before them. They shall be able to amend resolutions and consolidate similar resolutions by constructing substitutes. They also shall be able to recommend the usual parliamentary procedure for disposition of the business before them, such as adopt, not adopt, amend and refer. Resolutions and reports, that are grouped together, shall be reviewed to verify that they are similar. All Reference Committee members shall review and sign the final report. 5. The entire report of the Reference Committee shall be presented on a Consent Calendar at the Section business meeting, with the items of business grouped together according to the Committee’s recommended course of action. When the Chair moves adoption of the consent

	<p>calendar, he/she shall ask if any member of the Assembly wishes to extract any item from it to be considered separately. Upon request of any Associate Representative, the item shall be withdrawn from the calendar and shall be considered as a separate item after the remainder of the consent calendar is acted upon.</p> <p>6. The Chair shall open for discussion each item extracted from the Consent Calendar. The effect is to permit full consideration of the business at hand, unrestricted to any specific motion for its disposal. The reference committee report shall not contain a direct motion, and any appropriate motion shall be made from the floor. If the reference committee recommendation is to refer to the Governing Council, opportunity will be given prior to the discussion for referral for an alternative motion. In the absence of such a motion, the Chair shall state the question in accordance with the recommendation of the Reference Committee.</p> <p>D. Tellers Committee.</p> <ol style="list-style-type: none"> 1. The Tellers Committee, selected by the Chair, is composed of two or more designated voting Associate Representatives, one of whom serves as committee Chair. 2. The number of committee members depends on the Assembly size. 3. Members of the Tellers Committee are responsible for taking a count of votes in a designated section of the Assembly during the business meeting. 4. The Committee is also responsible for distributing, collecting, and counting ballots during the elections.
SPS	None specified
WPS	None specified

APPOINTMENTS

MSS	<p>11. Appointments</p> <p>11.1. Governing Council Responsibilities. It will be the responsibility of the Governing Council to make appointments of the medical student members of AMA Councils for confirmation by the AMA Board of Trustees and to other bodies of the AMA when requested. It is also the responsibility of the Governing Council to make recommendations for student representation to bodies such as the National Board of Medical Examiners, National Resident Matching Program, and others after the Governing Council has solicited applications from interested medical students.</p> <p>11.2. Eligibility. Eligibility for Council and Liaison positions shall be pursuant to MSS IOP Section 6.2.</p> <p>11.3. Medical Student Representation on AMA Councils.</p> <p>11.3.1. A medical student member of the AMA appointed by the MSS Governing Council with the concurrence of the Board of Trustees shall serve on each of the following AMA Councils:</p> <p>11.3.1.1. Council on Constitution and Bylaws.</p> <p>11.3.1.2. Council on Medical Education.</p> <p>11.3.1.3. Council on Medical Service.</p> <p>11.3.1.4. Council on Long Range Planning and Development.</p> <p>11.3.1.5. Council on Scientific Affairs and Public Health.</p> <p>11.3.2. A student is recommended by the MSS Governing Council to the AMA President-elect for consideration for appointment to the student seat on the Council on Ethical and Judicial Affairs.</p> <p>11.3.3. A student is recommended by the MSS Governing Council to the AMA Board of Trustees for consideration for appointment to the student seat on the Council on Legislation.</p> <p>11.3.4. A student is recommended by the MSS Governing Council to the AMA Board of Trustees for consideration for appointment to the student seat on the Liaison Committee on Medical Education (an AMA/Association of American Medical Colleges joint committee).</p> <p>11.3.5. In any discussion or selection of candidates for appointment to Council or Liaison positions, all Governing Council members who are candidates for the position under discussion or have significant conflicts of interest shall recuse themselves and be absent from this discussion.</p> <p>11.3.5.1. The MSS Chair, or their designee, shall be responsible for ensuring a fair and thorough evaluation process by the Governing Council.</p> <p>11.3.5.2. To ensure that appointments are free from conflicts of interest, the Medical Student Trustee will be present for all discussions of candidates as an ex officio member. The Medical Student Trustee will not possess a vote in the Governing Council's recommendation process.</p> <p>11.3.6. All applicants for Council and Liaison positions shall be informed of the Governing Council's decision to appoint or not appoint them as soon as the appointments are confirmed by the AMA Board of Trustees, President, or President-elect.</p> <p>11.3.7. Terms. Students appointed to Councils shall serve for a one-year term with the exception of the student appointed to the Council on Ethical and Judicial Affairs, who will serve for a two-year term. If the medical student member of a Council ceases to be</p>
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	<p>enrolled in an approved program, his or her service on the Council shall thereupon terminate, and the position shall be declared vacant.</p> <p>11.3.8. Limitation on Total Years of Service. See MSS IOP Section 4.7.</p>
RFS	<p>Section XII. Appointments</p> <p>It will be the responsibility of the RFS Governing Council to make appointments of the resident and fellow members of non-elected AMA Councils for confirmation by the AMA Board of Trustees or President-Elect as appropriate, and to other bodies of the Association when requested. It is also the responsibility of the Governing Council to make recommendations for resident and fellow representation to bodies such as the Residency Review Committees, National Board of Medical Examiners, National Residency Matching Program, and others after the Governing Council has solicited applications from interested resident and fellows.</p> <p>A. Resident and Fellow Representation on AMA Councils.</p> <ol style="list-style-type: none"> 1. At least one resident or fellow shall be recommended by the RFS Governing Council to the AMA president-elect for consideration for appointment to the Resident and Fellow seat on the Council on Ethical and Judicial Affairs. 2. At least one resident or fellow shall be recommended by the RFS Governing Council to the AMA Board of Trustees for consideration for appointment to the Resident and Fellow seat on the Council on Legislation. 3. At least one resident or fellow shall be recommended by the RFS Governing Council to the AMA Board of Trustees for consideration for appointment to the Resident and Fellow seat on the Council on Long Range Planning and Development. 4. At least one resident or fellow shall be recommended by the RFS Governing Council to the AMA Board of Trustees for consideration for appointment to the Resident and Fellow seat on the Liaison Committee on Medical Education (an AMA/AAMC joint committee). 5. Terms. Residents and Fellows appointed to councils shall be in accordance with the AMA Bylaws. If the resident and fellow member of a Council ceases to be enrolled in an approved program for reason other than graduation, their service on the Council shall thereupon terminate and the position shall be declared vacant. If the resident or fellow ceases to be enrolled in an approved program due to graduation of that program, they may continue to hold their post for up to 90 days or until the completion of their term whichever comes first.
YPS	<p>Section VIII. Liaisons to Other AMA Groups</p> <p>A. The YPS shall maintain a designated seat for a young physician on the following AMA bodies:</p> <ol style="list-style-type: none"> 1. Minority Affairs Section. The YPS Governing Council shall solicit for nominations and then choose a representative from among the nominations received. 2. Women Physicians Section. The YPS Governing Council shall solicit for nominations and then shall select 2 potential YPS representatives, who then will be elected according to the procedures of the Women Physicians Section. 3. Advisory Committee on Lesbian, Gay, Bisexual, Transgender and Queer Issues. The YPS Governing Council shall solicit for nominations and then select a representative from among the nominations received. <p>B. The YPS Governing Council will always solicit nominations for vacant positions. New applicants who have not previously served and incumbents will receive equal consideration.</p> <p>C. All liaisons must meet the YPS definition of young physician, as specified in Bylaw 7.51, at the time they take office for these positions.</p> <p>D. The YPS Governing Council shall, upon request, provide a liaison to other groups. For example, the YPS Governing Council designates a young physician representative to serve on the AMA Surgical Caucus Governing Council.</p> <p>E. Governing Council members themselves may represent the YPS or young physicians on various internal AMA task forces. The Governing</p>

	Council also has the option of selecting a non-Council member to represent the YPS on various internal AMA task forces.
IMGS	Section VI. B. Representatives to Other Organizations. The Nominating Committee shall announce vacancies for all representatives to other organizations (e.g. Commission to End Healthcare Disparities, National Residency Matching Program and Educational Commission for Foreign Medical Graduates Board) to the general IGM Section membership and solicit applications by interested regular members of the IMG Section by a specific deadline. The Nominating Committee shall recommend a rank order of these nominees to the Governing Council for approval and appointment. For positions that require an approval from the AMA board of Trustees, the Governing Council shall adhere to the procedures and guidelines adopted by the Board of Trustees. Terms for representatives to other organizations shall be a two year term and may be renewed by the Governing Council for a total of four years except when stipulated differently in the Bylaws of the other organization. The Governing Council may ask the Nominating Committee to replace an existing representative to another organization if the representative can no longer serve or resigns. The Chair-Elect shall serve as the representative if the official representative is unable to attend a meeting or serve in his/her role.
OMSS	None specified
APS	None specified
MAS	None specified
IPPS	None specified
SPS	None specified
WPS	None specified

NOMINATIONS (of Elected Council Members and Officers)

YPS	<p>Section IX. Governing Council Rules for Nomination of Elected Council Candidates</p> <p>A. The Governing Council shall consider nomination requests for elected positions in which a YPS member is eligible to be a candidate. The YPS shall consider only individuals who meet the AMA definition of a young physician at the time a position commences. Candidates must submit a formal request for nomination, curriculum vitae, and any other documents requested by the Governing Council for decision. Candidates have the option to submit a photo.</p> <p>B. The Governing Council shall consider nominating candidates only with the following experience: 1. Must be an AMA member and be a member of the YPS as specified in AMA Bylaw 7.5.1 at the time a position commences. 2. Should be active in organized medicine or involved in community or national medical entities. 3. Should have experience related to the position sought. 4. Should demonstrate knowledge of issues pertinent to the YPS.</p> <p>C. All applications for nomination must be submitted by October 15 in the year prior to the election for which nomination is sought. Applications will be reviewed by a committee appointed by the Governing Council, with recommendations forwarded for approval by the Governing Council.</p> <p>Application materials provided by candidates will be made available to properly credentialed YPS representatives prior to the Interim meeting. Candidates shall be presented on the floor of the YPS Assembly at the Interim meeting and be given the opportunity for brief remarks ahead of a house vote. For each council only one candidate can proceed to a vote for nomination by attaining a majority vote. If no candidate achieves a majority vote, the two candidates with the highest number of votes will be listed on a second ballot. If there is a tie for the candidate spot with the second highest number of votes, then the additional candidates in the tie will be included. Voting will continue in this fashion until a candidate achieves a majority vote. The candidate that achieves a majority vote will then proceed to a vote for nomination. To be nominated the candidate must receive a 2/3 vote of the legal votes cast. Candidates nominated through this process may subsequently include the YPS nomination on cards and other promotional materials.</p> <p>D. The YPS shall decline to endorse any candidate for an elected council position where there is already a YPS nominee, unless multiple vacancies exist. Where multiple vacancies exist, the Governing Council may endorse as many additional candidates as there are additional vacancies. If a request for nomination for a position has been received, the decision for endorsements for that position will be made after the Assembly's decision regarding nomination. In cases where a YPS nominee exits a race prior to election, the Governing Council may reconsider previous endorsement requests by candidates who had previously been not endorsed.</p> <p>E. Neither the AMA-YPS nor its Governing Council shall provide any direct or indirect financial support to nominated candidates at any point during the campaign or election process.</p> <p>***</p> <p>Section XI. Governing Council Rules for Endorsing AMA President-Elect Candidates</p> <p>A. The Governing Council shall consider endorsements of candidates for AMA President-Elect who have been nominated by an organization represented in the AMA House of Delegates.</p> <p>B. Candidates must submit a formal request for YPS endorsement, along with their curriculum vitae, letter of nomination from their sponsoring organization, and a completed questionnaire on current YPS issues. Candidates have the option to submit a photo. The questionnaire shall be composed and updated as needed by the Governing Council. All applications for the initial endorsement process must be submitted by October</p>
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15 in the year prior to the election for which endorsement is sought. Applications will be reviewed by a committee appointed by the Governing Council, with recommendations forwarded for review by the AMA-YPS Governing Council and subsequent decision by the AMA-YPS Assembly during the Interim meeting of the AMA House of Delegates. Candidates endorsed through this process may subsequently include the YPS endorsement on all promotional materials.

- C. The Governing Council shall consider all qualified candidates formally requesting an endorsement from the YPS, but shall endorse no more than one candidate for the position of AMA President-Elect. Should an endorsed candidate withdraw from a race, the Governing Council reserves the right to make additional endorsements after the defined deadline outlined in the IOP. The Governing Council shall consider only candidates with the following qualifications: 1. Must be an AMA member at the time the endorsement is requested. 2. Should be active in organized medicine or involved in community or national medical entities. 3. Should have experience related to office sought. 4. Should demonstrate knowledge of and commitment to issues pertinent to the YPS.
- D. Application materials provided by candidates will be made available to properly credentialed YPS representatives prior to the Interim meeting. Candidates shall be presented on the floor of the YPS Assembly at the Interim meeting and be given the opportunity for a brief interview ahead of an Assembly vote. Only one candidate for President-Elect can proceed to a vote for endorsement by attaining a majority vote. If no candidate achieves a majority vote, the two candidates with the highest number of votes will be listed on a second ballot. If there is a tie for the candidate spot with the second highest number of votes, then the additional candidates in the tie will be included. Voting will continue in this fashion until a candidate achieves a majority vote. The candidate that achieves a majority vote will then proceed to a vote for endorsement. To be endorsed the candidate must receive a 2/3 vote of the legal votes cast. Candidates endorsed through this process may subsequently include the YPS endorsement on any promotional materials.

