



CPT® EDITORIAL PANEL CONFIDENTIALITY AGREEMENT FOR ATTENDANCE AT MEETINGS

In consideration of permission granted to me to attend any CPT Editorial Panel Meeting (“Meeting”), I agree:

1. I will maintain as confidential any and all materials and information I obtain in connection with my attendance at any Meeting including but not limited to the following which shall collectively be considered “Confidential Information” and proprietary to the American Medical Association (AMA):

- CPT Editorial Panel agenda material;
- pre-publication *Current Procedural Terminology (CPT®)* codes and modifiers, text descriptors, cross references, guideline language;
- content scheduled for publication in the *CPT Assistant* or other AMA coding products;
- any information disclosed or discussed as part of the business of the Meeting; and
- the names of all individuals including CPT Editorial Panel members, private practice physicians, consultants, attorneys, individuals representing companies, payers and others (and their respective associations or corporate affiliations) who participate in CPT Editorial Panel process, proceedings and discussions (including but not limited to those regarding the addition, revision or deletion of codes from the CPT code set and content scheduled for publication in the *CPT Assistant* newsletter).

The foregoing information shall be considered Confidential Information no matter in what format it is provided to or obtained by me including but not limited to verbally, electronically or in print media.

2. I will use Confidential Information only in connection with my attendance at the Meeting. I will not disclose, distribute or publish Confidential Information to any party in any manner whatsoever. I specifically acknowledge that I will not publish or authorize anyone else to publish Confidential Information in any Web posting, article, newsletter, press report and release, publication, or any other communication.

3. I will not use any audio or video recording or photographic device in any manner during any Meeting to record or to copy any Confidential Information. I will not remove any notices of copyright, trademark, confidentiality or other conditions on materials obtained by me or take any other action to circumvent the purpose and intent of this Agreement.

4. The CPT Editorial Panel can modify or eliminate a code or the language or guidelines associated with a code at any time up to the date of publication of the CPT code set. CPT Editorial Panel actions are not final until publication of the CPT code set. I acknowledge that the early release of CPT Editorial Panel actions and any related information can cause significant problems for physicians, patients, payers and third parties and could cause irreparable injury to the AMA and others.

5. All press reports, releases, articles, Web pages, publications and similar communications must be limited to non-Confidential Information.

6. Violators of this Agreement may be barred from future CPT Editorial Panel Meetings.

I understand and will abide by the provisions of this Agreement

Agreed

Print Name _____

Affiliation (Company or Organization) _____

Signature _____

Date _____