The Board of Trustees (BOT) has completed its review of the specialty organizations seated in the House of Delegates (HOD) scheduled to submit information and materials for the 2017 American Medical Association (AMA) Interim Meeting in compliance with the five-year review process established by the House of Delegates in Policy G-600.020, “Summary of Guidelines for Admission to the House of Delegates for Specialty Societies,” and AMA Bylaw 8.5, “Periodic Review Process.”

Organizations are required to demonstrate continuing compliance with the guidelines established for representation in the HOD. Compliance with the five responsibilities of professional interest medical associations and national medical specialty organizations is also required as set out in AMA Bylaw 8.2, “Responsibilities of National Medical Specialty Societies and Professional Interest Medical Associations.”

The following organizations were reviewed for the 2017 Interim Meeting:

- American Academy of Sleep Medicine
- American Association of Neuromuscular & Electrodiagnostic Medicine
- American College of Rheumatology
- American Society for Dermatologic Surgery, Inc.
- American Society of Clinical Oncology
- American Society of Cytopathology
- American Society of Maxillofacial Surgeons
- American Society of Plastic Surgeons
- Radiological Society of North America
- Society of Nuclear Medicine and Molecular Imaging
- Society of Thoracic Surgeons

The American Academy of Sleep Medicine, American Society of Cytopathology and the American Society of Plastic Surgeons were reviewed at this time because they failed to meet the requirements of the review in 2016.

Each organization was required to submit materials demonstrating compliance with the guidelines and requirements along with appropriate membership information. A summary of each group’s membership data is attached to this report (Exhibit A). A summary of the guidelines for specialty society representation in the AMA HOD (Exhibit B), the five responsibilities of national medical specialty organizations and professional medical interest...
associations represented in the HOD (Exhibit C), and the AMA Bylaws pertaining to the five-
year review process (Exhibit D) are also attached.

The materials submitted indicate that: the American Association of Neuromuscular &
Electrodiagnostic Medicine, American College of Rheumatology, American Society for
Dermatologic Surgery, Inc., American Society of Clinical Oncology, American Society of
Maxillofacial Surgeons, American Society of Plastic Surgeons, Radiological Society of North
America and the Society of Thoracic Surgeons meet all guidelines and are in compliance with
the five-year review requirements of specialty organizations represented in the HOD.

The materials submitted also indicated that: the Society of Nuclear Medicine & Molecular
Imaging, American Academy of Sleep Medicine and the American Society of Cytopathology
did not meet all guidelines and are not in compliance with the five-year review requirements of
specialty organizations represented in the HOD.

RECOMMENDATIONS

The Board of Trustees recommends that the following be adopted and the remainder of this
report be filed:

1. That the American Association of Neuromuscular & Electrodiagnostic Medicine,
American College of Rheumatology, American Society for Dermatologic Surgery, Inc.,
American Society of Clinical Oncology, American Society of Maxillofacial Surgeons,
American Society of Plastic Surgeons, Radiological Society of North America and the
Society of Thoracic Surgeons retain representation in the American Medical
Association House of Delegates. (Directive to Take Action)

2. Having failed to meet the requirements for continued representation in the AMA House
of Delegates as set forth in AMA Bylaw B-8.5, the Society of Nuclear Medicine &
Molecular Imaging be placed on probation and be given one year to work with AMA
membership staff to increase their AMA membership. (Directive to Take Action)

3. Having failed to meet the requirements for continued representation in the AMA House
of Delegates as set forth in AMA Bylaw B-8.5 after a year’s grace period to increase
membership, the American Academy of Sleep Medicine and the American Society of
Cytopathology not retain representation in the House of Delegates. (Directive to Take
Action)

Fiscal Note: Less than $500
**APPENDIX**

*Exhibit A - Summary Membership Information*

<table>
<thead>
<tr>
<th>Organization</th>
<th>Total Eligible Membership</th>
<th>AMA Membership of Organization’s Total Eligible Membership</th>
</tr>
</thead>
<tbody>
<tr>
<td>American Academy of Sleep Medicine</td>
<td></td>
<td>871 of 5,061 (17%)</td>
</tr>
<tr>
<td>American Association of Neuromuscular &amp; Electrodiagnostic Medicine</td>
<td></td>
<td>778 of 3,214 (24%)</td>
</tr>
<tr>
<td>American College of Rheumatology</td>
<td></td>
<td>1,111 of 5,981 (19%)</td>
</tr>
<tr>
<td>American Society for Dermatologic Surgery, Inc.</td>
<td></td>
<td>1,001 of 3,455 (29%)</td>
</tr>
<tr>
<td>American Society of Clinical Oncology</td>
<td></td>
<td>2,363 of 12,588 (19%)</td>
</tr>
<tr>
<td>American Society of Cytopathology</td>
<td></td>
<td>220 of 1,194 (18%)</td>
</tr>
<tr>
<td>American Society of Maxillofacial Surgeons</td>
<td></td>
<td>102 of 392 (26%)</td>
</tr>
<tr>
<td>American Society of Plastic Surgeons</td>
<td></td>
<td>1,001 of 5,189 (19%)</td>
</tr>
<tr>
<td>Radiological Society of North America</td>
<td></td>
<td>2,240 of 18,263 (12%)</td>
</tr>
<tr>
<td>Society of Nuclear Medicine and Molecular Imaging</td>
<td></td>
<td>243 of 1,452 (17%)</td>
</tr>
<tr>
<td>Society of Thoracic Surgeons</td>
<td></td>
<td>935 of 4,438 (21%)</td>
</tr>
</tbody>
</table>
Exhibit B - Summary of Guidelines for Admission to the House of Delegates for Specialty Societies (Policy G-600.020)

Policy G-600.020

1. The organization must not be in conflict with the Constitution and Bylaws of the American Medical Association with regard to discrimination in membership.