Section XII. Governing Council Rules for Nominations for Appointed AMA Councils/Committees/ACGME Review Committees/AMPAC Board Candidates

- A. The Governing Council may nominate an unlimited number of YPS candidates for any of the appointed AMA councils, committees, ACGME Review Committees and the AMPAC Board. The YPS shall consider only individuals who meet the AMA definition of a young physician at the time a position commences.
- B. Only those candidates formally asking for the YPS nomination shall be considered. Candidates must submit a formal request for nomination, curriculum vitae, and any other documents requested by the Governing Council for decision. Nomination requests must be received by October 15 in the year prior to the appointment for which the nomination is sought. Candidates have the option to submit a photo.
- C. The Governing Council shall consider nominating candidates only with the following experience: 1. Must be an AMA member and be a member of the YPS as specified in AMA Bylaw 7.5.1 at the time a position commences. 2. Should be active in organized medicine or involved in community or national medical entities. 3. Should have experience related to position sought. 4. Should demonstrate knowledge of issues pertinent to the YPS.

ENDORSEMENTS

MSS	None specified
RFS	<p>Section VIII. Endorsement of Candidates for Elected AMA Councils. Ideally at least one eligible candidate for each resident/fellow position on elected AMA councils shall be endorsed by the RFS Assembly. These councils are: Council on Medical Service, Council on Medical Education, Council on Constitution and Bylaws, and Council on Science and Public Health. In order to be eligible for endorsement, a candidate must be an AMA member, be a resident or fellow during their term, and formally disclose to voters prior to the endorsement election any portion of their term during which they will not be a resident or fellow. The AMA-RFS Assembly may endorse any, all, or none of the considered eligible candidates.</p> <p>A. Candidates. Resident and fellows seeking endorsement for the resident position on an AMA Council must submit an application, curriculum vitae, and statement of interest by the deadline determined by the Governing Council in order to be listed in the Assembly handbook. Incumbent residents seeking reelection may enter the endorsement process if they wish to be re-endorsed.</p> <p>B. Speeches. Candidates are allowed to address the Assembly in a manner to be designated by the Speaker. The candidates shall be made aware of the format and timing of the address no fewer than 30 days prior to the meeting of the general Assembly.</p> <p>C. Campaign. Refer to Section RFS Internal Operating Procedures V.D. for the Code for Campaigning applicable to the Trustee election.</p> <p>D. Endorsement Process.</p> <ol style="list-style-type: none"> 1. Time. The endorsement of the resident and fellow candidates for council shall occur during the voting period at the Interim Assembly Meeting of the AMA-RFS. The Governing Council shall set the day and time. Candidates may also be endorsed during the Annual meeting by rules outlined below. 2. Method of Endorsement. Where there is only one candidate for a given council, endorsement may be by affirmation. When there are multiple candidates, a motion to endorse more than one candidate shall be in order. Endorsements shall be by ballot. There shall be a separate ballot for each Council. Votes shall be cast by approval balloting, such that any candidate whom the delegate deems worthy of endorsement should be marked affirmatively by that delegate. There shall be no ranking, and it should be made clear that marking a second candidate in no way jeopardizes the chances of a first candidate to be endorsed. 3. Processing. No ballots will be cast after the expiration of the voting period. The ballot boxes will be collected by members of the Rules Committee. The Rules Committee and the boxes will be sequestered in a private location. At this time the Chair of the Rules Committee will open the ballot box and the Rules Committee will then count the ballots and tabulate the results. Counting shall proceed by counting the number of affirmative votes for each candidate. Every candidate who receives an affirmative vote from greater than 50% of those who cast legal ballots shall be endorsed. 4. Late Endorsement. A candidate may ask for endorsement by the Assembly at the annual meeting of the Assembly. This is subject to the same rules described above and additionally requires a 2/3 vote of the Assembly for endorsement. In the case of an individual seeking late endorsement, any individual who has already been endorsed for the position shall be allotted equal time before the Assembly and shall have his or her materials reprinted in the Assembly handbook upon request. <p>E. Appeals. See RFS Internal Operating Procedures V.F.6.</p> <p>F. Report to Assembly. The Resident or Fellow member of a council shall submit a written report of the Council's activities to the Assembly biannually. This report will communicate Council Actions related to the concerns of the RFS.</p>

<p>YPS</p>	<p>Section X. Governing Council Rules for Endorsing AMA Board of Trustees and Elected Councils Candidates</p> <p>A. The Governing Council shall consider endorsements of candidates for AMA Board of Trustees and elected Councils who have been nominated by an organization represented in the AMA House of Delegates. Preference shall be given to current young physician AMA members, however all AMA members (including non-section members) who have demonstrated a clear history of service to the YPS may be considered at the Governing Council’s discretion.</p> <p>B. Only those candidates who are members of the YPS and who complete a YPS endorsement application shall be considered in the initial endorsement process. Candidates must submit a formal request for YPS endorsement, along with their curriculum vitae, letter of nomination from an organization represented in the “AMA House of Delegates, and a completed questionnaire on current YPS issues. Candidates have the option to submit a photo. The questionnaire shall be composed and updated as needed by the Governing Council. All applications for the initial endorsement process must be submitted by October 15 in the year prior to the election for which endorsement is sought. Applications will be reviewed by a committee appointed by the Governing Council, with recommendations forwarded for decision by the Governing Council during their executive session to be held in conjunction with the Interim Meeting of the AMA House of Delegates. The YPS shall decline to endorse any candidate for an elected council position where there is already a YPS nominee, unless multiple vacancies exist. Where multiple vacancies exist, the Governing Council may endorse as many additional candidates as there are additional vacancies. If a request for nomination for a position has been received, the decision for endorsements for that position will be made after the Assembly’s decision regarding nomination. Candidates endorsed through this process may include the YPS endorsement on cards and other promotional materials.</p> <p>In cases where a YPS nominee exits a race prior to election, the Governing Council may reconsider previous endorsement requests by candidate who had previously not been endorsed.</p> <p>If slots remain available following the initial endorsement process, there will be a second opportunity available to all candidates to obtain endorsement will be held in the year of the election. To apply for this endorsement, all application materials must be received by the Governing Council no later than January 31 the year of the election for which endorsement is sought. Applications will be reviewed by the Governing Council subsequent to January 31 and decisions will be made on endorsement in a timely manner.</p> <p>C. The Governing Council shall consider all qualified candidates formally requesting an endorsement from the YPS, but shall endorse no more than the available number of positions on the Council or Board. Should an endorsement candidate withdraw from a race, or an additional seat becomes available, the Governing Council reserves the right to make additional endorsements after the defined deadline outlined in the IOP. The Governing Council shall consider only candidates with the following qualifications: 1. Must be an AMA member at the time the endorsement is requested. 2. Should be active in organized medicine or involved in community or national medical entities. 3. Should have experience related to office sought. 4. Should demonstrate knowledge of and commitment to issues pertinent to the YPS.</p> <p>D. The YPS Governing Council shall submit an informational report on any endorsements to the Assembly at the YPS meeting just prior to the House of Delegates elections.</p> <p>***</p> <p>Section XIII. Governing Council Rules for Endorsements of Appointed AMA Councils/Committees/ACGME Review Committees/American Medical Political Action Committee (AMPAC) Board Candidates</p> <p>A. The Governing Council may endorse an unlimited number of candidates for any of the appointed AMA Councils/Committees/ACGME Review Committees and the AMPAC Board. The Governing Council shall consider only endorsements of candidates who have been nominated by an organization represented in the AMA House of Delegates. Preference shall be given to current young physicians, however, any candidate who</p>
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	<p>has demonstrated a clear history of service to the YPS may be considered at the Governing Council’s discretion.</p> <p>B. If requests for nominations for a position have been received, the decision for endorsements for that position will be made after the Governing Council’s decision regarding nominations.</p> <p>C. Only those candidates who complete a YPS endorsement application shall be considered. Endorsement requests must be received by October 15 in the year prior to the appointment for which endorsement is sought. Candidates must submit a formal request for endorsement, along with their curriculum vitae, and the letter of nomination from an organization represented in the AMA House of Delegates to the Governing Council for decision. Candidates have the option to submit a photo.</p> <p>D. The Governing Council shall consider only candidates with the following qualifications: 1. Must be an AMA member at the time the endorsement is requested. 2. Should be active in organized medicine or involved in community or national medical entities. 3. Should have experience related to position sought. 4. Should demonstrate knowledge of and commitment to issues pertinent to the YPS.</p> <p>E. Decisions for endorsement will be made after the October 15 endorsement request deadline, and candidates shall be notified of the YPS Governing Council’s decision to endorse or not to endorse in a timely manner.</p>
IMGS	None specified
OMSS	None specified
APS	<p>Section VIII. Miscellaneous</p> <p>C. Candidate Endorsement. The APS Governing Council may, on majority vote, endorse candidates for AMA Councils as well as the AMA Board of Trustees.</p>
MAS	None specified
IPPS	None specified
SPS	None specified
WPS	None specified

STANDING COMMITTEES

MSS	<p>7. MSS Standing Committees The MSS Standing Committees and Task Forces shall be appointed by the Governing Council and shall support the mission of the MSS as outlined in MSS Internal Operating Procedures.</p>
RFS	<p>Section XI. B. Standing Committees of the Resident and Fellow Section. The Governing Council shall annually appoint standing committees including, but not limited to, long range planning, public health, medical education, legislative awareness, membership and the poster symposium, composed of members of the Section to serve annual terms to further the mission of the Section. The Governing Council shall make an open solicitation of applications from the members of the section and shall select from among those who have applied. Should there be insufficient applications in order to adequately staff these committees, the Governing Council shall be empowered to make direct solicitations and appointments to the committees.</p>
YPS	<p>Section VII. Standing or Ad Hoc Committees</p> <p>A. Standing Committees.</p> <ol style="list-style-type: none"> 1. The Governing Council may create any number of standing committees to further the mission of the section. 2. A standing committee will have a duration of up to 4 years. A standing committee can be extended beyond its original charter if the Governing Council deems it appropriate. 3. The Governing Council shall openly solicit the YPS membership for applications to serve on a committee. 4. Members of standing committees shall be appointed for 2 year terms and can be reappointed. 5. The Governing Council shall select a chair of the committee from among its members. 6. All standing committees will have a liaison from the Governing Council who will serve ex-officio without the right to vote. 7. The Governing Council can direct the standing committees to make reports with or without recommendations directly to the Assembly or to the Governing Council. <p>B. Ad Hoc Committees.</p> <ol style="list-style-type: none"> 1. In order to perform an assigned task, the Governing Council may create any number of ad hoc committees with a duration ranging from 6 months to 2 years. 2. An ad hoc committee can be extended beyond its original charter if the Governing Council deems it appropriate. 3. Members of ad hoc committees will be appointed for the original duration of the committee. If the duration is extended, the Governing Council can reassess membership. 4. An Ad Hoc Committee on Internal Operating Procedures (IOP) will be constituted to review the IOP every five years. Changes to the IOP require a 2/3 vote of the YPS Assembly. 5. The Governing Council can direct the ad hoc committees to make reports with or without recommendations directly to the Assembly or to the Governing Council.
IMGS	None specified
OMSS	None specified

APS	None specified
MAS	None specified
IPPS	None specified
SPS	None specified
WPS	None specified

ADDITIONAL HOD DELEGATES (REGIONS)

<p>MSS</p>	<p>8. Regions</p> <p>8.1. Structure and Purpose of the MSS Regions.</p> <p>8.1.1. There are seven Medical Student Regions defined for the purposes of electing Regional Delegates to the AMA House of Delegates from Medical Student Regions. The regions are:</p> <p>Region 1: Washington, Oregon, California, Nevada, Utah, Colorado, Arizona, New Mexico, Montana, North Dakota, South Dakota, Idaho, Wyoming, Alaska, Hawaii.</p> <p>Region 2: Minnesota, Wisconsin, Nebraska, Iowa, Missouri, Illinois.</p> <p>Region 3: Kansas, Texas, Oklahoma, Arkansas, Louisiana, Mississippi.</p> <p>Region 4: Florida, Georgia, Alabama, South Carolina, North Carolina, Tennessee, Puerto Rico.</p> <p>Region 5: Michigan, Indiana, Ohio, Kentucky, West Virginia.</p> <p>Region 6: Virginia, Maryland, District of Columbia, Delaware, New Jersey, Pennsylvania.</p> <p>Region 7: Maine, Vermont, New Hampshire, Massachusetts, Rhode Island, Connecticut, New York</p> <p>8.1.2. In addition to providing a structure for election of Regional Delegates, the MSS defines the roles of the regions as follows: to provide a home within the MSS, to serve as a communication unit for the MSS, to provide a means to foster collaboration between the sections and states, and to facilitate interaction and integration of newly developing sections with well-established sections.</p>
<p>RFS</p>	<p>Section XI. Regions</p> <p>A. Purpose and Function.</p> <ol style="list-style-type: none"> 1. The Regions shall exist to foster and promote AMA-RFS activities and membership on a regional level. The Regions shall function as a means of dissemination of RFS information, of recruitment to the RFS and of opportunity for involvement and leadership for RFS members regionally. 2. If any Regional Chair ceases to meet the membership requirements of AMA Bylaw 7.1.1 prior to the expiration of the term for which elected, the term of such Regional Chair shall terminate and the position shall be declared vacant. If the Regional Chair ceases to meet the membership requirements of the RFS within 90 days prior to an Annual Meeting, the Region Chair shall be permitted to continue to serve in office until the completion of the Annual Meeting. <p>B. Regions Defined.</p> <ol style="list-style-type: none"> 1. Region 1: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, Wyoming 2. Region 2: Illinois, Iowa, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin 3. Region 3: Arkansas, Kansas, Louisiana, Mississippi, Oklahoma, Texas 4. Region 4: Alabama, Florida, Georgia, North Carolina, South Carolina, Tennessee 5. Region 5: Indiana, Kentucky, Michigan, Ohio, West Virginia 6. Region 6: Delaware, District of Columbia, Maryland, Pennsylvania, Virginia 7. Region 7: Connecticut, New York, Maine, New Hampshire, Massachusetts, New Jersey, Rhode Island, Vermont 8. Region 8: National Specialty Societies, Military and Other Federal Agencies, All other societies not otherwise named herein.

