



Building your team

Quality improvement (QI) teams work best when they are multi-disciplinary as this provides a wide range of insights and strengths. Depending on the size and structure of your organization, all the roles listed below may not need to be filled, or one person may be able to handle multiple roles.

Here is who you should consider for your QI team:

Role	Description	Individual(s) assigned
Health system leader	<ul style="list-style-type: none"> An executive at the organizational level who has authority to allocate time and resources to the project Is able to lead change and help spread improvement processes 	
Provider champion	<ul style="list-style-type: none"> Has a frequent presence in the practice and is respected by leadership and colleagues at all levels Possesses a comprehensive understanding of internal processes related to the project Change leader who has the ability to align practice with evidence-based recommendations 	
QI team leader(s) (practice change facilitator and/or site champion)	<ul style="list-style-type: none"> Manages the QI plan, implementation of processes and tracks performance progress Schedules and coordinates QI meetings Leads the effort for data collection, analysis and dissemination Relays relevant information regarding all aspects of the project to clinical and health system leads, as well as all other stakeholders within the organization 	
QI team members	<ul style="list-style-type: none"> Participate in meetings, help develop and implement QI work plans, provide ongoing feedback and support to QI team leader 	

Selecting and using a QI methodology

Using a QI methodology is essential for any QI project. It will allow you to systematically assess current practices, identify areas for improvement, develop and execute action plans and monitor your results. Your organization may already have a QI methodology in place that you will follow.

If you do not have a QI methodology in place, there are many existing options available to you. Here are some common QI methodologies for your consideration.

- Institute for Healthcare Improvement (IHI) Model for Improvement: ihi.org/resources/Pages/HowtoImprove/default.aspx
- Plan-Do-Study-Act (PDSA): stepsforward.org/modules/pdsa-quality-improvement
- LEAN methodology: stepsforward.org/modules/lean-health-care
- Six Sigma: <https://asq.org/quality-resources/six-sigma>