Call for Candidates for AMA Nomination for the ACGME Review Committee for Medical Genetics and Genomics

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees to serve as a member of the Accreditation Council for Graduate Medical Education Review Committee for Medical Genetics and Genomics (ACGME RC-MGG).

TERM
The term of this position is 6 years, from July 1, 2019, through June 30, 2025. Review Committee members who have resigned before completion of the 6-year term cannot be appointed to another Review Committee for at least 2 years.

TIME REQUIREMENT
Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee meets two times per year (two Review Committee meetings for program review), usually in January and April. The duration of the meeting is 1.5 days when reviewing programs and if applicable. Review Committee Members must attend all Review Committee meetings.

Nominees will need sufficient time to review program information (an estimated 10 hours for program review assignments for each meeting), to participate in subcommittee work (as assigned), to prepare for each Review Committee meeting by reviewing agenda items and related documents, to travel to/attend each Review Committee meeting, and to participate in other activities of the Review Committee.

Anticipated meeting dates for new member(s) are as follows:
- Review Committee Meeting to Observe – April 2019
- Two Review Committee Meetings Per Year – Usually during the months of January and April

CRITERIA FOR NOMINATIONS TO ACGME RC-MGG
ACGME RC-MGG Requirements

1. Nominees must be currently certified by the American Board of Medical Genetics and Genomics and must have experience as a Medical Genetics residency Program Director or be someone significantly engaged in resident education.

2. Although a Review Committee may appoint up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Accordingly, individuals should not be nominated from the following institutions and areas:
   - Stamford, CT (Public Member)
   - Carolinas Medical Center – Charlotte, NC
3. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for reimbursement of expenses and many accreditation activities, including program reviews.

4. Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee meets two times per year (two Review Committee meetings for program review), usually in January and April. The duration of the meeting is 1.5 days when reviewing programs and if applicable. Review Committee Members must attend all Review Committee meetings.

5. Nominees will need sufficient time to review program information (an estimated 10 hours for program review assignments for each meeting), to participate in subcommittee work (as assigned), to prepare for each Review Committee meeting by reviewing agenda items and related documents, to travel to/attend each Review Committee meeting, and to participate in other activities of the Review Committee.

6. Nominees must have at least 1 year of experience as a program director with no more than 10 years since serving in that capacity or be someone significantly engaged in resident education.

7. Nominees must participate in major specialty societies, or have current or past association with graduate medical education.

8. Each nominee’s program must have status of continued accreditation.

9. Additional characteristics that are desired but not required;
   - Certified in both clinical genetics and biochemical genetics

**AMA Requirements**

Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at [www.ama-assn.org/go/join](http://www.ama-assn.org/go/join) or call AMA Member Relations at 800.262.3211.
TO APPLY FOR NOMINATION
To apply for nomination, complete and email the following documents to Mary O’Leary at mary.oleary@ama-assn.org. The documentation must be received no later than Monday, September 11, 2017.

- Completed electronic Application for AMA Nomination for External Leadership Position – RC-MGG) MS Word document preferred). This document is included on the AMA Council on Medical Education Leadership Opportunities page as part of the position posting.

- Current abbreviated curriculum vitae [not to exceed three (3) pages].

- Current full curriculum vitae.

- Optional: Up to two letters of recommendation addressed to the AMA.

Please direct questions to:

Mary O’Leary
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.oleary@ama-assn.org