ADDITIONAL HOD DELEGATES (REGIONAL GOVERNANCE)

MSS	<p>8.1.3. Each region shall be governed by a Region Chair to be elected in accordance with the region’s bylaws. The Region Chair will serve as the liaison for their respective region to the Governing Council. Other Regional officer positions may be elected in accordance with the region’s bylaws. The role of the Region Chair is as follows:</p> <ul style="list-style-type: none"> 8.1.3.1. Encourage the organization of regional conferences as effective mechanisms of increasing communication among its members. 8.1.3.2. Encourage the development of local MSS sections in educational programs accredited by the Liaison Committee on Medical Education (LCME) or the American Osteopathic Association (AOA) where local sections do not exist and the development of state MSS sections in states where they do not exist. 8.1.3.3. Involve highly organized MSS sections and state sections in providing organizational information and assistance to developing sections. 8.1.3.4. Encourage MSS sections to maintain communication and interaction between medical student members and physician members of state associations and component societies. <p>8.1.4. Each region shall have a Region Governing Council, which will be composed of the Region Chair, other elected or appointed officers of the region consistent with that regions’ bylaws and at the discretion of the Region Chair. The purpose of the Region Governing Council shall be to further fulfill the purpose of each region as defined both in the MSS Internal Operating Procedures and the region’s bylaws.</p>
RFS	<p>Section X. C. Regional Governance.</p> <ol style="list-style-type: none"> 1. Each Region shall be encouraged to author its own regional Internal Operating Procedures (IOP) that outline its mechanism of operation and governance. Any such Regional IOP shall supersede the procedures outlined within this section below, provided the regional IOP includes a Chair and has membership criteria identical to those written below or as otherwise approved by the RFS Governing Council. 2. Each Region shall abide by the operating procedures in this section unless they have adopted independent internal operating procedures: <ol style="list-style-type: none"> a. Membership. <ol style="list-style-type: none"> i. A Person shall be considered a member of Region VIII if he or she is: <ol style="list-style-type: none"> a) A Resident or Fellow member of the AMA. b) A member of a national specialty medical society or is serving in the United States Army, the United States Navy, the United States Air Force, the United States Public Health Service, the Department of Veterans Affairs or other Federal agencies. ii. A Person shall be considered a member of a Geographic Region (1-7) if he or she is: <ol style="list-style-type: none"> a) A Resident or Fellow member of the AMA. b) Serving in approved training programs or fellowship in a State in that Region, or, as his or her primary occupation, serving in a structured educational program begun immediately upon completion of medical school, residency or fellowship training in a State in that Region. iii. Should any individual be a potential member of multiple regions due to educational, military, geographic and or specialty status, they must at the time of credentialing, identify their Regional affiliation. Neither an Assembly Delegate nor Alternate Assembly

Delegate shall be a voting member for more than one region nor shall they be allowed to change their regional affiliation during a single year as defined as the beginning of an Annual meeting of the RFS Assembly until the opening of the following Annual meeting of the RFS Assembly. An individual shall be allowed to change affiliations from one geographic Region to another if they have moved from a residency or fellowship in one Region to one in another.

b. Regional Governance. Each Region shall, at each RFS Assembly Annual meeting, elect a Chair to serve a one-year term that begins at the conclusion of the concurrent meeting of the AMA House of Delegates (HOD) and that ends at the conclusion of the following meeting of the AMA-HOD. Election shall be by majority vote of AMA-RFS Assembly Delegates and Assembly Alternate Delegates who are members of that Region. There shall be no votes by proxy.

c. Regional Activities.

i. Regions shall be encouraged to caucus on:

a) Reports/Resolutions.

b) Candidates (Including conducting AMA-RFS GC Candidate interviews).

c) Issues of importance to programs within the Region.

D. Regional Chairs.

1. Within their respective regions, Regional Chairs are responsible for the following:

a. Informing state leaders of current RFS events.

b. Increasing RFS membership.

c. Soliciting ideas of how to improve RFS activities.

d. Mobilizing RFS members for important AMA activities.

e. Promoting cooperation between local and national RFS leaders.

f. Developing new methods of how to increase resident/fellow participation in the RFS.

g. Coordinating and presiding over Regional Meetings.

2. At the Interim and Annual Meetings, the Regional Chairs are required to submit a short report of membership, legislative awareness, and leadership promotion activities to their respective regions and the RFS Governing Council.

3. Regional Chairs will also have an open invitation to all General Sessions of the AMA-RFS Governing Council and shall be invited to additional leadership events at the discretion of the AMA-RFS GC Chair.

E. Regional Council.

1. Purpose and Function. The Regional Council is designed to foster and promote strategic relationships between the RFS Governing Council, Regions, leaders of state and specialty society resident sections, and local residency/fellowship programs.

2. Membership. The Regional Council is comprised of eight regional chairs and the Member At-Large Officer from the RFS Governing Council, who shall serve as chair of the Regional Council.

3. Meetings. The Regional Council shall meet at least quarterly either in person or by teleconference in order to conduct the business of the Council.

ADDITIONAL HOD DELEGATES (APPORTIONMENT AND ELECTIONS)

MSS	<p>8.2. Regional Delegates to the AMA House of Delegates.</p> <p>8.2.1. Regional Delegates and Alternate Regional Delegates are part of the MSS Caucus led by the AMA Delegate and Alternate AMA Delegate.</p> <p>8.2.2. MSS Responsibilities: The Regional Delegates and Alternate Regional Delegates will serve as mentors in the MSS and assist the AMA Delegate and Alternate AMA Delegate in reviewing MSS resolutions</p> <p>8.2.3. Apportionment and Seating. Each Medical Student Region is entitled to Regional Delegate and Alternate Regional Delegate representation based on the number of seats allocated to it by apportionment, as outlined in AMA Bylaw 2.3.2. An elected Regional Delegate will be seated with the state delegation from the jurisdiction in which his or her educational program is located.</p> <p>8.2.3.1. If a Regional Delegate cannot fulfill his or her duties, the Alternate Delegate shall assume the position of Regional Delegate and be seated with the state in which the Regional Delegate’s educational program is located.</p> <p>8.2.4. Qualifications. Each candidate for Regional Delegate or Alternate Regional Delegate must meet the following minimum qualifications:</p> <p>8.2.4.1. Any medical student member of the AMA is eligible for a Regional Delegate or Alternate Regional Delegate position, except as prohibited by AMA Bylaws, MSS IOPs, or Region bylaws.</p> <p>8.2.4.2. All elected Regional Delegates and Alternate Regional Delegates must attend a medical school in the region they are elected to represent.</p> <p>8.2.4.2.1. In instances where a medical student member attends a campus in a different state than the main campus, he/she must represent the main campus’ state. In instances where the campus falls outside the region of the main campus, he/she must represent the main campus’ region.</p> <p>8.3. Elections. The MSS will elect Regional Delegates and Alternate Regional Delegates to the AMA House of Delegates according to the following guidelines:</p> <p>8.3.1. Each Medical Student Region is responsible for selecting its own Regional Delegate(s) and Alternate Regional Delegate(s), based on the process identified in each region’s bylaw.</p> <p>8.3.2. Elections for the Regional Delegates and Alternate Regional Delegates to the AMA House of Delegates will be held at the Interim Meeting of the MSS. Each Region must submit the name(s) of its newly-elected Regional Delegate(s) and Alternate Regional Delegate(s) to the MSS Governing Council before the close of the Interim Meeting.</p> <p>8.3.3. Candidates will be required to submit a completed application including the written endorsement of the state medical society with representation in the AMA- HOD in which their medical school campus is located and curriculum vitae to the Medical Student Section staff by the published deadline each year to be kept on file by the Medical Student Section.</p> <p>8.3.3.1. This provision may only be suspended if there are more Regional Delegate or Alternate Regional Delegate positions available than applicants who submitted on time or if there is a state in the region without an applicant.</p> <p>8.3.3.1.1. Applicants who do not submit their materials by the established application deadlines may be considered for available seats, but only after applicants who submitted their applications on time have been considered.</p>
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	<p>8.3.3.1.2. Each region will determine whether or not to consider a candidate running from the floor from a state with no candidates who submitted on time simultaneously or after candidates from states with applicants who submitted on time.</p> <p>8.3.3.2. A Regional Delegate or Alternate Regional Delegate who is elected from the floor without having submitted the application materials by the deadline must submit such materials within 60 days of the election in order to retain the position.</p> <p>8.3.4. Each state is entitled to a maximum of one Regional Delegate, unless there are fewer candidates than available positions or another state does not have a candidate that submitted their application on time. A state may have an unlimited number of Alternate Regional Delegates up to the maximum number of Regional Delegates.</p> <p>8.3.5. Medical Student Regional Delegates and Alternate Regional Delegates to the AMA House of Delegates are elected for one-year terms.</p> <p>8.3.6. All election disputes will be referred to the Governing Council.</p> <p>8.3.7. Each Region shall be free to institute more stringent requirements consistent with all other AMA and MSS rules.</p> <p>8.4. Creation of Regional Delegations to the House of Delegates. Through a mechanism of its own choosing, each Medical Student Region should appoint a member of its regional delegation to the House of Delegates, either a Regional Delegate or an Alternate Regional Delegate, to serve in the capacity of Regional Delegation Chair. The responsibilities of the Regional Delegation Chair should include:</p> <p>8.4.1. Identify Regional Delegates and Alternate Regional Delegates who may be absent and suggest replacements in accordance with the MSS IOPs and the Region Bylaws.</p> <p>8.4.2. Take attendance of the Regional Delegates and Alternate Regional Delegates from his or her region at House of Delegates meetings.</p> <p>8.4.3. Mentor and orient inexperienced Regional Delegates.</p> <p>8.4.4. Fulfill any other responsibilities assigned by the region.</p> <p>8.4.5. Coordinate resolution authorship in the region for the MSS Assembly.</p>
RFS	<p>Section VI. RFS Sectional Delegates</p> <p>A. Apportionment. The RFS is entitled to delegate and alternate delegate representation based on AMA Bylaw 2.2. This bylaw allots one delegate and one alternate delegate for each 2000 resident and fellow members of the AMA as recorded on December 31 of each year.</p> <p>B. Eligibility.</p> <ol style="list-style-type: none"> 1. All candidates for RFS Sectional Delegate or Alternate Delegate must be resident and fellow members of the AMA prior to campaigning or running for the position. Any resident and fellow member of the AMA is eligible to be nominated to be an RFS Sectional Delegate or Alternate Delegate. In order to enter his or her materials into the RFS handbook, a resident or fellow must obtain written endorsement from his or her constituent society or specialty organization prior to the posted deadline for printing handbook election materials. A candidate may be nominated from the floor of the Assembly as described in RFS Internal Operating Procedures V.B., but must subsequently obtain the endorsement of his or her constituent society or specialty organization within 30 days of his or her election. Should an elected RFS Sectional Delegate or Alternate Delegate not obtain endorsement within the allotted time, his or her election shall be null and void and the position shall be considered vacant. 2. Once candidates announce their endorsement, the endorsing constituent society or specialty organization may not be changed until a written statement of endorsement from the new endorsing society is provided to the RFS Governing Council. Each candidate is also required to provide a written statement detailing how the candidate plans to ensure his or her attendance at the required meetings.

3. Cessation of Eligibility. If any Sectional Delegate or Alternate Delegate ceases to meet the membership requirements of AMA Bylaw 7.1.1 prior to the expiration of the term for which elected, the term of such Delegate shall terminate and the position shall be declared vacant. If the Delegate ceases to meet the membership requirements of the RFS within 90 days prior to an Annual Meeting, the Delegate shall be permitted to continue to serve in office until the completion of the Annual Meeting.

C. Duties and Privileges. RFS Sectional Delegates and Alternate Delegates shall be subject to the privileges and duties of all AMA delegates as outlined in the AMA Bylaws. They shall caucus with their endorsing society as well as assist the RFS Delegate and Alternate in representing the Resident and Fellow members of the AMA in the House of Delegates. RFS Sectional Delegates and Alternates shall not speak on behalf of the AMA-RFS unless first permitted to by the RFS Delegate or Alternate. They shall also be responsible for reporting back to the resident and fellow section of their state or specialty endorsing society regarding the activities of the AMA House of Delegates.

