Call for Candidates for AMA Nomination for the ACGME Review Committee for Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees to serve as a member of the Accreditation Council for Graduate Medical Education Review Committee for Surgery (ACGME RC-S).

TERM
The term of this position is 6 years, from July 1, 2019, through June 30, 2025. Review Committee members who have resigned before completion of the 6-year term cannot be appointed to another Review Committee for at least 2 years.

TIME REQUIREMENTS
Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 50 hours for program review assignments, subcommittee work (as assigned), conference calls, prep time for each Review Committee meeting to review agenda items (and related documents) and actual travel/attendance to each RC meeting.

Review Committee members must attend one observational meeting and all Review Committee meetings. The Review Committee meets three times per year, usually during the months of January, April, and September/October. The duration of the meeting is 2 days when reviewing programs and, if applicable, 3 days when a retreat is associated with the program review meeting.

Dates for ACGME Review Committee Activities:
- RC Orientation/Observation Meeting – January 17-18, 2019, Chicago, IL
- Optional Observation Meeting – April 4-5, 2019, Chicago, IL
- RC Meeting as Full Voting Member – September 19-20, 2019, Chicago, IL
- Three accreditation meetings per year – usually during January, April, and September/October

CRITERIA FOR NOMINATIONS TO ACGME RC-S

ACGME RC-S Requirements
1. Nominees must be currently certified in Surgery by the American Board of Surgery and additionally the Committee preference is for expertise in Surgical Oncology.

2. Although a Review Committee can have up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Accordingly, individuals should not be nominated from the following institutions and areas:
   - State of Illinois (two current RC members from IL)
• University of Louisville School of Medicine – Louisville, KY
• Johns Hopkins University – Baltimore, MD
• Mayo Clinic College of Medicine, Mayo Clinic – Rochester, MN
• Keesler AFB Medical Center – Biloxi, MS
• State of Pennsylvania (two current RC members from PA)
• Vanderbilt University – Nashville, TN
• State of Texas (two current RC members from TX)
• University of Virginia – Charlottesville, VA
• Virginia Mason Medical Center – Seattle, WA

3. Nominees must be currently active in clinical practice, actively involved in graduate medical education, demonstrate substantial experience in administration, and hold the academic rank of associate professor or higher. Additionally, nominees must demonstrate a solid record of published scholarly activity.

4. Nominees must demonstrate evidence of national leadership in surgical societies, program director associations, etc.

5. Nominees should have at least 5 years’ experience as a program director with no more than 3 years since serving in that capacity. Additionally, nominees should have knowledge of the accreditation process.

6. Each nominee’s program must currently have the status of continued accreditation.

7. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and most accreditation activities (e.g. program reviews).

8. Nominees must have knowledge and skills in analysis of data sets and a basic knowledge of interpreting statistics regarding resident experience and program performance for accreditation.

9. The Committee appreciates consideration of geographic, gender, and ethnic diversity of qualified candidates. To promote racial and gender diversity, the Review Committee seeks female as well as underrepresented minority nominees.

10. Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 50 hours for program review assignments, subcommittee work (as assigned), conference calls, prep time for each Review Committee meeting to review agenda items (and related documents) and actual travel/attendance to each RC meeting.
11. Review Committee members must attend one observational meeting and all Review Committee meetings. The Review Committee meets three times per year, usually during the months of January, April, and September/October. The duration of the meeting is 2 days when reviewing programs and, if applicable, 3 days when a retreat is associated with the program review meeting.

AMA Requirements
Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at www.ama-assn.org/go/join or call AMA Member Relations at 800.262.3211.

TO APPLY FOR NOMINATION
To apply for nomination, complete and email the following documents to Mary O’Leary at mary.oleary@ama-assn.org. The documentation must be received no later than Monday, September 11, 2017.

- Completed electronic Application for AMA Nomination for External Leadership Position – RC-S) MS Word document preferred). This document is included on the AMA Council on Medical Education Leadership Opportunities page as part of the position posting.

- Current abbreviated curriculum vitae [not to exceed three (3) pages].

- Current full curriculum vitae.

- Optional: Up to two letters of recommendation addressed to the AMA.

Please direct questions to:

Mary O’Leary
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.oleary@ama-assn.org-