2. The organization must:

   (a) represent a field of medicine that has recognized scientific validity;
   (b) not have board certification as its primary focus; and
   (c) not require membership in the specialty organization as a requisite for board certification.

3. The organization must meet one of the following criteria:

   (a) a specialty organization must demonstrate that it has 1,000 or more AMA members; or
   (b) a specialty organization must demonstrate that it has a minimum of 100 AMA members and that twenty percent (20%) of its physician members who are eligible for AMA membership are members of the AMA; or
   (c) a specialty organization must demonstrate that it was represented in the House of Delegates at the 1990 Annual Meeting and that twenty percent (20%) of its physician members who are eligible for AMA membership are members of the AMA.

4. The organization must be established and stable; therefore it must have been in existence for at least five years prior to submitting its application.

5. Physicians should comprise the majority of the voting membership of the organization.

6. The organization must have a voluntary membership and must report as members only those who are current in payment of dues, have full voting privileges, and are eligible to hold office.

7. The organization must be active within its field of medicine and hold at least one meeting of its members per year.

8. The organization must be national in scope. It must not restrict its membership geographically and must have members from a majority of the states.

9. The organization must submit a resolution or other official statement to show that the request is approved by the governing body of the organization.

10. If international, the organization must have a US branch or chapter, and this chapter must be reviewed in terms of all of the above guidelines.
Exhibit C

8.2 Responsibilities of National Medical Specialty Societies and Professional Interest Medical Associations. Each national medical specialty society and professional interest medical association represented in the House of Delegates shall have the following responsibilities:

8.2.1 To cooperate with the AMA in increasing its AMA membership.

8.2.2 To keep its delegate(s) to the House of Delegates fully informed on the policy positions of the society or association so that the delegates can properly represent the society or association in the House of Delegates.

8.2.3 To require its delegate(s) to report to the society on the actions taken by the House of Delegates at each meeting.

8.2.4 To disseminate to its membership information as to the actions taken by the House of Delegates at each meeting.

8.2.5 To provide information and data to the AMA when requested.
8.5 Periodic Review Process. Each specialty society and professional interest medical association represented in the House of Delegates must reconfirm its qualifications for representation by demonstrating every 5 years that it continues to meet the current guidelines required for granting representation in the House of Delegates, and that it has complied with the responsibilities imposed under Bylaw 8.2. The SSS may determine and recommend that societies currently classified as specialty societies be reclassified as professional interest medical associations. Each specialty society and professional interest medical association represented in the House of Delegates must submit the information and data required by the SSS to conduct the review process. This information and data shall include a description of how the specialty society or the professional interest medical association has discharged the responsibilities required under Bylaw 8.2.

8.5.1 If a specialty society or a professional interest medical association fails or refuses to provide the information and data requested by the SSS for the review process, so that the SSS is unable to conduct the review process, the SSS shall so report to the House of Delegates through the Board of Trustees. In response to such report, the House of Delegates may terminate the representation of the specialty society or the professional interest medical association in the House of Delegates by majority vote of delegates present and voting, or may take such other action as it deems appropriate.

8.5.2 If the SSS report of the review process finds the specialty society or the professional interest medical association to be in noncompliance with the current guidelines for representation in the House of Delegates or the responsibilities under Bylaw 8.2, the specialty society or the professional interest medical association will have a grace period of one year to bring itself into compliance.

8.5.3 Another review of the specialty society’s or the professional interest medical association’s compliance with the current guidelines for representation in the House of Delegates and the responsibilities under Bylaw 8.2 will then be conducted, and the SSS will submit a report to the House of Delegates through the Board of Trustees at the end of the one-year grace period.

8.5.3.1 If the specialty society or the professional interest medical association is then found to be in compliance with the current guidelines for representation in the House of Delegates and the responsibilities under Bylaw 8.2, the specialty society or the professional interest medical association will continue to be represented in the House of Delegates and the current review process is completed.

8.5.3.2 If the specialty society or the professional interest medical association is then found to be in noncompliance with the current guidelines for representation in the House of Delegates, or the responsibilities under Bylaw 8.2, the House may take one of the following actions:

8.5.3.2.1 The House of Delegates may continue the representation of the specialty society or the professional interest medical association in the House of Delegates, in which case the result will be the same as in Bylaw 8.5.3.1.

8.5.3.2.2 The House of Delegates may terminate the representation of the specialty society or the professional interest medical association in the House of
Delegates. The specialty society or the professional interest medical association shall remain a member of the SSS, pursuant to the provisions of the Standing Rules of the SSS. The specialty society or the professional interest medical association may apply for reinstatement in the House of Delegates, through the SSS, when it believes it can comply with all of the current guidelines for representation in the House of Delegates.