D. Seating. RFS Sectional Delegates shall be seated with their endorsing state or specialty society. In the case where a RFS Sectional Delegate has been endorsed by both his or her state and specialty society, he or she must choose, prior to his or her election, with which delegation he or she wishes to be seated. In the case of a vacant delegate seat, the RFS Delegate will appoint a RFS Sectional Alternate Delegate to fill that seat, taking into consideration the Sectional Delegate's state/region of the country and/or his or her specialty. The RFS Sectional Alternate Delegate will sit with the Sectional Delegate's endorsing society and vote with that endorsing society in place of the Sectional Delegate.

E. Limitations. There shall be a limit of one Sectional Delegate and one Sectional Alternate Delegate per state or specialty society. This limitation is intended to allow more than one candidate from a given state to be delegate so long as all those beyond the first shall be endorsed by and seated with his or her specialty delegation. This limitation is also intended to allow more than one candidate from a given specialty to be delegate so long as all those beyond the first shall be endorsed by and seated with his or her state delegation. It is highly encouraged that the membership takes into consideration geographic regions and specialties in order to encourage a broad representation of RFS Sectional Delegates in the AMA House of Delegates. These aforementioned limits shall be waived should their enforcement create vacancies in the position of Sectional Delegate or Alternate Delegate. None of these limits shall be construed to limit the number of residents or fellows who can be endorsed by any given state or specialty society.

F. Term of Sectional Delegates. The normal term shall commence with the close of the House of Delegates meeting that immediately follows his or her election and shall end at the close of the following Interim meeting of the House of Delegates.

G. Elections of Sectional Delegates.

1. Time of Election. The Sectional Delegates shall be elected at the Interim Meeting for a one-year term. The Governing Council shall set the day and hour of such elections and shall give the resident and fellow members of the Association ample notification.

2. Nominations. Nominations for Sectional Delegate shall be received in advance of the Interim Meeting, pursuant to the rules of the RFS. The Speaker shall allot time for further nominations to be made from the floor of the Business Meeting.

3. Campaigns. Each candidate shall be subject to the campaign rules in RFS Internal Operating Procedures V.D.

4. Voter Eligibility. A voter shall be defined as the RFS Assembly Delegate or Alternate Delegate who is credentialed at the time of the vote.

5. Method of Election. The voting system to be used in the RFS Sectional Delegate and Alternate Delegate elections will be an approval-based, plurality-at-large voting system.

a. Voting Periods. The voting period for Sectional Delegates shall occur at the Interim Meeting at a time scheduled by the Speaker.

i. Balloting. All nominees for the office of Sectional Delegate shall be listed on a single ballot with their endorsing society. The ballot will contain clear voting instructions with a brief explanation of ballot counting procedures. The voter must vote for exactly as many

candidates as there are open positions. Ballots will be counted and delegates selected based on an approval-based, plurality-at-large voting system. Only nominees receiving a simple majority of the legal votes cast shall be elected. Ballots must be certified by the Speaker no more than 24 hours and no less than 1 hour prior to the election. The Speaker will allow all nominees to view the ballot and request changes to the ballot prior to the time of certification. Once the ballot is certified, no changes may be made. Candidates who receive written endorsement from their endorsing constituent association or specialty society prior to the election and provide a written statement detailing how they plan to ensure their attendance at the required meetings, will have their names highlighted to clearly indicate that all of their endorsing materials were received prior to the election.

ii. Limitations. If there is more than one nominee from an endorsing state or specialty society, then only the nominee from that endorsing society who has a majority and who has the most votes shall be elected. All other nominees from that society shall be eliminated from the remaining counting of ballots. This process will continue throughout the counting of ballots to ensure that there is only one RFS Sectional Delegate per endorsing state and specialty society.

iii. Unfilled Seats/Runoff Elections. If there are unfilled Sectional Delegate seats after the election, a runoff election will be held between the remaining candidates receiving the most votes, with the exact number of candidates participating in the runoff to be determined by the formula $2n+1$, where n equals the number of seats up for election. During the runoff election, the candidate(s) who receive(s) the highest number of votes, with a majority of legal votes cast, shall be elected. This process will continue until all Sectional Delegate and Alternate Delegate seats are filled. If unfilled seats remain after elections are completed, one additional Sectional Delegate and Alternate Delegate per endorsing state/specialty society will be allowed in a subsequent balloting period. This process will continue through as many counting rounds as needed until all Sectional Delegate and Alternate Delegate seats are filled.

H. Elections of Sectional Alternate Delegates. Criteria and election procedures for Sectional Alternate Delegates shall be identical to those for Sectional Delegates except that the voting period shall follow the one for Sectional Delegates. All candidates for Sectional Delegate shall be eligible for Sectional Alternate Delegate.

I. Vacancies.

1. All delegate vacancies should be filled at the discretion of the Governing Council from among elected alternate delegates. If possible, the replacement delegate(s) should be selected from among alternate delegates who are from the same society as the delegate that they are replacing.
2. Alternate Delegate vacancies should be solicited by the Governing Council via nominations open to all RFS members, and the Governing Council should select replacement Alternate Delegates from among those nominees through a majority vote of all Governing Council members present.

MISCELLANEOUS

MSS	<p>9. MSS Caucus to the HOD</p> <p>9.1. MSS Caucus Structure</p> <p>9.1.1. The MSS Caucus is comprised of the following members: The AMA Delegate and Alternate AMA Delegate; the Regional Delegates and Alternate Regional Delegates; and any MSS member serving on any HOD delegation.</p> <p>9.1.2. The MSS Delegate and MSS Alternate Delegate shall be considered the chair and vice chair of the caucus respectively and their responsibilities in those positions include, but are not limited to:</p> <p>9.1.2.1. Overseeing debate, discussion, and voting that occurs within the caucus.</p> <p>9.1.2.2. Assigning Regional Delegates or Alternate Regional Delegates to serve on ad hoc caucuses to reference committees.</p> <p>9.1.2.3. Speaking on behalf of the MSS in reference committee hearings and the HOD or delegating the responsibility to speak on specific items of business to others of their choosing.</p> <p>9.1.2.4. Developing general MSS strategy for supporting or opposing resolutions and/or reports.</p> <p>9.1.2.5. Coordinating and negotiating with the leadership of other groups within the HOD.</p> <p>9.2. Determining MSS Caucus Positions on AMA HOD Resolutions</p> <p>9.2.1. For all MSS Caucus activities requiring a vote, all members of the caucus shall be given one vote.</p> <p>9.2.2. A quorum of at least one half of potential voting members must participate for a vote to be valid.</p> <p>9.2.3. In the AMA HOD, the MSS Caucus must take positions on resolutions that are consistent with the existing policy of the MSS as defined in the MSS Digest of Actions whenever relevant MSS policy exists.</p> <p>9.2.4. In areas where relevant MSS policy exists, but the interpretation is uncertain, a majority vote of a quorum of delegates will determine the caucus's interpretation.</p> <p>9.2.5. When a resolution is before the AMA HOD that is of significant importance to the MSS, but for which no MSS policy exists, any member of the MSS Caucus may move that the MSS take a position on the resolution. Such a movement requires a second by another caucus member and a 2/3rds majority vote to pass.</p> <p>9.2.6. Positions set using the procedures described in IOP Section 9.2.5 are valid for the duration of that meeting only and do not apply to future interim or annual meetings.</p> <p>9.2.7. The MSS Caucus may not take positions that are contrary to existing MSS policy.</p> <p>9.3. Reporting of Caucus Actions. The AMA Delegate and Alternate Delegate shall be responsible for authoring a report of actions taken, which shall be presented to the MSS Assembly at the next national meeting. This report will list the resolved clauses of all AMA HOD resolutions for which the MSS took a position, and will specifically identify those resolutions for which the MSS Caucus took a position that was not grounded in existing internal policy.</p> <p>***</p> <p>12. Miscellaneous</p> <p>12.1. Financial Responsibility. The funding of the MSS Governing Council is appropriated by the AMA. A listing of all meetings attended by each member of the Governing Council and members of Committees and Panels, along with an account of pertinent actions taken,</p>
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	will be made available to MSS members upon request.
RFS	<p>Section X. RFS Caucus of the AMA House of Delegates</p> <p>A. RFS Caucus Structure.</p> <ol style="list-style-type: none"> 1. The RFS sectional delegate and alternate delegates, together with the RFS Delegate and Alternate, form the RFS Caucus. 2. The RFS Delegates and RFS Alternate Delegate should function as the chair and vice chair, respectively, of the caucus and their responsibilities in those positions include, but are not limited to: <ol style="list-style-type: none"> a. Overseeing debate, discussion, and voting that occurs within the caucus, or designating a member of the caucus to fulfill this role if they are unable to perform it themselves. b. Assigning sectional delegates and alternate delegates to reference committees. c. Speaking on behalf of the RFS in reference committee hearings and the HOD, or delegating the responsibility to speak on behalf of the RFS to other members of the section. d. Developing general RFS strategy for passing or defeating resolutions. e. Coordinating and negotiating with the leadership of other groups within the HOD. 3. Other resident and fellow delegates to the AMA HOD, including residents or fellows appointed to their state or specialty delegations, are not considered members of the caucus. They are encouraged to take part in RFS Caucus meetings and participate in discussions. If willing, they may still be assigned to speak on behalf of the RFS by the RFS Delegates. <p>B. Determining RFS Caucus Positions on AMA HOD Resolutions.</p> <ol style="list-style-type: none"> 1. A quorum of at least 50% of voting members must participate for a vote to be valid. 2. In the AMA HOD, the RFS Caucus must take positions on resolutions that are consistent with the existing policy of the RFS as defined in the RFS Digest of Actions whenever possible. 3. In areas where relevant RFS policy exists, but the interpretation is uncertain, a majority vote of a quorum of delegates will determine the caucus's interpretation. 4. When a resolution is before the AMA HOD for which RFS policy does not exist, any member of the RFS Caucus may move that the RFS take a position on the resolution. Such a movement requires a second by another caucus member and a 2/3rds majority vote to pass. 5. Positions set using the procedures described in section B.5 are valid for the duration of that meeting only, and do not apply to future interim or annual meetings. <p>C. Reporting of Caucus Actions</p> <ol style="list-style-type: none"> 1. The RFS Delegate and Alternate shall be responsible for authoring a report of actions taken, which shall be presented to the RFS Assembly at the next national meeting. This report will list the resolved clauses of all AMA HOD resolutions for which the RFS took a position, and will specifically identify those resolutions for which the RFS Caucus took a position that was not grounded in existing internal policy. It will also detail the action taken, motivation for taking such action, and suggestions for new AMA-RFS policy on the issue in question. <p>Section XIII. Miscellaneous</p> <p>A. Parliamentary Authority. The parliamentary authority of the AMA House of Delegates governs this organization in all parliamentary situations that are not provided for in the law or in the AMA Bylaws or adopted rules of the Resident and Fellow Section.</p> <p>B. Financial Responsibility. Funding the RFS Governing Council is appropriated by the AMA. A listing of all meetings attended by each member of</p>

	the Governing Council and members of AMA Councils, Committees, and Panels, along with an account of pertinent actions taken will be sent to RFS members semiannually.
YPS	<p>Section VI. YPS Assembly Meeting.</p> <p>G. Rules of Order</p> <ol style="list-style-type: none"> 1. The Rules of Order shall be included in all YPS Handbooks, including print and electronic versions. 2. The Assembly Meeting shall be conducted pursuant to the established rules of order presented by the Speaker and adopted by the Assembly. These include the following procedures: <ol style="list-style-type: none"> a. Any AMA-YPS member wishing to obtain the floor shall approach the nearest microphone, wait to be recognized, address the Speaker or Chair, and give his or her name, affiliation, for whom he or she is speaking, and whether he or she speaks for or against the current motion, before speaking on the issue. Observers and others may participate in the discussion with permission of the Speaker or Chair. b. No one shall speak more than once on any issue or separate motion until all who wish to speak have been heard. c. So as not to hinder debate, time limits for discussion on any single issue shall not be imposed. Should discussion become lengthy, a representative to the Assembly may make a motion to the Assembly to limit debate. Such motion would need a 2/3 vote to be passed. Ample time should be allowed for any member to be heard on an issue before debate is closed. d. Any major amendments shall be presented to the Speaker in writing before they are placed on the floor for discussion and action. e. Voting shall be by voice, that is “yes” and “no,” except where the Speaker, Chair or a representative calls for a division of the Assembly, in which case a counted vote will be taken. <p>***</p> <p>L. Miscellaneous.</p> <ol style="list-style-type: none"> 1. Parliamentary Authority. The parliamentary authority of the HOD shall govern the YPS in all parliamentary situations that are not provided for in the AMA Bylaws or adopted rules of the YPS. 2. Digest of Actions. A Digest of Actions is the official proceedings from the YPS Assembly Meetings, and shall include directives for action to the YPS Governing Council and directives for advocacy by the YPS Delegate within the HOD. An updated Digest shall be available online following each YPS Assembly Meeting. 3. Consent calendars. A consent calendar shall be utilized for the recommendations of the Reference Committee and the YPS HOD Handbook Review Committee. 4. C. Clayton Griffin, MD, Memorial Luncheon. A luncheon named in honor of a deceased YPS Governing Council member C. Clayton Griffin, MD, shall be convened at every YPS Assembly Meeting. 5. Recycling. Provisions for recycling of meeting materials shall be available at every YPS Assembly Meeting, where possible. 6. Handbooks. In advance of the meeting, the Assembly Handbook shall be made available in electronic form. A print Handbook shall be made available at the YPS Assembly Meeting only on request.
IMGS	<p>Section VI. Miscellaneous</p> <p>A. Parliamentary Authority. The parliamentary authority of the AMA House of Delegates governs this organization in all parliamentary situations that are not provided for in the law, bylaws or adopted Internal Operating Procedures of the IMG Section.</p>
OMSS	<p>VII. Miscellaneous</p> <p>A. Conflict of Interest. OMSS Representatives or other individuals providing testimony at a reference committee hearing or speaking on the floor at</p>

the Business Meeting who have a personal interest or a substantial financial interest in a commercial enterprise which interest will be materially affected by a matter before the Assembly, including any pending litigation, must publicly disclose that interest before speaking.

