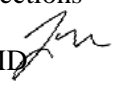




Memo to: Surgeons General, Federal Services
Chief Medical Director, Department of Veterans Affairs
Executive Directors, Professional Interest Medical Associations
Executive Director, American Medical Women's Association
Executive Director, National Medical Association
Executive Director, American Osteopathic Association
Secretaries, AMA Sections

From: James L. Madara, MD 

Date: February 1, 2018

Subject: 2018 Delegate Apportionment

Under our American Medical Association (AMA) bylaws (§2.6), the federal services (Air Force, Army, Navy, Public Health Service and the VA), American Medical Women's Association, American Osteopathic Association, National Medical Association, and professional interest medical associations are each allotted one delegate (and one alternate) as are AMA sections.

Rosters of delegates and alternate delegates are maintained by the Office of House of Delegates Affairs, and the current listings can be viewed at ama-assn.org/2018-delegation-rosters (login required). If there are corrections or changes, please email, fax or mail them by March 16, 2018 to:

Roger Brown, PhD, Director
Office of House of Delegates Affairs
American Medical Association
330 North Wabash Avenue, Suite 39300
Chicago, Illinois 60611-5885
Phone: 312 464-4344
Fax: 312 464-4505
Email: hod@ama-assn.org

This will ensure that your society's delegates and alternates receive information about this year's House of Delegates meetings. Be sure to include an email address for each individual, as most House-related communications are electronic. No action is required at this time if all your delegates and alternate delegates are listed and their contact information is correct.

Please note that these requested roster updates are distinct from the credentialing process that takes place before each meeting. Under AMA bylaws, (§2.6.1) delegates and alternate delegates must be certified before *each* meeting. For the Annual Meeting, you can expect the certification process to begin in late-March.

Please ensure that your delegates and alternate delegates have renewed their AMA memberships for 2018. AMA bylaws specify that all delegates (§2.0.1.1) and alternate delegates (§2.8.1) must be AMA members, and individuals who are not members will not be included on a delegation roster. You will be notified of any discrepancies.

You might also wish to check the pictorial directory at <https://pictorialdirectory.ama-assn.org> to review your delegation's listing and note those delegates for whom photos are missing or outdated. The pictorial directory is only as good as it is current, and your help in ensuring its completeness would be greatly appreciated. New photos should be sent to Patti Wargo either electronically (patti.wargo@ama-assn.org) or in hard copy.

Questions about the delegate apportionment process, roster updates or the credentialing process should be directed to Roger Brown.