

Guidelines for the 4th Annual AMA Resident & Fellow Section Abstract Research Poster Symposium

1. Submission Rules

- a) Deadline for abstract submission is: September 5, 2007
- b) All must be original works of individuals actively engaged in residency or fellowship training.
- c) Entry is free as an AMA member benefit.
- d) Non-members: \$45 membership fee. Visit www.ama-assn.org/go/join to join online or call (800) 262-3211.
- e) Authors of entries accepted for the Research Symposium must be willing to attend the meeting and be present to discuss their submission.
- f) All abstract submissions must be via email: rfs@ama-assn.org. Do not hesitate to email or call 800-262-3221, ext. 4978 with questions

2. Abstract Categories

- a) Submissions may be entered into one of four categories:
 - 1) Basic Science
 - 2) Clinical Medicine
 - 3) Health Policy and Medical Education
 - 4) Clinical Vignettes
- b) "Basic Science" implies the use of scientific method to derive original data in the laboratory. Entrants are expected to highlight pertinent aspects of scientific background, medical context, as well as techniques used to derive the data.
- c) "Clinical Medicine" connotes use of scientific method to derive original data in the patient care setting. Abstracts should identify pertinent aspects of pathophysiology, clinical relevance, and techniques used to derive the data.
- d) "Health Policy and Medical Education" refers broadly to any original systematic, scientific analysis of, or model for, health care education or health care policy.
- e) "Clinical Vignettes" involve the presentation of one or more patient encounters that illuminate unique observations of a known disease, or that describe a novel disease process. These are expected to include clinical patient information – such as history, physical exam, clinical data – as well as an analysis of how such observations might contribute to existing medical or scientific knowledge.

3. Abstract Text (THESE GUIDELINES MUST BE FOLLOWED)

- a) All Abstract Submissions should be submitted as an email attachment in MS WORD. The submissions must begin with:
 1. Title
 2. Authors names
 3. Institution Affiliations
- b) Abstracts will be a maximum of 400 words. Title, Authors, and Institution Affiliations are not included in word count. Please do not include captions from photos or graphs in abstract text. Please also submit abstracts double-spaced, and written in 12 point Arial font.

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- c) All research abstracts should consist of four paragraphs, with the headings: Background (the hypothesis of the study must be clearly stated), Methods, Results and Conclusions. A fifth paragraph, headed Clinical Relevance, should be added for basic science articles.
- d) Graphs, figures and photos should not be included in the submitted abstract, but should be incorporated into the poster for presentation at the meeting.
- e) Authors will be responsible for submitting their abstract to the appropriate category (see 2a above).
- f) Entries may have been published in abstract form elsewhere, but entries may not be taken from previously published papers. (Authors should also be aware that acceptance at this meeting may preclude an abstract's candidacy for submission elsewhere.)
- g) At the end of the abstract, please include the category of the abstract, contact information of the entrant including name, title (resident/fellow, specialty, year, name of institution), address, telephone, and e-mail.
- h) All previous abstract submissions to this Symposium will not be considered.
- i) Authors may submit a maximum of two entries for the 2007 Interim Meeting.
- j) Examples of the accepted abstracts will be linked to the official website:
<http://www.ama-assn.org/ama/pub/category/12769.html>.

4. Poster Presentation

- a) Top abstracts from each of the four categories will be selected by a Poster Symposium Committee for presentation at the AMA Residents & Fellows Interim Meeting in Honolulu, Hawaii on November 9, 2007.
- b) Authors will be contacted via e-mail end of September regarding the Committee's decision on the abstract selection.
- c) Invited posters are to be prepared in advance, not greater than 4' (width) x 4' (height). Bulletin board and pins will be provided.
- d) Posters should include Title, Authors, Institution Affiliations, and a detailed description of methods and results. Graphs, tables and photos are welcome on posters.
- e) Poster text must be in 16 point font or greater.
- f) No word count is assigned to Poster text, but please limit narrative.
- g) Posters will be displayed on bulletin boards in a gallery area, where entrants will be present to discuss their submissions, on Friday, November 9, 2007 at the Interim Meeting of the American Medical Association - Resident and Fellow Section in Honolulu, Hawaii.
- h) All costs of poster creation will be the responsibility of the entrants.
- i) During a designated display time, a panel of judges will visit and examine each presentation. Authors must be available for questions during this time.

5. Judging and Awards

- a) A panel of Poster Competition judges will be selected by the AMA-RFS Governing Council prior to the meeting.
- b) There will be three awards given in each category. The winners of each category, as determined by the panel of judges, will win a cash prize. The overall grand prize winner receives a plaque, a cash prize, and trip to the 2007 Annual Meeting.