- B. Testimony at House of Delegates Reference Committee Hearings. Any member of the AMA has a right to testify before a HOD reference committee and share his/her views on any item of business. However, since the AMA Bylaws provide only for a Delegate and Alternate Delegate to represent the OMSS in the HOD and to minimize confusion at the HOD reference committee hearings, an OMSS Representative shall not introduce himself/herself as an OMSS representative unless the OMSS Delegate or Alternate Delegate has asked the representative to present testimony on behalf of the OMSS.
- C. All material/information to be distributed to the Assembly must be cleared through the OMSS office.
- D. Material relating to business of the OMSS shall be distributed during the Business Meeting. The Chair shall advise representatives and participants of this material.
- E. Smoking shall be prohibited at all official business meetings of the OMSS including the Business Meeting, reference committees and workshops.
- F. A credentialed representative may transfer his/her credentials to an alternate representative from the same entity by notifying the Credentials Committee that the individual meets the criteria for serving as an OMSS representative. Upon approval of the Credentials Committee, the credentialed representative shall transfer the official badge with the credentialing ribbon and label to the alternate representative.
- G. The disposition of all new business or issues that are introduced by an OMSS educational speaker or at the open forum may be introduced as an emergency resolution by an OMSS representative.
- H. A parliamentarian may be selected by the Chair prior to each meeting.

APS	<p>VIII. Miscellaneous</p> <p>A. Parliamentary Authority. The parliamentary authority of the AMA House of Delegates governs this organization in all parliamentary situations that are not provided for in the AMA Bylaws.</p> <p>B. Financial Responsibility. The funding of the APS Governing Council is appropriated by the AMA. All necessary expenses related to Governing Council activities will be reimbursed in compliance with AMA Expense and Travel Guidelines.</p>
MAS	<p>X. The MAS Structure</p> <p>A. Rules of Order. The meeting of the MAS shall be conducted pursuant to the established rules of procedure presented by the MAS Chair and adopted by the Section. These rules stem from AMA Bylaws and generally pursuant to the current edition of The Standard Code of Parliamentary Procedure (Sturgis).</p> <p>B. GC Meetings and Quorum. The GC shall hold three meetings per year with two meetings held in conjunction with the Annual Meeting and the Interim Meeting of the AMA-HOD. When needed, other meetings may be authorized at times and locations within budgetary limits and standard AMA guidelines. All efforts shall be made to contain costs. The presence (via teleconference or face to face meeting is acceptable) of five (5) members shall constitute a quorum.</p> <p>***</p> <p>E. Activities. Guidance on MAS projects, programs and activities shall be provided by the GC and carried out within existing available resources. An ongoing communications plan with members of the MAS and interested individuals may include electronic, print and other mechanisms. Electronic mechanisms will be encouraged for this purpose whenever possible.</p> <p>F. Voting. Unless otherwise provided in these Internal Operating Procedures (IOP), any action or recommendation of the GC shall be adopted by the affirmative vote of a majority of the GC members present at any duly constituted meeting or teleconference at which a quorum is present.</p>
IPPS	<p>Section III. Officers/Governing Council</p> <p>F. Quorum. A quorum of the Governing Council exists when more than half of the Governing Council members are present.</p> <p>G. Transition from Advisory Council on Group Practice Physicians to Integrated Physician Practice Section Governing Council. Once the terms of all former Advisory Committee members who have elected to the GC have expired, Sections III.E.4.a and III.G will automatically sunset.</p> <p>***</p> <p>VII. Miscellaneous</p> <p>A. Testimony at House of Delegates (HOD) Reference Committee Hearings. Any member of the AMA has a right to testify before a HOD reference committee and share his/her views on any item of business. However, since the AMA Bylaws provide only for a Delegate and Alternate Delegate to represent the IPPS in the HOD and to minimize confusion at the HOD reference committee hearings, an IPPS Representative shall not introduce himself/herself as an IPPS Representative or representing the Section unless the IPPS Delegate or Alternate Delegate has asked the Representative to present testimony on behalf of the IPPS.</p> <p>B. All material/information to be distributed to the Assembly must be cleared through the IPPS office. Material relating to business of the IPPS shall be made available for the business meeting. The Chair shall advise Representatives and participants of this material.</p>

SPS	<p>VI. SPS Structure</p> <p>A. Rules of Order. The meeting of the SPS shall be conducted pursuant to the established rules of procedure presented by the SPS Chair and adopted by the Section. These rules are based on AMA Bylaws and generally pursuant to the parliamentary authority of our AMA as specified in the AMA Bylaws.</p> <p>B. GC Meetings and Quorum. The GC shall meet in conjunction with each AMA-HOD meeting, and at one additional face-to-face meeting convened in a calendar year. When required, other meetings may be authorized at times and locations within budgetary limits and standard AMA guidelines. All efforts shall be made to contain costs. The presence (via teleconference or face to face) of four (4) members shall constitute a quorum.</p>
WPS	<p>Section VI. A. Rules of Order. The meeting of the WPS shall be conducted pursuant to the established rules of procedure presented by the WPS Chair and adopted by the Section. These rules are based on AMA Bylaws and generally pursuant to the parliamentary authority of our AMA as specified in the AMA Bylaws.</p> <p>Section VI. F. Voting. Unless otherwise provided in these Internal Operating Procedures (IOP), any action or recommendation of the GC shall be adopted by the affirmative vote of a majority of the GC members present at any duly constituted meeting or teleconference at which a quorum is present.</p>

DISPUTE RESOLUTION

MSS	<p>13. Dispute Resolution.</p> <p>13.1. All disputes of these Internal Operating Procedures shall be resolved by the AMA Board of Trustees (BOT) with provision for input from other parties as deemed necessary by the BOT, except in the following instances as defined elsewhere in these Internal Operating Procedures:</p> <p>13.1.1. All disputes involving Regional Delegate or Alternate Delegate elections shall be resolved by the MSS Governing Council.</p> <p>13.1.2. All disputes involving Campaign Rules as related to the MSS shall be resolved by the MSS Speaker and Vice Speaker.</p>
RFS	None specified
YPS	None specified
IMGS	None specified
OMSS	None specified
APS	None specified
MAS	None specified
IPPS	<p>Section II. Membership</p> <p>C. Appeal Process. The IPPS seeks to be inclusive of AMA members and therefore if an organization does not initially meet the criteria for Associate or Affiliate membership as determined by the Credentials Committee, it can make a request for reconsideration by the Governing Council.</p>
SPS	None specified

IOP AMENDMENTS [Also see Bylaw 7.0.7]

MSS	<p>14. Amendments to the Internal Operating Procedures</p> <p>14.1. Other Requirements. Per AMA Bylaw 7.0.7, all rules, regulations, and procedures adopted by the MSS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA House of Delegates.</p>
RFS	<p>Section XIV. Amendments</p> <p>These Internal Operating Procedures may be amended by language proposed by the RFS Governing Council with the approval of two-thirds of the members of the Resident and Fellow Section Assembly present and voting. Where the Assembly instructs the Governing Council to script IOP changes, the language shall be submitted at the following Assembly meeting, unless otherwise specified, shall be considered at the business meeting and shall be effective immediately upon approval by two-thirds of the Assembly present and voting, unless a different time frame is so specified and approved by a simple majority when proposed. Amendments to the Internal Operating Procedures may be contingent upon corresponding changes to the AMA Bylaws.</p>
YPS	<p>Section XIV. Amendments</p> <p>A. These Internal Operating Procedures may be amended by language proposed by the YPS Governing Council and/or an Ad Hoc Committee on Internal Operating Procedures with the approval of two-thirds of the members of the YPS Assembly present and voting. Since changes to the YPS Internal Operating Procedures must be approved by the AMA Board of Trustees, the YPS Governing Council shall notify the YPS Assembly of any proposed changes that the AMA Board does not approve.</p> <p>B. Where the YPS Assembly instructs the Governing Council to recommend changes to the AMA Bylaws, the language shall be submitted at the following HOD meeting, unless otherwise specified. The Governing Council shall notify the YPS Assembly of the outcome of the HOD deliberations.</p> <p>C. Amendments to the YPS Internal Operating Procedures will be contingent upon corresponding changes to the AMA Bylaws. The YPS Governing Council shall notify the Assembly of such changes.</p>
IMGS	<p>Section VII. Amendments.</p> <p>A. These Internal Operating Procedures may be amended by language proposed by the IMG GC with the approval of two-thirds of the members of the International Medical Graduates Section Congress present and voting and subject to approval by the AMA Board of Trustees. When the Congress instructs the Governing Council to amend the language of these Internal Operating Procedures, the language shall be posted for comments on the Virtual Congress and at the following Congress meeting, unless otherwise specified, shall be considered at the Congress meeting and shall be effective upon approval by two-thirds of the Congress present and voting as well as subject to approval by the AMA Board of Trustees. Amendments to the Internal Operating Procedures may be contingent upon corresponding changes to the AMA Bylaws.</p>

OMSS	None specified
APS	<p>Section IX. Amendments</p> <p>A. APS Requirements. These Internal Operating Procedures may be amended by a quorum of the members of the APS Governing Council.</p> <p>B. Other Requirements. Per AMA Bylaw 7.0.7, all rules, regulations, and procedures adopted by the APS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA House of Delegates.</p>
MAS	<p>Section XI. Amendments. GC members shall receive any amendments to this IOP from MAS members in writing. Amendments to this IOP document shall require a majority affirmative vote by those MAS members voting electronically and/or present at a MAS meeting and will then be subject to the approval of the AMA-BOT. Upon AMA-BOT approval, the MAS GC will notify its membership of any amendments or changes as a result of the BOT's approval process. If there are amendments from the BOT, a final ratification by the MAS membership of the IOP document shall take place electronically. Implementation of the amended IOP will go into effect immediately following the final electronic ratification.</p>
IPPS	<p>Section VIII. Miscellaneous</p> <p>C. Amendments to the IOP will be made by the Governing Council and subject to the approval of the Board of Trustees.</p>
SPS	<p>Section VI. SPS Structure</p> <p>F. Amendments. These Internal Operating Procedures may be amended by the approval of two-thirds of the members of the SPS present and voting at the Virtual SPS Meeting. Amendments to these Internal Operating Procedures must be submitted in advance of the Virtual SPS Meeting so that the Governing Council can study the implications of the proposed changes.</p> <p>According to Bylaw 7.0.7, all rules, regulations, and procedures adopted by the SPS are subject to the approval of the Board of Trustees. Amendments to the Internal Operating Procedures may also be contingent upon corresponding changes to the AMA Bylaws, which require approval of two-thirds of the members of the AMA-HOD.</p>
WPS	<p>Section VII. Amendments</p> <p>Any amendments to this IOP document shall require a two-thirds affirmative vote by those WPS members voting electronically and/or present at a WPS meeting and will then be subject to the approval of the AMA-BOT. Upon AMA-BOT approval, the WPS GC will notify its membership of any amendments or changes as a result of the BOT's approval process. If there are amendments from the BOT, a final ratification by the WPS membership of the IOP document shall take place electronically. Implementation of the amended IOP will go into effect immediately following the final electronic ratification.</p>

