Call for Candidates for AMA Nomination for the ACGME Review Committee for Surgery

The AMA is soliciting AMA member candidates for nomination by the AMA Board of Trustees to serve as a member of the Accreditation Council for Graduate Medical Education Review Committee for Surgery (ACGME RC-S).

TERM
The term of this position is 6 years, from July 1, 2020, through June 30, 2026.
Review Committee members who have resigned before completion of the 6-year term cannot be appointed to another Review Committee for at least 2 years.

TIME REQUIREMENTS
Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee meets three times per year for program review, usually during the months of January, April and September. The duration of the meeting is 2 days. The duration of the meeting may be reduced depending on the number of programs to be reviewed or increased if the Review Committee agrees that additional time is needed for events such as a retreat. Review Committee members must attend all Review Committee meetings.
Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 50 hours for program review assignments, subcommittee work (as assigned), conference calls, prep time for each Review Committee meeting to review agenda items (and related documents) and actual travel/attendance to each RC meeting.
Anticipated dates for ACGME New Member Orientation and Review Committee Activities:

- ACGME New Member Orientation and Review Committee Observational Meeting (required) – January 2020
- Review Committee Observational Meeting (optional) – April 2020
- Review Committee Meetings:
  - September 2020
  - Three accreditation meetings per year – usually during January, April, and September

CRITERIA FOR NOMINATIONS TO ACGME RC-S

ACGME RC-S Requirements
1. Nominees must be currently certified in Surgery by the American Board of Surgery.

2. Although a Review Committee can have up to two members from the same state, they cannot be from the same institution or city/metropolitan area. Accordingly, individuals
should not be nominated from the following institutions and areas:

- Loyola University – Maywood, IL
- University of Louisville – Louisville, KY
- Johns Hopkins University – Baltimore, MD
- State of Minnesota (two current RC members from MN)
- Keesler AFB Medical Center – Biloxi, MS
- University of Nebraska – Omaha, NE
- State of Pennsylvania (two current RC members from PA)
- Texas State University – San Marcos, TX
- University of Virginia – Charlottesville, VA

3. Nominees are preferred to have at least 5 years’ experience as a program director or in a senior leadership position with no more than 3 years since serving in that capacity. Additionally, nominees should have knowledge of the accreditation process. Each nominee’s program must currently have the status of continued accreditation.

4. Nominees must be currently active in clinical practice, actively involved in GME, demonstrate substantial experience in administration, and hold the academic rank of associate professor or higher. Additionally, nominees must demonstrate a record of published scholarly activity.

5. Nominees must demonstrate evidence of national leadership in surgical societies and program director associations.

6. Nominees must be skilled in the use of computers. Review Committee members must use electronic systems for many accreditation activities, including program reviews, and reimbursement of expenses and most accreditation activities (e.g. program reviews).

7. Nominees must have knowledge and skills in analysis of data sets and a basic knowledge of interpreting statistics regarding resident experience and program performance for accreditation.

8. Nominees must be able to devote sufficient time to the Review Committee’s work. The Review Committee meets three times per year for program review, usually during the months of January, April and September. The duration of the meeting is 2 days. The duration of the meeting may be reduced depending on the number of programs to be reviewed or increased if the Review Committee agrees that additional time is needed for events such as a retreat. Review Committee members must attend all Review Committee meetings.
9. Nominees will need sufficient time to fulfill the responsibilities to the Committee. This includes: an estimated 50 hours for program review assignments, subcommittee work (as assigned), conference calls, prep time for each Review Committee meeting to review agenda items (and related documents) and actual travel/attendance to each RC meeting.

10. The Committee appreciates consideration of geographic, gender, and ethnic diversity of qualified candidates. To promote racial and gender diversity, the Review Committee seeks female as well as underrepresented minority nominees.

AMA Requirements
Each nominee recommended by the AMA must be a member of the AMA at the time of nomination. If appointed, he/she must maintain AMA member status throughout the term of appointment. AMA membership does not guarantee a position. Non-members may activate their membership online at www.ama-assn.org/go/join or call AMA Member Relations at 800.262.3211.

TO APPLY FOR NOMINATION
To apply for nomination, complete and email the following documents to Mary O’Leary at mary.oleary@ama-assn.org. The documentation must be received no later than Tuesday, September 18, 2018.

- Completed electronic Application for AMA Nomination for External Leadership Position – RC-S) MS Word document preferred). This document is included on the AMA Council on Medical Education Leadership Opportunities page as part of the position posting.

- Current abbreviated curriculum vitae [not to exceed three (3) pages].

- Current full curriculum vitae.

- Optional: Up to two letters of recommendation addressed to the AMA.

Please direct questions to:

Mary O’Leary
Program Administrator
AMA Council on Medical Education
Ph: 312-464-4515
mary.oleary@ama-assn.org