RELEVANT AMA BYLAWS

<p>Bylaws applicable to all Sections</p>	<p>7.0.1 Mission of the Sections. A Section is a formal group of physicians or medical students directly involved in policymaking through a Section delegate and representing unique interests related to professional lifecycle, practice setting, or demographics. Sections shall be established by the House of Delegates for the following purposes:</p> <p>7.0.1.1 Involvement. To provide a direct means for membership segments represented in the Sections to participate in the activities, including policy-making, of the AMA.</p> <p>7.0.1.2 Outreach. To enhance AMA outreach, communication, and interchange with the membership segments represented in the Sections.</p> <p>7.0.1.3 Communication. To maintain effective communications and working relationships between the AMA and organizational entities that are relevant to the activities of each Section.</p> <p>7.0.1.4 Membership. To promote AMA membership growth.</p> <p>7.0.1.5 Representation. To enhance the ability of membership segments represented in the Sections to provide their perspective to the AMA and the House of Delegates.</p> <p>7.0.1.6 Education. To facilitate the development of information and educational activities on topics of interest to the membership segments represented in the Sections.</p> <p>7.0.2 Informational Reports. Each Section may submit at the Annual Meeting an informational report detailing the activities and programs of the Section during the previous year. The report(s) shall be submitted to the House of Delegates through the Board of Trustees. The Board of Trustees may make such non-binding recommendations regarding the report(s) to the Sections as it deems appropriate, prior to transmitting the report(s) to the House of Delegates without delay or modification by the Board. The Board may also submit written recommendations regarding the report(s) to the House of Delegates.</p> <p>7.0.3 Governing Council. There shall be a Governing Council for each Section to direct the programs and the activities of the Section. The programs and activities shall be subject to the approval of the Board of Trustees or the House of Delegates.</p> <p>7.0.3.1 Qualifications. Members of each Section Governing Council must be members of the AMA and of the Section.</p> <p>7.0.3.2 Voting. Members of each Section Governing Council shall be elected by the voting members of the Section present at the business meeting of the Section, unless otherwise provided in this Bylaw.</p> <p>7.0.3.3 Additional Requirements. Each Section shall adopt rules governing the composition, election, term, and tenure of its Governing Council.</p> <p>7.0.4 Officers. Each Section shall select a Chair and Vice Chair or Chair-Elect and other necessary and appropriate officers.</p> <p>7.0.4.1 Qualifications. Officers of each Section must be members of the AMA and of the Section.</p> <p>7.0.4.2 Voting. Officers of each Section shall be elected by the voting members of the Section, unless otherwise provided in this Bylaw.</p> <p>7.0.4.3 Additional Requirements. Each Section shall adopt rules governing the titles, duties, election, term, and tenure of its officers.</p> <p>7.0.5 Delegate and Alternate Delegate. Each Section shall elect a Delegate and Alternate Delegate to represent the Section in the House of Delegates.</p> <p>7.0.6 Business Meeting. There shall be a Business Meeting of members of each Section. The Business Meeting shall be held on a day prior to</p>
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	<p>each Annual and Interim Meeting of the House of Delegates.</p> <p>7.0.6.1 Purpose. The purposes of the Business Meeting shall be:</p> <p>7.0.6.1.1 To hear such reports as may be appropriate.</p> <p>7.0.6.1.2 To consider other business and vote upon such matters as may properly come before the meeting.</p> <p>7.0.6.1.3 To adopt resolutions for submission by the Section to the House of Delegates.</p> <p>7.0.6.1.4 To hold elections.</p> <p>7.0.6.2 Meeting Procedure.</p> <p>7.0.6.2.1 The Business Meeting shall be open to all members of the AMA.</p> <p>7.0.6.2.2 Only duly selected representatives who are AMA members shall have the right to vote at the Business Meeting.</p> <p>7.0.6.2.3 The Business Meeting shall be conducted pursuant to rules of procedure adopted by the Governing Council. The rules of procedure may specify the rights and privileges of Section members, including any limitations on participation or vote.</p> <p>7.0.7 Rules. All rules, regulations, and procedures adopted by each Section shall be subject to the approval of the Board of Trustees.</p> <p>7.0.8 Establishment of New Sections. A member component group seeking Section status may submit an application to the Council on Long Range Planning and Development, which will make its recommendation to the House of Delegates through the Board of Trustees, or a resolution may be submitted for Section status.</p> <p>7.0.9 Section Status. Sections shall either be fixed or delineated, as determined by the House of Delegates upon recommendation of the Council on Long Range Planning and Development based on criteria adopted by the House of Delegates. A delineated Section must reconfirm its qualifications for continued delineated Section status and associated representation in the House of Delegates by demonstrating at least every 5 years that it continues to meet the criteria adopted by the House of Delegates.</p>
<p>MSS BYLAWS</p>	<p>7.3 Medical Student Section. The Medical Student Section is a fixed Section.</p> <p>7.3.1 Membership. All active medical student members of the AMA shall be members of the Medical Student Section.</p> <p>7.3.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.3.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If the officer or member graduates from an educational program within 90 days prior to an Annual Meeting, the officer or member shall be permitted to continue to serve in office until the completion of the Annual Meeting.</p> <p>7.3.3 Representatives to the Business Meeting.</p> <p>7.3.3.1 Representatives. The AMA medical student members of each educational program as defined in Bylaw 1.1.1 may select one representative and one alternate representative. An educational program as defined in Bylaw 1.1.1 that has a total student population (excluding students at associated administrative campuses) greater than 999 may select one additional representative and one additional alternate representative.</p> <p>7.3.3.2 Medical School Separate Campus. The AMA medical student members of an educational program as defined in Bylaw 1.1.1 that has more than one campus may select a representative and an alternate representative from each campus. A separate campus is defined as an administrative campus separate from the central campus where a minimum of 20 members of the medical student body are assigned for some portion of their instruction over a period of time not less</p>

than an academic year. The Governing Council shall establish appropriate rules, subject to approval of the Board of Trustees, for credentialing all representatives.

- 7.3.3.3 National Medical Specialty Societies, Federal Services, and Professional Interest Medical Associations. Each national medical specialty society, Federal Service, and professional interest medical association granted representation in the House of Delegates that has established a medical student component is entitled to one representative and one alternate representative selected by the medical student members of the organization. The Governing Council shall adopt uniform rules and criteria to determine if an organization represented in the House of Delegates has established a medical student membership component so as to qualify for representation at the Business Meeting. The procedure by which the medical student representative from the organization is selected must meet the requirements established by the Governing Council.
- 7.3.3.4 National Medical Student Organizations. National medical student organizations that have been granted representation in the Medical Student Section Business Meeting may select one representative and one alternate representative.
 - 7.3.3.4.1 Criteria for Eligibility. National medical student organizations that meet the following criteria may be considered for representation in the Medical Student Section Business Meeting:
 - a. The organization must be national in scope.
 - b. A majority of the voting members of the organization must be medical students enrolled in educational programs as defined in Bylaw 1.1.1.
 - c. Membership in the organization must be available to all medical students, without discrimination.
 - d. The purposes and objectives of the organization must be consistent with the AMA's purposes and objectives.
 - e. The organization's code of medical ethics must be consistent with the AMA's Principles of Medical Ethics.
 - 7.3.3.4.2 Procedure. The Medical Student Section shall adopt appropriate rules for the application, acceptance and retention of national medical student organizations. Recommendations for acceptance and discontinuance shall be subject to the approval of the Board of Trustees.
 - 7.3.3.4.3 Rights and Responsibilities. The medical student representative of each national medical student organization granted representation in the Business Meeting shall have full voting rights, including the right to vote in any elections at the conclusion of a 2-year probationary period with regular attendance. The representatives shall not be eligible for election to any office in the Medical Student Section.
- 7.3.3.5 Other Groups. The Association of American Medical Colleges – Organization of Student Representatives and the American Association of Colleges of Osteopathic Medicine – Council of Osteopathic Student Government Presidents are each entitled to one representative and one alternate representative selected by the medical student members of the organization. The procedure by which the medical student representative from each of these groups is selected must meet the requirements established by the Governing Council.
- 7.3.3.6 Certification. All representatives to the Business Meeting must be medical student members of the AMA and shall be properly certified to the Governing Council in accordance with rules established by the Governing Council.

	<p>7.3.4 Additional Purposes of the Meeting. In addition to the purposes of the Business Meeting set forth in Bylaw 7.0.6.1, the purposes of the meeting shall include:</p> <p>7.3.4.1 To elect the medical student trustee at the Business Meeting prior to the Interim Meeting of the AMA.</p> <p>7.3.4.2 To adopt procedures for election of Medical Student Regional delegates and alternate delegates established in Bylaw 2.3.</p> <p>7.3.4.3 To elect Medical Student Regional delegates and alternate delegates at the business meeting prior to the Interim Meeting of the AMA. Elected delegates and alternate delegates shall be seated at the Annual Meeting of the House of Delegates.</p>
<p>RFS BYLAWS</p>	<p>7.1 Resident and Fellow Section. The Resident and Fellow Section is a fixed Section.</p> <p>7.1.1 Membership. All active resident/fellow physician members of the AMA shall be members of the Resident and Fellow Section.</p> <p>7.1.1.1 Definition of a Resident. For purposes of membership in the Resident and Fellow Section, the term Resident shall be applied to any physicians who meet at least one of the following criteria:</p> <p>a) Members who are enrolled in a residency approved by the Accreditation Council for Graduate Medical Education or the American Osteopathic Association.</p> <p>b) Members who are active duty military or public health service residents required to provide service after their internship as general medical officers (including underseas medical officers or flight surgeons) before their return to complete a residency.</p> <p>c) Members who are serving, as their primary occupation, in a structured educational, vocational, or research program of at least one year to broaden competency in a specialized field prior to completion of their residency.</p> <p>7.1.1.2 Definition of a Fellow. For purposes of membership in the Resident and Fellow Section, the term Fellow shall be applied to any physicians who have completed a residency and meet at least one of the following criteria:</p> <p>a) Members who are serving in fellowships approved by the Accreditation Council for Graduate Medical Education or the American Osteopathic Association.</p> <p>b) Members who are serving, as their primary occupation, in a structured clinical, educational, vocational, or research training program of at least six months to broaden competency in a specialized field.</p> <p>7.1.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.1.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If the officer or member completes residency or fellowship within 90 days prior to an Annual Meeting, the officer or member shall be permitted to continue to serve in office until the completion of the Annual Meeting.</p> <p>7.1.3 Representatives to the Business Meeting from Organizations represented in the House of Delegates. The Business Meeting shall include representatives from constituent associations, Federal Services, national medical specialty societies, and professional interest medical associations represented in the House of Delegates.</p> <p>7.1.3.1 Apportionment. The apportionment for each constituent association, Federal Service, national medical specialty society and professional interest medical association is one representative for each 100, or fraction thereof, members of the Resident and Fellow Section who are members of the constituent association, Federal Service, national medical</p>

	<p>specialty society or professional interest medical association.</p> <p>7.1.3.2 Effective Date. In January of each year, the AMA shall notify each constituent association, Federal Service, national medical specialty society and professional interest medical association of the number of seats to which it is entitled. Such apportionment shall take effect on the following January 1 and remain effective for one year.</p> <p>7.1.4 Other Representatives to the Business Meeting.</p> <p>7.1.4.1 National Resident and Fellow Organizations. National resident and fellow organizations that meet the following criteria may be considered for representation in the Resident and Fellow Section Assembly:</p> <ol style="list-style-type: none"> a. The organization must be national in scope. b. The organization must be composed solely of residents or fellows. c. Membership in the organization must be available to all residents or fellows, without discrimination. d. The purpose and objectives of the organization must be consistent with the AMA's purpose and objectives. e. The organization's code of medical ethics must be consistent with the AMA's Principles of Medical Ethics. <p>7.1.4.1.1 Procedure. The Resident and Fellow Section shall adopt appropriate rules for the application, acceptance and retention of national resident and fellow organizations.</p> <p>7.1.4.1.2 Apportionment. Each national resident and fellow organization may select one representative and one alternate representative.</p> <p>7.1.4.2. At-Large Representatives. Active resident/fellow physician members of the AMA may be eligible to serve as at-large representatives to the Resident and Fellow Section Business Meeting.</p> <p>7.1.4.2.1 Apportionment. The number of representatives shall be 10% of the average number of registered RFS delegates and alternate delegates from the previous year.</p> <p>7.1.4.2.2 Procedure. The Governing Council shall select at-large representatives pursuant to uniform rules and criteria adopted by the RFS Governing Council and approved by the Board of Trustees.</p> <p>7.1.5. Certification. All representatives to the Business Meeting must be resident/fellow physician members of the AMA and shall be properly certified to the Governing Council in accordance with rules established by the Governing Council.</p> <p>7.1.6 Additional Purposes of the Meeting. In addition to the purposes of the Business Meeting set forth in Bylaw 7.0.6.1, the purposes of the meeting shall include:</p> <ol style="list-style-type: none"> 7.1.6.1 To adopt procedures for election of delegates and alternate delegates for the Resident and Fellow Section established in Bylaw 2.4. 7.1.6.2 To elect, at the business meeting prior to the Interim Meeting of the AMA, delegates and alternate delegates for the Resident and Fellow Section. Elected delegates and alternate delegates shall be seated at the Annual Meeting of the House of Delegates.
<p>YPS BYLAWS</p>	<p>7.5 Young Physicians Section. The Young Physicians Section is a fixed Section.</p> <p>7.5.1 Membership. All active physician members of the AMA who are not resident/fellow physicians, but who are under 40 years of age or are within the first 8 years of professional practice after residency and fellowship training programs, shall be members of the Young Physicians Section.</p>

- 7.5.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.5.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant. If any officer's or member's term would terminate prior to the conclusion of an Annual Meeting, such officer or member shall be permitted to serve in office until the conclusion of the Annual Meeting in the calendar year in which such officer or member ceases to meet the membership requirements of Bylaw 7.5.1, as long as the officer or member remains an active physician member of the AMA. The preceding provision shall not apply to the Chair-Elect. Notwithstanding the immediately preceding provision of this section, the Immediate Past Chair shall be permitted to complete the term of office even if the Immediate Past Chair is unable to continue to meet all of the membership requirements of Bylaw 7.5.1, as long as the officer remains an active physician member of the AMA.
- 7.5.3 Representatives to the Business Meeting. The Business Meeting shall consist of representatives from constituent associations, Federal Services, and national medical specialty societies represented in the House of Delegates. There shall be no alternate representatives.
- 7.5.3.1 Constituent Associations, National Medical Specialty Societies, and Federal Services. Each constituent association and Federal Service shall be entitled to representation based on the number of seats allocated to it by apportionment. Each national medical specialty society granted representation in the House of Delegates shall be entitled to representation based on the number of seats allocated to it by apportionment. In addition, unified constituent associations and specialty societies that are entitled to additional representation pursuant to Bylaw 2.1.1.2 or Bylaw 2.2.1 shall be entitled to 2 additional representatives.
- 7.5.3.1.1 Apportionment. The apportionment for each constituent association, Federal Service, and national medical specialty society is 2 representatives for each 1,000, or fraction thereof, members of the Young Physicians Section who are members of the constituent association, Federal Service, or specialty society, as recorded by the AMA as of December 31 of each year. Each constituent association, Federal Service, and specialty society shall automatically be entitled to 2 representatives, who may be selected in any manner. Those constituent associations, Federal Services, or specialty societies who are eligible for more than 2 representatives, shall select the additional representatives according to rules and criteria developed by the Governing Council to ensure that they are selected in a fair and equitable manner allowing open representation.
- 7.5.3.1.2 Effective Date. Such apportionment shall take effect on the following January 1 and shall remain effective for one year. In January of each year, the AMA shall notify each constituent association and Federal Service of the number of seats to which it is entitled during the current year. All specialty societies seeking additional representative seats beyond the first two are required to submit evidence documenting the number of their AMA young physician members.
- 7.5.3.1.2.1 Retention of Representative. If the membership information as recorded by the AMA as of December 31 warrants a decrease in the number of representatives representing a constituent association, Federal Service, or national medical specialty society, that entity shall be permitted to retain the same number of representatives, without decrease, for one additional year, if it

	<p style="text-align: center;">promptly files with the AMA a written plan of intensified AMA membership development activities among its young physician members.</p> <p>7.5.3.2 Qualifications. Each representative to the Business Meeting must be a member of the AMA who meets the requirement for membership in the Young Physicians Section as set forth in Bylaw 7.5.1. However, a representative who becomes ineligible for membership in the Section shall be permitted to continue service until the end of the calendar year in which ineligibility occurs, as long as active membership in the AMA is maintained. If a representative is elected to the Governing Council, that representative shall be required to resign as a representative to the Business Meeting. The representative's constituent association, Federal Service, or specialty society may fill the vacancy so created, consistent with the rules and criteria that are developed by the Governing Council.</p>
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<p>IMGS BYLAWS</p>	<p>7.6 International Medical Graduates Section. The International Medical Graduates Section is a delineated Section.</p> <p>7.6.1 Membership. All active physician members of the AMA who are international medical graduates shall be members of the International Medical Graduates Section.</p> <p>7.6.2 Cessation of Membership. If an officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.6.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.6.2.1 Cessation of Residency or Fellowship. If the resident/fellow physician Governing Council member ceases to be a resident/fellow physician prior to the expiration of the term for which elected, the term of such resident/fellow physician member on the Governing Council shall thereupon terminate, and the position shall be declared vacant. If the member completes residency or fellowship within 90 days prior to an Annual Meeting, the member shall be permitted to continue to serve on the Governing Council until the completion of the Annual Meeting.</p> <p>7.6.3 Elections. Membership on the Governing Council shall be determined through election by members of the IMG Section. Designation of specific offices of the Governing Council members shall be determined through election by members of the IMG Section present at the Section's Business Meeting at which the election is held.</p> <p>7.6.3.1 Election of Governing Council Members. All members of the IMG Section shall be entitled to vote in elections of membership of the Governing Council. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.6.3.2 Designation of Specific Offices. All members of the IMG Section present at the Section's Business Meeting shall be entitled to elect the officers from among those Governing Council members elected by the Section. Only resident/fellow physicians shall be eligible to be elected to the resident/fellow physician member office.</p>
<p>OMSS BYLAWS</p>	<p>7.4 Organized Medical Staff Section. The Organized Medical Staff Section is a delineated Section.</p> <p>7.4.1 Membership. Membership in the Section shall be limited to physicians, including residents and fellows, selected by physician members of the medical staffs of hospitals and other delivery systems. Selected physicians who are not AMA members may participate in the Section's Business Meeting as provisional members without the right to vote. Provisional members may attend a maximum of 2 Business Meetings.</p> <p>7.4.2 Cessation of Eligibility. If any officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.4.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.4.3 Representatives to the Business Meeting. The physician members of the medical staff of each hospital and delivery system meeting the requirements established by the Governing Council may select one or more representatives to the Business Meeting. The representatives must be physician members of the medical staff or residents/fellows affiliated with the hospital or delivery system. Selected physicians who are not AMA members may participate in the Business Meeting as provisional representatives without the right to vote. Provisional representatives may attend a maximum of 2 Business Meetings. Selected representatives to the Business Meeting shall be properly certified by the President or Secretary of the medical staff.</p>

	<p>7.4.3.1 Members of the Governing Council who have completed their terms and the chairs of state association hospital medical staff sections or organized medical staff sections may be seated as ex officio representatives to the Business Meeting, provided they are AMA members and are properly certified by the President or Secretary of the state association. Ex officio representatives have the right to speak and debate in the meeting but do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p> <p>7.4.3.2 All past chairs of the AMA Organized Medical Staff Section may attend the Business Meeting as ex officio members. They shall have the right to speak and debate in the meeting, but do not have the right to introduce business, introduce an amendment, make a motion, or vote.</p>
APS BYLAWS	<p>7.2 Academic Physicians Section. The Academic Physicians Section is a delineated Section.</p> <p>7.2.1 Membership. Membership in the Section shall be open to active physician members of the AMA who join the Academic Physicians Section through the following avenues of participation.</p> <p>7.2.1.1 Active physician members of the AMA who are appointed by the dean of any United States medical school with an educational program as defined in Bylaw 1.1.1 to represent undergraduate, graduate or continuing medical education at the institution.</p> <p>7.2.1.2 Active physician members of the AMA who hold a faculty appointment at a United States medical school with an educational program as defined in Bylaw 1.1.1 and who elect to be members of the Section. Such election shall be made in accordance with rules established by the Governing Council and approved by the Board of Trustees.</p> <p>7.2.1.3 Active physician members of the AMA who do not hold a faculty appointment at a United States medical school with an educational program as defined in Bylaw 1.1.1 but who have an active role in undergraduate, graduate or continuing medical education or who serve in a clinical/research capacity with an academic medical center, community hospital, or other health care setting and who elect to be members of the Section. Such election shall be made in accordance with rules established by the Governing Council and approved by the Board of Trustees.</p> <p>7.2.2 Elections. Membership on the Governing Council shall be determined through election by members of the Academic Physicians Section. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.2.2.1 Cessation of Eligibility. If any Governing Council member ceases to meet the membership requirements of Bylaw 7.2.1 prior to the expiration of the term for which elected, the term of such Governing Council member shall terminate and the position shall be declared vacant.</p>
MAS BYLAWS	<p>7.7 Minority Affairs Section. The Minority Affairs Section is a delineated Section.</p> <p>7.7.1 Membership. All active members of the AMA, including residents and fellows and medical students, who express an interest in racial or ethnic minority issues shall be eligible for membership in the Minority Affairs Section. Physicians or medical students who are not AMA members may join the Section for up to 2 years as provisional members without the right to vote.</p> <p>7.7.2 Elections. Membership on the Governing Council shall be determined through election by members of the Minority Affairs Section. All members of the Minority Affairs Section, except provisional members, shall be entitled to vote in elections of</p>

	<p>Governing Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.7.2.1 Election of Officers. The Governing Council shall elect its Chair and Vice Chair from among the Governing Council members.</p> <p>7.7.3 Cessation of Membership. If an officer or Governing Council member ceases to meet the membership requirements of Bylaw 7.7.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p> <p>7.7.3.1 Section Representatives on the Governing Council. If a representative of the Medical Student Section, Resident and Fellow Section or Young Physicians Section ceases to meet the criteria for membership in the section from which elected within 90 days prior to the Annual Meeting, such member shall be permitted to serve in office until the conclusion of the Annual Meeting in the calendar year in which he or she ceases to meet the membership requirement of the respective section.</p> <p>7.7.3.2 Section Representative as Immediate Past Chair. A Section representative who has been elected as chair of the Governing Council, but who ceases to meet the criteria for membership in the section from which elected during his or her term as Immediate Past Chair, shall be permitted to complete the term of office, as long as the officer remains an active physician member of the AMA.</p>
<p>SPS Bylaws</p>	<p>7.9 Senior Physicians Section. The Senior Physicians Section is a delineated Section.</p> <p>7.9.1 Membership. All active physician members of the AMA age 65 and above shall be members of the Senior Physicians Section.</p> <p>7.9.2 Elections. Membership on the Governing Council shall be determined through election by members of the Senior Physicians Section. All members of the Senior Physicians Section shall be entitled to vote in elections of Governing Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.9.2.1 Election of Officers. The Governing Council shall elect the Section Chair-Elect from among the Governing Council members.</p> <p>7.9.3 Cessation of Membership. If an officer or Governing Council member ceases to be an active member of the AMA prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p>
<p>IPPS BYLAWS</p>	<p>7.8 Integrated Physician Practice Section. The Integrated Physician Practice Section is a delineated Section.</p> <p>7.8.1 Membership. Membership in the Section shall consist of individual physician members. There are two categories of membership.</p> <p>7.8.1.1 Associate Members. Associate Members of the Section shall be individual members of the AMA who are in physician-led, integrated health care organizations, which coordinate patient care across specialties and among physicians who share common records and clinical care processes. A physician-led, integrated health care organization must meet specific criteria contained in rules approved by the Board of Trustees in order for its members to qualify as Associate Members.</p>

	<p>7.8.1.2 Affiliate Members. Affiliate Members of the Section shall be individual members of the AMA who are in practices that do not satisfy all the criteria established under 7.8.1.1. The physician’s practice must meet specific criteria contained in rules approved by the Board of Trustees in order for its members to qualify as Affiliate Members.</p> <p>7.8.2 Governing Council and Officers. Only Associate Members of the Section are eligible to hold office or serve on the Governing Council.</p> <p>7.8.3 Cessation of Membership. If a Governing Council member ceases to meet the membership requirements of Bylaw 7.8.1.1 prior to the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant and a successor will be elected.</p> <p>7.8.4 Representatives to the Business Meeting.</p> <p>7.8.4.1 Associate Members. Each physician-led, integrated health care organization that meets the criteria approved by the Board of Trustees shall be eligible to send one or more Representatives to the business meeting based on the number of AMA members in the organization. The apportionment formula for representation shall be contained in rules approved by the Board of Trustees.</p> <p>7.8.4.1.1 Representatives to the Business Meeting. Associate Members of the Section who are sent to the business meeting as Representatives under Bylaw 7.8.4.1 can introduce business, introduce an amendment, make a motion and vote.</p> <p>7.8.4.1.2 Associate Members. Any Associate Member of the Section has the right to speak and debate on the floor of the Assembly, but only Representatives have the right to introduce business, introduce an amendment, make a motion or vote.</p> <p>7.8.4.2 Affiliate Members. Each physician practice whose members meet the criteria to be Affiliate Members shall be eligible to send one or more Representatives to the business meeting based on the number of AMA members in the practice. The apportionment formula for representation shall be contained in rules approved by the Board of Trustees.</p> <p>7.8.4.2.1 All Affiliate Members of the Section, including Representatives, have the right to speak and debate on the floor of the Assembly, but do not have the right to introduce business, introduce an amendment, make a motion, hold office or vote.</p>
<p>WPS Bylaws</p>	<p>7.10 Women Physicians Section. The Women Physicians Section is a delineated Section.</p> <p>7.10.1 Membership. All female physicians and medical students who are active members of the AMA shall be eligible to be members of the Women Physicians Section.</p> <p>7.10.11 Other active members of the AMA who express an interest in women’s issues shall be eligible to join the section.</p> <p>7.10.2 Elections. Membership on the Governing Council shall be determined through election by members of the Women Physicians Section. All members of the Women Physicians Section shall be entitled to vote in elections of Governing Council members. Ballot distribution and the voting process shall be conducted pursuant to election procedures adopted by the Governing Council and approved by the Board of Trustees.</p> <p>7.10.2.1 Election of Officers. The Governing Council shall elect its Chair and Vice Chair from among the Governing Council members.</p> <p>7.10.3 Cessation of Membership. If an officer or Governing Council member ceases to be an active member of the AMA prior to</p>

	<p>the expiration of the term for which elected, the term of such officer or member shall terminate and the position shall be declared vacant.</p>
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7.10.3.1 Section Representatives on the Governing Council. If a representative of the Medical Student Section, Resident and Fellow Section or Young Physicians Section ceases to meet the criteria for membership in the section from which elected within 90 days prior to the Annual Meeting, such member shall be permitted to serve in office until the conclusion of the Annual Meeting in the calendar year in which she or he ceases to meet the membership requirement of the respective section.

MISCELLANEOUS BYLAWS

	<p>1.1.1 Active Membership.</p> <p>1.1.1.1 Active Constituent. Constituent associations are recognized medical associations of states, commonwealths, districts, territories, or possessions of the United States of America. Active constituent members are members of constituent associations who are entitled to exercise the rights of membership in their constituent associations, including the right to vote and hold office, as determined by their respective constituent associations and who meet one of the following requirements:</p> <ul style="list-style-type: none"> a. Possess the United States degree of doctor of medicine (MD) or doctor of osteopathic medicine (DO), or a recognized international equivalent. b. Are medical students in educational programs provided by a college of medicine or osteopathic medicine accredited by the Liaison Committee on Medical Education or the American Osteopathic Association leading to the MD or DO degree. This includes those students who are on an approved sabbatical, provided that the student will be in good standing upon returning from the sabbatical. <p>1.1.1.2 Active Direct. Active direct members are those who apply for membership in the AMA directly. Applicants residing in states where the constituent association requires all of its members to be members of the AMA are not eligible for this category of membership unless the applicant is serving full time in the Federal Services that have been granted representation in the House of Delegates. Active direct members must meet one of the following requirements:</p> <ul style="list-style-type: none"> a. Possess the United States degree of doctor of medicine (MD) or doctor of osteopathic medicine (DO), or a recognized international equivalent. b. Are medical students in educational programs provided by a college of medicine or osteopathic medicine accredited by the Liaison Committee on Medical Education or the American Osteopathic Association leading to the MD or DO degree. This includes those students who are on an approved sabbatical, provided that the student will be in good standing upon returning from the sabbatical.
<p>HOD Delegates --MSS</p>	<p>2.3 Medical Student Regional Delegates. In addition to the delegate and alternate delegate representing the Medical Student Section, regional medical student delegates and alternate delegates shall be apportioned and elected as provided in this bylaw.</p> <p>2.3.1 Qualifications. Medical Student Regional delegates and alternate delegates must be active medical student members of the AMA.</p> <p>2.3.2 Apportionment. The total number of Medical Student Regional delegates and alternate delegates is based on one delegate and one alternate delegate for each 2,000 active medical student members of the AMA, as recorded by the AMA on December 31 of each year. Each Medical Student Region, as defined by the Medical Student Section, is entitled to one delegate and one alternate delegate for each 2,000 active medical student members of the AMA in an educational program located within the jurisdiction of the Medical Student Region. Any remaining Medical Student Section Regional delegates and alternate delegates shall be apportioned one delegate and one alternate delegate per region(s) with the greatest number of active AMA medical student members in excess of a multiple of 2,000. If two regions have the same number of active AMA medical student members, ties</p>

	<p>will be broken by lottery by the MSS Governing Council.</p> <p>2.3.2.1 Effective Date. In January of each year the AMA shall notify the Medical Student Section Governing Council of the number of seats in the House of Delegates to which each Medical Student Region is entitled. Such apportionment shall take effect on January 1 of the following year and shall remain effective for one year.</p> <p>2.3.3 Election. Medical Student Regional delegates and alternate delegates shall be elected by the Medical Student Section in accordance with procedures adopted by the Section. Each elected delegate and alternate must receive written endorsement from the constituent association representing the jurisdiction within which the medical student's educational program is located, in accordance with procedures adopted by the Medical Student Section and approved by the Board of Trustees. Delegates and alternate delegates shall be elected at the Business Meeting of the Medical Student Section prior to the Interim Meeting of the House of Delegates. Delegates and alternate delegates shall be seated at the Annual Meeting of the House of Delegates.</p> <p>2.3.4 Certification. The Chair of the Medical Student Section Governing Council shall certify to the AMA the delegates and alternate delegates for each Medical Student Region. Certification of delegates and alternate delegates must occur at least 30 days prior to the Annual Meeting of the House of Delegates.</p> <p>2.3.5 Term. Medical Student Regional delegates and alternate delegates shall be elected for one-year terms and shall assume office on the date set by the Medical Student Section Governing Council.</p> <p>2.3.6 Vacancies. The delegate selected to fill a vacancy shall assume office immediately after selection and serve for the remainder of that term.</p>
<p>HOD Delegates --RFS</p>	<p>2.4 Delegates from the Resident and Fellow Section. In addition to the delegate and alternate delegate representing the Resident and Fellow Section, resident and fellow physician delegates and alternate delegates shall be apportioned and elected in a manner as provided in this bylaw.</p> <p>2.4.1 Qualifications. Delegates from the Resident and Fellow Section must be active members of the Resident and Fellow Section of the AMA.</p> <p>2.4.2 Apportionment. The apportionment of delegates from the Resident and Fellow Section is one delegate for each 2,000 active resident and fellow physician members of the AMA, as recorded by the AMA on December 31 of each year.</p> <p>2.4.2.1 Effective Date. In January of each year, the AMA shall notify the Resident and Fellow Section Governing Council of the number of seats in the House of Delegates to which the Resident and Fellow Section is entitled. Such apportionment shall take effect on January 1 of the following year and shall remain effective for one year.</p> <p>2.4.3 Election. Delegates and alternate delegates shall be elected by the Resident and Fellow Section in accordance with procedures adopted by the Section. Each delegate and alternate delegate must receive written endorsement from his or her constituent association or national medical specialty society, in accordance with procedures adopted by the Resident and Fellow Section and approved by the Board of Trustees.</p> <p>2.4.4 Certification. The Chair of the Resident and Fellow Section Governing Council or his or her designee shall certify to the AMA the delegates and alternate delegates for the Resident and Fellow Section. Certification of delegates and alternate delegates must occur at least 30 days prior to the Annual Meeting of the House of Delegates.</p> <p>2.4.5 Term. Delegates and alternate delegates from the Resident and Fellow Section shall be elected for one-year terms and shall assume office on the date set by the Resident and Fellow Section Governing Council.</p>

	<p>2.4.6 Vacancies. The delegate selected to fill a vacancy shall assume office immediately after selection and serve for the remainder of the term.</p>
YP Trustee	<p>3.2.3 Young Physician Trustee. The young physician trustee shall be an active physician member of the AMA under 40 years of age or within the first eight years of practice after residency and fellowship training programs, who is not a resident/fellow physician.</p> <p>***</p> <p>3.3 Nominations. Nominations for President-Elect, Speaker and Vice Speaker, shall be made from the floor by a member of the House of Delegates. Nominations for all other officers, except for Secretary, the medical student trustee, and the public trustee, shall be made from the floor by a member of the House of Delegates and may be announced by the Board of Trustees.</p> <p>***</p> <p>3.4.2.3 All Other Officers, except the Medical Student Trustee and the Public Trustee. All other officers, except the medical student trustee and the public trustee, shall be elected separately. A majority of the legal votes cast shall be necessary to elect. In case a nominee fails to receive a majority of the legal votes cast, the nominees on subsequent ballots shall be determined by retaining the 2 nominees who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received the fewest votes on the preceding ballot, except where there is a tie. This procedure shall be continued until one of the nominees receives a majority of the legal votes cast.</p> <p>***</p> <p>3.5.4.2 Prior Service as Young Physician Trustee. Periods of service as the young physician trustee shall count as part of the maximum Board of Trustees tenure.</p> <p>***</p> <p>3.5.7 Young Physician Trustee. The young physician trustee shall be elected for a term of 4 years, and shall not serve for more than 2 terms.</p> <p>3.5.7.1 Limitations. No candidate shall be eligible for election or re-election as the young physician trustee unless, at the time of election, he or she is under 40 years of age or within the first eight years of practice after residency and fellowship training, and is not a resident/fellow physician. A young physician trustee shall be eligible to serve on the Board of Trustees for the full term for which elected, even if during that term the trustee reaches 40 years of age or completes the eighth year of practice after residency and fellowship training.</p>
RFS Trustee	<p>3.2.4 Resident/Fellow Physician Trustee. The resident/fellow physician trustee shall be an active physician member of the AMA who meets the definition of a resident/fellow physician.</p> <p>***</p> <p>3.3 Nominations. Nominations for President-Elect, Speaker and Vice Speaker, shall be made from the floor by a member of the House of Delegates. Nominations for all other officers, except for Secretary, the medical student trustee, and the public trustee, shall be made from the floor by a member of the House of Delegates and may be announced by the Board of Trustees.</p> <p>***</p> <p>3.4.2.3 All Other Officers, except the Medical Student Trustee and the Public Trustee. All other officers, except the medical student trustee and the public trustee, shall be elected separately. A majority of the legal votes cast shall be necessary to elect. In case a nominee fails to receive a majority of the legal votes cast, the nominees on subsequent ballots shall be determined by retaining the 2 nominees who received the greater number of votes on the preceding ballot and eliminating the nominee(s) who received</p>

	<p>the fewest votes on the preceding ballot, except where there is a tie. This procedure shall be continued until one of the nominees receives a majority of the legal votes cast.</p> <p>***</p> <p>3.5.5 Resident/Fellow Physician Trustee. The resident/fellow physician trustee shall serve a term of 2 years and shall not serve for more than 3 terms. If the resident/fellow physician trustee is unable, for any reason, to complete the term for which elected, the remainder of the term shall be deemed to have expired. The successor shall be elected to a term to expire at the conclusion of the second Annual Meeting of the House of Delegates following the meeting at which the resident/fellow physician trustee was elected.</p> <p>3.5.5.1 Cessation of Residency/Fellowship. The term of the resident/fellow physician trustee shall terminate and the position shall be declared vacant if the trustee should cease to be a resident/fellow physician. If the trustee completes residency or fellowship within 90 days prior to an Annual Meeting, the trustee shall be permitted to continue to serve on the Board of Trustees until the completion of the Annual Meeting.</p>
<p>MSS Trustee</p>	<p>3.2.5 Medical Student Trustee. The medical student trustee shall be an active medical student member of the AMA.</p> <p>***</p> <p>3.3 Nominations. Nominations for President-Elect, Speaker and Vice Speaker, shall be made from the floor by a member of the House of Delegates. Nominations for all other officers, except for Secretary, the medical student trustee, and the public trustee, shall be made from the floor by a member of the House of Delegates and may be announced by the Board of Trustees.</p> <p>***</p> <p>3.4.1 Time of Election. Officers of the AMA, except the Secretary, the medical student trustee, and the public trustee, shall be elected by the House of Delegates at the Annual Meeting, except as provided in Bylaws 3.60 and 3.70. The public trustee may be elected at any meeting of the House of Delegates at which the Selection Committee for the Public Trustee submits a nomination for approval by the House of Delegates. On recommendation of the Committee on Rules and Credentials, the House of Delegates shall set the day and hour of such election. The Medical Student Section shall elect the medical student trustee in accordance with Bylaw 3.56.</p> <p>***</p> <p>3.4.2.4 Medical Student Trustee. The medical student trustee is elected by the Medical Student Section in accordance with Bylaw 3.56.</p> <p>***</p> <p>3.5.6 Medical Student Trustee. The Medical Student Section shall elect the medical student trustee annually. The medical student trustee shall have all of the rights of a trustee to participate fully in meetings of the Board, including the right to make motions and to vote on policy issues, intra-Board elections or other elections, appointments or nominations conducted by the Board of Trustees.</p> <p>3.5.6.1 Term. The medical student trustee shall be elected at the Business Meeting of the Medical Student Section prior to the Interim Meeting for a term of one year beginning at the close of the next Annual Meeting and concluding at the close of the second Annual Meeting following the meeting at which the trustee was elected.</p> <p>3.5.6.2 Re-election. The medical student trustee shall be eligible for re-election as long as the trustee remains eligible for medical student membership in AMA.</p> <p>3.5.6.3 Cessation of Enrollment. The term of the medical student trustee shall terminate and the position shall be declared vacant if the medical student trustee should cease to be eligible for medical student membership in the AMA by virtue of the termination of the trustee's enrollment in an educational program. If the medical student trustee graduates from an educational program within</p>

	<p>90 days prior to an Annual Meeting, the trustee shall be permitted to continue to serve on the Board of Trustees until completion of the Annual Meeting.</p> <p>***</p> <p>3.6.1 Appointment. The Board of Trustees may, by appointment, fill any vacancy in the office of Speaker, Vice Speaker or Trustee, except the public trustee, to serve until the next meeting of the House of Delegates. A vacancy in the office of medical student trustee shall be filled by appointment by the Board of Trustees from 2 or more nominations provided by the Medical Student Section Governing Council. The Board of Trustees may request additional nominations from the Medical Student Section Governing Council before making the appointment.</p>
Glossary	<p>Resident - The term “resident” as applied to qualifications for membership in the Resident and Fellow Section, and eligibility for our AMA Resident dues rate, shall include only:</p> <p>(1) members serving in residencies approved by the ACGME or AOA; (2) members serving in fellowships approved by the ACGME or AOA; (3) members serving fellowships in subspecialty training when such program is affiliated with and under the supervision of an approved residency training program; (4) members serving fellowships in structured clinical training programs for periods of at least one year, to broaden competency in a specialized field; (5) members serving, as their primary occupation, in a structured educational program to broaden competency in a specialized field, provided it is begun upon completion of medical school, residency, or fellowship training; and (6) members serving as active military and public health service residents who are required to provide service after their internship as general medical officers, including dive medical officers, or flight surgeons before their return to complete a residency program and are within the first five years of service after internship.</p>